

**PROFORMA TO BE FILLED FOR UPLOADING DOCUMENTS AT PPRA, PUNJAB WEBSITE**

Procurement Title  
 Tender Notice  
 Prequalification Notice  
 Expression of Interest  
 Sales/Auction Notice  
 Request for Proposal  
 Corrigendum  
 Addendum  
 Other

Procurement Name Frame Work Contract for Purchase of Medicines

Package/Lot No. 1

Description against each Package/Lot Local Purchase for Takat Tender year 2023-24

Amount Mode  
 Million  
 Billion

Estimated Cost 5.6 Million Bid Security (In Figures) 112,000/-

Procurement Category  
 Local  
 International

Procurement Type  
 Work  
 Services  
 Goods

Procurement Estimated Cost  
 Less than 2 Million  
 More than 2 Million and less than 100 Million  
 100 Million & Above

IPL No. (in case cost is greater than or equal to 2 Million) 9388

Receiving/Closing Date 28-11-23 Receiving/Closing Time 10-00 AM

Tender Opening Date 28-11-23 Tender Opening Time 11-00 AM

Issuance Date From date of Publication

Bid Security 112,000/-

Bid Document Price 2000/-

Performance Guarantee Form 5%

Procurement Notice  
 Attached  
 Not Attached

Bidding Document  
 Attached  
 Not Attached

Bank Deposit Slip No. 70769273

Date of Deposit 08-11-23

BOP Branch Code 008

Bank Deposit Slip  
 Attached  
 Not Attached

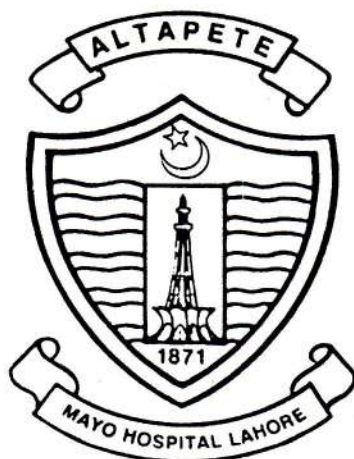
Authority Name Dr. Akshay Naumau

Designation Medical Superintendent

Contact No. 042-99211129

Email mayshospitalahse@gmail.com

Address Mays Hospital, Lahore.



**HEALTH WELFARE COMMITTEE  
MAYO HOSPITAL, LAHORE  
FINANCIAL YEAR 2023-24  
BIDDING DOCUMENT**

**INVITATION FOR BIDS  
Mayo Hospital, Lahore.**

**PROCUREMENT OF ZAKAT MEDICINES ON DAY TO DAY BASIS, 2023-24**

Mayo Hospital, Lahore invites sealed bids from the well reputed valid retail drug sale holders running pharmacy over more than one year period from the date of opening of tender, at premises wherefrom bidder intends to provide drugs and medicines to Mayo Hospital on **day to day** basis.

1. Interested eligible bidders may get the bidding documents on submission of written application along with payment of non-refundable fee of **Rs.2000/-** (Two Thousand only) to Zakat Office. Bidding documents shall be issued / received as per schedule advertised during office hours. Bidding documents, tentative list of quantities etc are also available on Mayo Hospital website [www.mayohospital.gov.pk](http://www.mayohospital.gov.pk).
2. Single stage two envelope Bidding Procedure, as per Rule 38 (2) (a) of Punjab Procurement Rules, 2014 amended shall be applied.
3. Sealed bids are required to be dropped in tender box by the interested bidders as per advertised schedule positively in the Mayo Hospital, Lahore. The bids shall be opened on the same day at prescribed time in the presence of the bidders or their authorized representative(s) who choose to attend.
4. The bidders are required to submit the complete company profile along with the technical bid in addition to other documents as per attached list and as required to fulfill the evaluation criteria. Bid security duly prescribed in the document in the shape of pay order / bank draft / call deposit receipt is required to be supported with the financial bid only. Late bids will be rejected. Bids will be opened in the presence of bidders representatives who choose to attend the meeting.
5. Procurement shall be in accordance with the Punjab Procurement Rules, 2014 amended till date.
6. Bidder can download the Bidding Documents containing tender's item specifications, quantity and terms & conditions from PPRA website of [www.mayohospital.gov.pk](http://www.mayohospital.gov.pk) until the closing date for the submission of bids.
7. Sealed bids are required to be submitted by the Bidders as per advertised schedule positively in **the Committee Room**, of the **Mayo Hospital Lahore**. The bids received till stipulated date & time shall be opened on same day at **(as per schedule)** in the presence of the bidders or their authorized representatives who choose to attend. Late bids shall not be entertained.
8. All bids should be submitted in Tape Binding. All documents should contain proper page marking, attached in sequence as indicated for evaluation in the Bidding Documents and Signatures of authorized person. Moreover, signing and stamping of each page of bidding documents/ form is mandatory.
9. In case the date of opening is declared as public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of tenders accordingly. The time and venue shall be remained the same.

