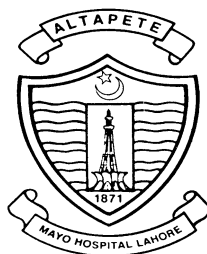


MAYO HOSPITAL, LAHORE.



BIDDING DOCUMENT

TENDER FOR COMPLETE REPAIR AND MAKE THE GENERATOR FUNCTIONAL WITH FOLLOWING CAPACITY AND SPECIFICATION

280 KVA, ENGINE BRAND “DAWSON”, ENGINE MODEL/ TYPE “NT855 BIG CAME NON STC”, ENGINE SERIAL NO. C15693 INSTALLED IN PAEDS SURGERY BLOCK, MAYO HOSPITAL LAHORE. (2020-21)

ADVERTISED NO.AMS(W)/2168/MH., Dated 11.01.2021
DUE ON 27.01.2021

Tender Fee : Rs1000/-
(Non – Refundable)

MAYO HOSPITAL, LAHORE

Sr.No.	Description	Quantity	Department	Bid Security 2% of estimated amount	Tender Opening Place / Venue
01	Generator 280 KVA, Engine Brand “DAWSON”, Engine Model/ Type “NT855 BIG CAME NON STC”, Engine Serial No. C15693	01	Paeds Surgery Block, Mayo Hospital, Lahore.	Rs.16000/-	Committee Room, Mayo Hospital, Lahore.

SPECIAL INSTRUCTIONS

1. Sealed Tenders are invited from General Sales Tax registered Firms for repair of Generator 280KVA of Paeds Surgery Block.
2. All offers / bids will be submitted in accordance with PPR 2014 amended, notified by the Government of the Punjab, Health Department.
3. Any offer not received, as per terms & condition of the tender enquiry is liable to be ignored.

No offer shall be considered if:-

- a. It is received after the time and date fixed for its receipt.
 - b. The tender is unsigned.
 - c. The offer is ambiguous.
 - d. The offer is conditional.
 - e. Tender is sent by telegram.
 - f. Tender received without requisite earnest money.
 - g. The offer is from a firm, Black Listed, Suspended or removed from any Government department.
 - h. Offer received with shorter validity than required in the tender enquiry.
 - i. Photocopy of CNIC of Executive / Representative must be attached with the tender.
 - j. In case the contractor fails to execute the contract strictly in accordance with the terms & conditions laid down in the contract, the security deposit shall be forfeited.
4. The participating firm must submit the following documents alongwith the Technical Bid:-

Copy of (a) C.N.I.C, (b) NTN Certificate, (c) GST Certificate, (d) Copy of Earnest Money, Under Taking Certificate that firm is not suspended / black listed / defaulter from any Government / Autonomy Institution at any time, (e) Bid Validity Period, (f) Terms & Conditions of Tender Documents duly signed & stamped, (g) Tender Purchase Receipt, (h) List of Available Tools / Instruments, (i) List of Technical & Non Technical Staff, (j) Financial Soundness Certificate / Bank Statement.
 5. Mayo Hospital being Government institution, therefore, the tenderer shall have bound to accept all terms & conditions of the Government / PPRA.
 6. The sealed bids will be dropped in the TENDER BOX placed in the Committee Room of this hospital.

TERMS & CONDITIONS

- 1- Single stage – two envelopes bidding procedures as per Punjab Procurement Rules, 2014 amended shall be applied.
 - i) The bid shall comprise a single package containing two separate envelopes, each envelop shall contain separately the technical proposal and the financial proposal.
 - ii) The envelopes shall be marked as "**TECHNICAL PROPOSAL**" & "**FINANCIAL PROPOSAL**" in bold and legible letters to avoid confusion.
 - iii) Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened. The envelop marked as "FINANCIAL PROPOSAL" shall be retained in this office without being opened.
 - iv) The Hospital Technical Scrutiny Committee shall evaluate the technical proposal and reject any proposal which do not confirm the specified requirement.
 - v) The financial proposals of technically evaluated bids shall be opened publicly at the time date and venue to be announced and communicated to the bidders in advance.
 - vi) The financial proposal of bids found technically non-acceptable shall be returned as un-opened to the respective bidders.
 - vii) The bid found to be the lowest evaluated bids shall be accepted.

- viii) The inner and outer envelopes shall be addressed to the Chief Executive Officer, Mayo Hospital, Lahore and shall be inscribed by the following sentence "**DO NOT OPEN BEFORE**" to be completed with the time and date specified in the invitation bid.
- 2- Tenderers are required to visit the Department alongwith the representative of SDO (Electrical) or authorized representative from the concerned department and after checking the Generator, submit their estimate **under a sealed envelop bearing the number and due date of this tender.**
 - 3- The tenderers will intimate the part / parts with cost required to be replaced from the generator. He will also intimate the repair charges (if any). Detail of Job & Break-up of prices must be informed in the bid. The offer without detail of job shall be ignored.
 - 4- The rates quoted should be valid for 120 days.
 - 5- In case the generator stops working due to same fault during warranty period i.e **One year**, which is not rectified by the contracting firm in time, penalty to the extent of market cost of part / equipment services per day will be imposed on the firm. Amount of penalty will be decided by the authority / committee of the hospital.
 - 6- If the contractor fails to fulfill the contractual obligations the authority reserves the right to impose penalty in addition to forfeit of security.
 - 7- The firms will submit Call Deposit of **Rs.16000/-** with tender in favor of Chief Executive Officer, Mayo Hospital, Lahore which will be returned under rules, failing which offer will not be considered.
 - 8- A certificate should be given by the tenderers that they will ensure safety and responsible for free replacement of faulty part / parts during the guarantee / warranty period which is ONE YEAR from the receipt of repaired generator / equipment of the same fault.
 - 9- The successful bidder will be bound to repair the generator within 15 days from the receipt of confirmed order or decided by the authority.
 - 10- The parts replaced from the generator / equipment will be returned to the department concerned and will be the property of the hospital.
 - 11- Any discrepancy if detected subsequently the firm would refund the excess amount.
 - 12- Tenderers should quote their firm and final rates both in words as well as in figures.
 - 13- N. I.C copy of owner / chief must be attached with the tender.
 - 14- The successful bidder will submit performance guaranty of 10% of total cost within 07 days after award and before starting repair work.

EVALUATION CRITERIA

GENERATOR 280 KVA, INSTALLED IN PAEDS SURGERY BLOCK, MAYO HOSPITAL LAHORE

Sr.#	Parameter(s)	Documents Required	Status (Attached / not attached)																
1.	Copy of Computerized National Identity Card	Compulsory																	
2.	N.T.N Certificate	Compulsory																	
3.	G.S.T / P.S.T Certificate	Compulsory																	
4.	Bid Security	Compulsory																	
5.	Under Taking Certificate Regarding Black Listing on the legal stamp paper of Rs.100/-	Compulsory																	
6.	Tender Purchase Receipt (in original)	Compulsory																	
7.	Physical Verification of on Site proper office, workshop, tools availability, necessary spare parts availability for Backup and Engineering Staff etc.	Compulsory																	
Part (B) Ordinary Parameters																			
Sr. #	Parameter with detail of documents	Maximum Marks	Marks Obtained	Remarks															
1.	Valid Accreditation with PEC	05																	
2.	Methodology / Management Plan The Bidder shall provide the details about how to plan and manage the services specific to the proposal.	10																	
3.	List of available concerned Tools / Instruments / Machines, Transport, etc.	15																	
4.	List of Technical Staff Qualified Engineer (Electrical/Mechanical)--- 10 {Electrical Engineer----- ---- 5 marks} {Mechanical Engineer----- --- 5 marks} Qualified Technician ----- ----- 10 {one technician ----- ---- 2 marks,} {two technician ----- ---- 5 marks,} {three or more technician----- --10 marks}	20																	
5.	Past Performance / Experience in the relevant field Major institutions (Public / Private) served, Past performance, <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">I</td> <td style="text-align: center;">1</td> <td style="text-align: center;">05</td> </tr> <tr> <td style="text-align: center;">Ii</td> <td style="text-align: center;">2 to 3</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">Iii</td> <td style="text-align: center;">4 to 5</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: center;">Iv</td> <td style="text-align: center;">6 to 7</td> <td style="text-align: center;">20</td> </tr> <tr> <td style="text-align: center;">V</td> <td style="text-align: center;">8 and above</td> <td style="text-align: center;">25</td> </tr> </table>	I	1	05	Ii	2 to 3	10	Iii	4 to 5	15	Iv	6 to 7	20	V	8 and above	25	25		
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Ii	2 to 3	10																	
Iii	4 to 5	15																	
Iv	6 to 7	20																	
V	8 and above	25																	