- 7- The offered / quoted discounts on each category of medicine shall be based on maximum retail price of the medicine fixed by Drug Regulatory Authority of Pakistan (Formerly Ministry of Health Islamabad).
- 8- The Local Purchase contractor shall supply all medicines as per Drugs Act, 1976 and prevailing Drug Sale Rules. The compliance of all relevant laws in sale of medicines shall be the responsibility of the contractor.
- 9- **In case the contractor fails to supply the original ordered items on the same day, the Hospital shall purchase the same ordered medicines from the market on the risk and cost of the contractor without any notice.**
- 10- Keeping in view the operational exigencies, The Medical Superintendent shall have the authority to extend the local purchase contract up to three months to have fresh competition. The M.S. of the Hospital, shall also have authority to resend the contract.
- 11- The Medical Superintendent reserves the right to reject / accept any or all tenders by assigning reasons and his decision in case of any dispute will be final.
- 12- The bidders shall submit valid drug sales license issued on Form 9 by the licensing authority, documents establishing its financial soundness and an undertaking stating that the firm has never been blacklisted by the government, along with the bid / offer.
- 13- The bidder shall have its registered pharmacy facility within the reach of hospital (maximum within 20 km radius). The convenience of the hospital shall be given the paramount importance for this determination.
- 14- The bidders shall provide evidence regarding their arrangements for round the clock availability of drugs for the hospital as per the satisfaction of Purchase Committee.
- 15- The bidder shall provide attested copy of valid drug license. National Identity Card and Income Tax Number, etc.
- 16- The bidder shall have the retail sale license and not the whole sale license. The bidder should have inventory of medicines as per the requirement of the hospital along with comprehensive storage facility of drugs.
- 17- In case ordered medicines are not supplied by the contractor on the same day risk purchase should be made from the security deposit of the contractor. In case on constant default the process of risk purchase should be repeated and tenders may be called for fresh competition.
- 18- The contractor will submit bills on monthly basis for payment. The contractor will provide an authentic price list of the medicines if and when required for verification of bills.
- 19- In case the contractor charges excess rates, the difference will be recovered from the contractor either from the bill or security. All applicable taxes shall be deducted as per prescribed rules.
- 20- In case, the contracting firm offers less discount in comparison to discount offered to other institution / hospitals situated in Punjab in the same year, the difference will be automatically deducted and adjusted in the bill, however, if any excess amount is paid, the same will also be deducted from the pending bills or security of the said firm.
- 21- The Tenderer shall be bound to accept all terms & conditions of the Government / PPRA and any further condition introduced by Government during the period of contract in addition to the terms, conditions, Rules & regulations of PPRA.
- 22- Any erasing / cutting, etc. appearing on the offer, must be properly signed by the person signing the tender.
- 23- The bidders are required to give their best and most competitive discount for the items.
- 24- The vender / contractor will provide warranty certificate regarding quality of all drugs / medicines, surgical disposable items, etc. sold to this hospital. Moreover, the contractor will be bound to provide the invoice of his source of purchase if and when required along with the warranty that these do not contravene any provision of Section 23 of Drugs Act, 1976 and the Rules framed there under.
- 25- The contractor will be bound to supply the required brand of all drugs / medicines recommended by this hospital. In case the contractor provides brands of his own choice of higher rates than that of the demanded brand, the extra amount will be adjusted to the value of recommended brands accordingly.
- 26- All the bidders are required to provide complete documents in compact file for their assessment of qualification as prescribed under the rules. Only the firms which will be declared qualified by this Hospital Committee will be entertained in the further contract proceeding.
- 27- Deduction of income tax will be made as per prescribed rules.

*Ahsan*  
*21/11/14*

MEDICAL SUPERISNTENDENT/ CONVENOR  
HEALTH WELFARE COMMITTEE  
MAYO HOSPITAL, LAHORE.

## Letter of Invitation

Dear Sir,

Mayo Hospital, Lahore, Pakistan invites sealed bids from eligible bidders for the procurement / provision of consumable items in quantities and specifications as prescribed in the Bidding Documents.

1. The validity of Contract would be for the financial year **2023-24** (one year from the date of issuance or till the finalization of new contract, whichever is earlier).
2. Bidding shall be conducted as per the procedure specified in the Bidding Documents.
3. Interested bidders may obtain further information and inspect the Bidding Documents at the Purchase section, Mayo Hospital, Lahore during office hours on any working day. The same can also be examined online at the PPRA website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) and Mayo Hospital website [www.mayohospital.gov.pk](http://www.mayohospital.gov.pk).
4. A complete set of original Bidding Documents shall be purchased on all working days on submission of a written application and payment of non- refundable fee of Pak Rupees 2000/- only. in the OPD Room 28-A.
5. Bids must be delivered, in the manner prescribed, on or before the advertised schedule. Late Bids will be rejected. Bids will be opened on the same day at the advertised time in presence of bidders or their representatives, who choose to be present.
6. All bids (financial) must be accompanied with a bid security as mentioned in document in form of Pay Order/ Bank Draft/Deposit receipt at Call.
7. Interested bidders may visit PPRA website [http:// www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) and Mayo Hospital, website [http:// www.mayohospital.gov.pk](http://www.mayohospital.gov.pk) for further information.
8. The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
9. The Procuring Agency shall upon request communicate to any bidder the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.

  
MEDICAL SUPERINTENDENT/ CONVENOR  
HEALTH WELFARE COMMITTEE  
MAYO HOSPITAL, LAHORE





**Bid Data Sheet**

<b>Instructions To Bidders Ref.</b>	<b>Description</b>	<b>Detail</b>
N/A	Bid reference number	Adv. No/HWC/204MHL. Dated 04/11/2023
N/A	Commencement of sale of Bidding Document	As per advertised schedule
N/A	Last date of sale of Bidding Document	As per advertised schedule
I.T.B. Clause 24	Last date and time for the receipt of bidding document	As per advertised schedule
I.T.B. Clause 27	Date, time and venue of opening of technical bids	As per advertised schedule in the Committee Room, Mayo Hospital, Lahore
I.T.B. Clause 16	Bid currency	Pak Rupees
I.T.B. Clause 13	Language of bid	English or Urdu
I.T.B. Clause 20	Amount of bid security	Duly prescribed
I.T.B. Clause 09	Bidding procedure	Single stage two envelop procedure
I.T.B. Clause 27	Address for communication:	<p style="text-align: center;"><i>aham</i> <i>2/11/23</i> <b>MEDICAL SUPERINTENDENT/ CONVENOR</b> <b>HEALTH WELFARE COMMITTEE</b> <b>MAYO HOSPITAL, LAHORE</b></p> <p style="text-align: center;"><i>[Signature]</i></p>

**LOCAL PURCHASE FOR ZAKAT TENDER YEAR 2023-2024 ( COMONLEY USE )**

S.NO.	MEDICINE NAME	QTY	RATE	TOTAL
1	CAP.OMEPRAZOLE 20 MG (OMEGA /RISEK )	12000	17.5	210000
2	TAB.LEVETIRACITEM 500 MG ( LERACE )	2500	45	112500
3	TAB.RESPERIDONE 2 MG ( RISP )	5000	23.5	117500
4	TAB. ESCITALOPRAM 10 MG	2500	22.14	55350
5	TAB.VALPORATE SODIUM 50 MG ( EPIVAL )	5000	7.58	37900
6	SYP.LACTULOSE 120 ML	2000	196.55	393100
7	TAB.ATORVA STATIN 20 MG	7500	29	217500
8	TAB.CLOPIDOGREL 75 MG	7500	17.36	130200
9	TAB.ATENOLOL	7500	7.85	58875
10	TAB.DOMPERIDONE	500	5.32	2660
11	SYP.VALPORATE SODIUM ( EPIVAL )	400	168.24	67296
12	SYP.LEVETIRACETUM 60 ML	4000	475	1900000
13	TAB. TIZANIDINE 2 MG	5000	8.3	41500
14	SYP. MUCAINE	5000	59.73	298650
15	TAB.LISINOPRIL 5 MG ( TRUPRIL )	5000	4.83	24150
16	TAB.SPIROMIDE 40 MG	5000	7	35000
17	TAB.GLIBENCLAMIDE 5MG	12000	2.33	27960
18	TAB.KEMADRIN	12000	1.11	13320
19	TAB.METFORIN HCl	12000	2.06	24720
20	TAB.ACETYL SALICYLIC ACID	12000	1.51	18120
21	TAB.AMLODIPINE 5 MG	6000	2.41	14460
22	CAP.GABAPENTINE 100 MG	9000	5.95	53550
23	TAB.GLIMEPIRIDE 2 MG	6500	10	65000
24	TAB.CLONAZEPAM 25 MG	10000	4.93	49300
25	TAB.CALCIUM	6093	1	6093
26	INHALER VENTOLIN	500	245	122500
27	INHALER SERETIDE	500	1090	545000
28	TAB.AMYGRA 60 mg	2000	3.61	7220
29	TAB. LOSARTIN 50 MG	2000	13.8	27600
30	TAB.NITROGLYCERINE	2000	1.08	2160
31	TAB.SINEMET 25 MG	4000	18.37	73480
32	CAP.COMBIVAIR 400 MG	2000	14.14	28280
33	TAB.RONIROL 1 MG	2000	25.71	51420
34	TAB.HERBESSER 60 MG	2000	8.67	17340
35	TAB.QUESEL 100 MG	2000	30.5	61000
36	TAB.GLUCOSAMINE	2000	18.4	36800
37	NAPROXEN SODIUM	5000	14.42	72100
38	ROVIST A 10 MG	3000	25	75000
39	BISOPROLOL	3000	16.74	50220
40	CIPROFLOXACIN 500 MG	3200	30	96000
41	TENORMIN 25 MG	2000	4.74	9480
42	CYTOTREXATE	1000	5.81	5810
43	TAB.KLARICID 500 MG	2000	65.78	131560
44	VASTERAL MR 35 MG	2000	18.04	36080
45	TAB.VALTEC 40 mg	2000	8	16000
46	TAB.AZATHIOPRIN	4000	17.21	68840
47	CAP.ROTAVIR	3950	21.67	85596.5
48	TAB.CARVEDILOL 6.25 MG	1000	5.81	5810

**5600000**

**112000**

AMOUNT 2% BID SECURITY

*[Handwritten signatures and initials]*

# MAYO HOSPITAL LAHORE

## TENDER FOR LOCAL PURCHASE OF ZAKAT MEDICINES ITEMS ON DAY TO DAY BASIS FOR THE YEAR 2023-24

ADVERTISED TENDER NO.	No.HWC/204/MHL. Dated. 04 / 11 /2023
DATE/TIME OF RECEIPT OF TENDER	28.11.2023 At 10.00 A.M
DATE OF OPENING OF TENDER	28.11.2023 At 11.00 A.M
TENDER FEE ( <b>NON-REFUNDABLE</b> )	Rs.2000/-
Bid Security 2% ( <b>REFUNDABLE</b> )	Rs.112,000/-
VENUE:	Committee Room , Mayo Hospital, Lahore. (Extendable for three months )

### SPECIAL INSTRUCTIONS

Health Welfare Committee ,Mayo Hospital, Lahore invites sealed bids from the Sales Tax registered, well reputed, having valid retail drug sale license form 9 running / operative pharmacy over more than one year period from the date of opening of tender, at premises wherefrom bidder intends to provide drugs and medicines to mayo hospital on day to day basis.

- 1- Tender form can be obtained on cash payment (non-refundable) from the OPD Room 28 of this hospital on submission of written request.
- 2- Any offer received not as per Terms & Condition of the Tender Enquiry / Bidding Documents of this Hospital, framed under **Punjab Procurement Rules, 2014 ( Amended )** Government of the Punjab is liable to be ignored.
- 3- No offer shall be considered:-
  - i- If received after the last date and time of receiving of tender as per advertisement.
  - ii- The tender is ambiguous.
  - iii- The tender is unsigned.
  - iv- The tender is conditional
  - v- Tender is sent by telegram.
  - vi- Offer received without requisite Bid Security
  - vii- Offer received from the firm black listed or suspended by the Health Department, Government of the Punjab.
  - viii- Without the original tender receipt.
- 4- In case the contractor fails to execute the contract strictly in accordance with the terms & conditions laid down in the contract, the security deposited shall be forfeited.
- 5- Duly attested photocopies of C.N.I.C of Proprietor and Qualified Person must be attached with the tender along with copies of National Tax Number (NTN), General Sales Tax registration certificate and valid retail Drugs Sale License.
- 6- The sealed bid (separate technical and financial bids further sealed in one envelope) is required to be dropped in the tender Box placed in the Committee Room of this hospital on the scheduled date & time.

### TERMS & CONDITIONS

- 1- The bidder must have valid retail Drugs Sale License, financially sound, well reputed and have shop with comprehensive storage facilities. The shop must be situated within **Twenty (20 ) Km** radius of the hospital. The facility of supplies must be available round the clock.
- 2- Local Purchase shall be to ensure fulfillment of immediate need of medical treatment which is otherwise not possible from medicines and surgical disposables available within the Hospital. Local purchase shall be permitted for emergencies and indoor patients department out of the budget of medicines. To estimate the Hospital a "**Reference Trend List**" is attached herewith including medicine names and its quantity purchased during previous financial year. This "Trend List" will be used by the bidders as a basis to estimate magnitude / quantum and frequency of Local Purchases for offering maximum discounts in the tenders. The items in the trend list are just for reference and may vary depending upon non-availability of medicines in Hospital.
- 3- The bidders should keep complete inventory of medicines as per "**Trend List**" and round the clock availability of drugs.
- 4- The successful bidder shall submit performance security **5%** i.e. **Rs.280,000/-** of the total amount =**56,00,000/-** as performance security in the shape of Bank Guaranty / pay order / BD/ CDR in the

## CERTIFICATE

I/We hereby confirm to have read all the terms & conditions as laid down in the enclosed bidding document including special instructions and we further abide by all these instructions/conditions of this tender. We also hereby categorically confirm that the stores offered by us are exactly of the particulars and specification as laid down in your orders in all respect.

SIGN. OF TENDERER \_\_\_\_\_

NAME OF TENDERER \_\_\_\_\_

DESIGNATION OF TENDERER: \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

TELEPHONE NO (Land line) \_\_\_\_\_ Mobile \_\_\_\_\_

CNIC No \_\_\_\_\_ NTN \_\_\_\_\_

SALES TAX NO \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_



**FINANCIAL BID PERFORMA FOR PURCHASE OF MEDICINES ITEMS ON  
DAY TO DAY BASIS FOR THE YEAR 2023-24**

**PACKAGE**

<b>S.NO.</b>	<b>TYPE OF DRUGS / MEDICINES, ETC.</b>	<b>OFFERED DISCOUNT</b>
01	Drugs / Medicines	

Sign. and stamp of Bidder: \_\_\_\_\_

## CHECK LIST

<b>Sr. No.</b>	<b>PARAMETERS</b>	<b>STATUS</b>
1.	Tender Sale Receipt	
2.	Bid Security	
3.	Signed and Stamped Bidding Documents	
4.	Signed and Stamped Terms and Conditions	
5.	Signed and Stamped Tender Enquiry (List of Items)	
6.	Technical Evaluation Parameters Required Documents	
7.	Samples for Evaluation	
8.	Sealed Bid (Technical & Financial Bids)	
9.	Page Numbering / Marking	

## AGREEMENT

**THIS CONTRACT** is made at on day of 20, between The Medical Superintendent Mayo Hospital, Lahore (hereinafter referred to as the "Purchaser") of the First Part; and M/s (firm name) a firm registered under the laws of Pakistan and having its registered office at (address of the firm) (hereinafter called the "Supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

**WHEREAS** the Purchaser invited bids for procurement of goods, in pursuance whereof M/s (firm name) being the Manufacturer/ authorized Supplier/ authorized Agent of (item name) in Pakistan and ancillary services offered to supply the required item (s) and Whereas, the Purchaser has accepted the bid by the Supplier:

### **NOW THE PARTIES TO THIS CONTRACT AGREE TO THE FOLLOWING;**

1. **The Contract:** The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz:-
  - a. the Schedule of Requirements.
  - b. the Technical Specifications.
  - c. the Price Schedule submitted by the Bidder.
  - d. the Purchaser's Notification of Award.
  - e. the Purchase Order
  - f. the General Conditions of Contract
  - g. the acceptance of bid.
2. **Interpretation:** In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as "Contract":
3. **The Term of the Contract:** This contract shall remain valid for one year from the date of signing or as mentioned in the contract form, unless amended by mutual consent.
4. The Supplier declares as under:
  - i. [Name of the Supplier] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Punjab or any administrative subdivision or agency thereof or any other entity owned or controlled by Government of Punjab through any corrupt business practice.
  - ii. Without limiting the generality of the foregoing, [the Seller/ Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a Contract, right interest, privilege or other obligation or benefit in whatsoever form from Mayo Hospital, Lahore, except that which has been expressly declared pursuant hereto.
  - iii. [The Supplier] certifies that has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Mayo Hospital, Lahore and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.
  - iv. [The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Procuring Agency under any law, Contract or other instrument, be void able at the option of Procuring Agency.
  - v. Notwithstanding any rights and remedies exercised by Procuring Agency in this regard, [The Supplier] agrees to indemnify Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Procuring Agency in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [The Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency.
  - vi. In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through arbitration. The Secretary Health or his nominee shall act as sole arbitrator. The decisions taken and/or award made by the sole arbitrator shall be final and binding on the Parties.