6.	Financial Soundness Certificate / Bank Statement (<i>last One Year</i>) <table border="1" data-bbox="381 193 815 445"> <tr> <td data-bbox="381 193 506 256">i</td> <td data-bbox="506 193 685 256">Not less than 05 M.</td> <td data-bbox="685 193 815 256">5</td> </tr> <tr> <td data-bbox="381 256 506 319">ii</td> <td data-bbox="506 256 685 319">Up to 5 Lac 10 M.</td> <td data-bbox="685 256 815 319">10</td> </tr> <tr> <td data-bbox="381 319 506 361">iii</td> <td data-bbox="506 319 685 361">Up to 15 M.</td> <td data-bbox="685 319 815 361">15</td> </tr> <tr> <td data-bbox="381 361 506 403">iv</td> <td data-bbox="506 361 685 403">Up to 20 Lac</td> <td data-bbox="685 361 815 403">20</td> </tr> <tr> <td data-bbox="381 403 506 445">V</td> <td data-bbox="506 403 685 445">More than 20 M.</td> <td data-bbox="685 403 815 445">25</td> </tr> </table> Annual Turn Over not less than 5 Million	i	Not less than 05 M.	5	ii	Up to 5 Lac 10 M.	10	iii	Up to 15 M.	15	iv	Up to 20 Lac	20	V	More than 20 M.	25	25		
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iii	Up to 15 M.	15																	
iv	Up to 20 Lac	20																	
V	More than 20 M.	25																	

Total Marks: 100

Qualifying Marks : 60% (60 and above)

AGREEMENT

TENDER FOR REPAIR AND MAKE THE FUNCTIONAL OF GENERATOR 280 KVA, ENGINE BRAND “DAWSON”, ENGINE MODEL/ TYPE “NT855 BIG CAME NON STC”, ENGINE SERIAL NO. C15693 INSTALLED IN PAEDS SURGERY BLOCK, MAYO HOSPITAL LAHORE.

Advertised Tender No.AMS(W)/..... /MH., Dated,
 Opened onThis Agreement made at Lahore on the day of, 2020, as effective from, between M/s, as party of the one part and the Chief Executive Officer, Mayo Hospital, Lahore here-in-after called “Client” as party of the other part.