5. **Items to be Supplied & Agreed Unit Cost:** (i) The Supplier shall provide to the Purchaser...

(iii) The Unit Cost agreed in the Price Schedule (Annex C), is inclusive of all taxation and costs associated with transportation and other agreed incidental costs.

6. **Payments:** The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services, as specified in the Schedule of Requirements and Technical Specification in accordance with the Price Schedule submitted by the Supplier, the amount against the delivered items or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.
7. **Mode of Payment:** All payments to the Supplier shall be made through Crossed Cheques issued in the name of [supplier's name]
8. **Payment Schedule:** All payments to the Supplier shall be made in accordance with the agreed Payment Schedule at Annex: F, upon satisfactory completion of delivery and fulfillment of documentary and Codal formalities highlighted in the Payment Schedule at Annex F.
9. **Performance Guarantee:** (i) The Supplier, within 07 days of signing of this contract, shall provide to the Purchaser a Performance Guarantee equivalent to 5% of the total Contract amount on the prescribed format and in prescribed manner. This Performance Guarantee shall be released to the Supplier upon successful completion of the Contract.  
  
ii) Supplier's Bid Security already submitted with the Bid shall only be released upon satisfactory submission of a Performance Guarantee in accordance with sub-clause (i) above.  
  
iii) Failure to submit a Performance Guarantee shall result into forfeiture of Bid Security and Cancellation of Contract.
10. **Notices:** All notices and correspondences incidental to this contract shall be in English language and shall be addressed to:

**For the Purchaser:**

[insert: name of office ]

[insert: name of officer ]

[insert: postal address ]

[insert: telephone number, indicate country and city code ]

[insert: facsimile or cable number or e-mail address ]

**For the Supplier:**

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IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at \_\_\_\_\_ (the place) and shall enter into force on the day, month and year first above mentioned.

**Signed/ Sealed: For the Purchaser.**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**Signed/ Sealed: For the Manufacturer/  
Authorized Supplier/ Authorized Agent.**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

To

The Medical Superintendent/ Convenor  
Health Welfare Committee,  
Mayo Hospital, Lahore.

**Subject: TECHNICAL EVALUATION / QUALIFICATION REPORT.**  
**( LOCAL PURCHASE 2023-24 ) HEALTH WELFARE COMMITTEE .**  
**MAYO HOSPITAL, LAHORE.**

NAME OF THE PARTICIPATING FIRM: M/s \_\_\_\_\_

Part (A) **Documents Evaluation / Qualification**

S.No.	Parameter(s)	Total Marks	Remarks / Marks Obtained										
1	Tender Sale Receipt (in original)	Compulsory											
2	Valid Drugs Sale License	Compulsory											
3	Computerized National Identity Card	Compulsory											
4	N. T. N. Certificate	Compulsory											
5	G. S. T. Reg. Certificate	Compulsory											
6	Bid Security 2% of Bid Value	Compulsory											
7	Under Taking Certificate Regarding Black Listing on the legal stamp paper of Rs.100/-	Compulsory											
8	Bid Validity Period	Compulsory											
9	Signed Terms & Conditions / Bidding Documents	Compulsory											
Sr. No.	Parameters	Detail	Total Marks	Remarks									
1	Past Performance (2021-22)	Government Hospital: <table border="1"><tr><td>i</td><td>1</td><td>5</td></tr><tr><td>ii</td><td>2 as or above</td><td>10</td></tr></table>	i	1	5	ii	2 as or above	10	10	Past performance from public hospital at Lahore.			
i	1	5											
ii	2 as or above	10											
2	Financial status of Bidders	<table border="1"><tr><td>i</td><td>One Million</td><td>05</td></tr><tr><td>ii</td><td>1.5 Million</td><td>10</td></tr><tr><td>iii</td><td>2 Million and above</td><td>15</td></tr></table>	i	One Million	05	ii	1.5 Million	10	iii	2 