- ☛ The contractor will be responsible for satisfactory working of repaired generator for a period of One Year after completion of repairing work.
- ☛ The firm will be bound to repair / replace the faulty part / parts for the period of ONE YEAR after the commissioning of the repairing of generator.
- ☛ The parts replaced from the generator will be returned to the department concerned and will be the property of the hospital.
- ☛ If the firm fails to fulfill the contractual obligations, the authority reserves the right to impose penalty in addition to forfeit the security and other legal action.
- ☛ A satisfactorily working report must be obtained from the end-user on the bill duly signed & stamp and entered it on the repair register accordingly
 All parts should be brand new & genuine to be replaced.
- ☛ The parts will be replaced after inspection by the concerned.
- ☛ The quoted cost is inclusive of Income Tax & exclusive of Punjab Sales Tax. It will be charge as per Government rules (if applicable).
- ☛ In case the firm fails to execute the agreement satisfactorily with the hospital, its performance security will be forfeited and institution reserves the right to get repair of generator from the open market at risk and cost of the defaulter firm and payment will be recovered from the liabilities / securities of the firm. The hospital also reserves the right for the suspension / blacklisting of the defaulting firm.
- ☛ The successful bidder will be bound to repair the generator within **15-days** from the issuance of confirmed order.
- ☛ The firm will be responsible that prices quoted against tender are not more than the market rates charged from any other purchasing organization in Punjab Province, later on, if any discrepancy or audit observation raised, the firm will refund the price charged in excess
- ☛ The firm will submit a bill in **TRIPPLICATE** through Line Superintendent (Electrical) / Incharge concerned department after verification of generator for arranging payment thereof.
- ☛ All remaining terms & conditions would also be applicable as per tender.

- ☛ The Line Superintendent (Electrical), Mayo Hospital, Lahore with the direction to check the concerned Generator after repair/overhaul and the bill received from the concerned firm may be sent to this office after verification and collection of defective parts (if any) from the concerned firm.

For & on behalf of M/s Name: _____ Designation: _____ C.N.I.C. NO.	For & on behalf of Mayo Hospital, Lahore Line Superintendent (Electrical) Bio-Medical Engineer Mayo Hospital, Lahore
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M/s Name: _____ Designation: _____ C.N.I.C. NO.	Addl. Medical Superintendent(W), Mayo Hospital, Lahore. Chief Operating Officer, Mayo Hospital, Lahore
	Chief Operating Officer, Mayo Hospital, Lahore

UNDERTAKING BY THE SERVICE PROVIDER

I / We, the undersigned, offer to provide the requested services as in accordance with your Request for Proposal dated _____ [insert date here]. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

We hereby declare that:

- (a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Client and/or may be sanctioned by the Procuring Agency.
- (b) Our Proposal shall be valid and remain binding upon us for the period of time specified in the Data Sheet,
- (e) Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.
- (f) We further confirm that our firm has never been black listed by the Health Department or any other Government Institution. In case of any violation on any terms and conditions, our security / call deposit may be forfeited and we shall not challenge in any court of Law.
- (g) We also confirm to abide by all the terms & conditions laid down in the Bidding Documents or time to time change by the Government.

Yours sincerely,

Authorized Signature of the Tenderer: _____

Name and Title of Signatory: _____

Name of Service Provider (company's name or JV's name):

Address: _____

Contact information (phone and e-mail):

NOTE:- FOR A JOINT VENTURE


~~XXXXXX~~


Either all members shall sign or only the lead member, in which case the power of attorney to sign on behalf of all members shall be attached.


Please also attach the copy of the Agreement amongst all partners of the joint venture (which is legally binding on all partners), which shows that :


- (a) All partners shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms;
- (b) One of the partners will be nominated as being in charge, authorized to incur liabilities, and receive instructions for and on behalf of all partners of the joint venture; and
- (c) The execution of the entire Contract, including payment, shall be done exclusively with the partner in charge.

Note. (i) In case of any dispute, the Chief Executive, Mayo Hospital, Lahore, will act as sole arbitrator and his decision will not be challenged in any court / form.
(ii) Contractor shall be responsible for any damage during repair process.


LINE SUPERINTENDENT (ELECTRICAL)
MAYO HOSPITAL, LAHORE


ADDL: MEDICAL SUPERINTENDENT (W)
MAYO HOSPITAL, LAHORE


CHIEF OPERATING OFFICER,
MAYO HOSPITAL, LAHORE.


CHIEF EXECUTIVE OFFICER,
MAYO HOSPITAL, LAHORE.

TEL: 0092-42-99211129-100, E-MAIL: mayohospitallahore@gmail.com

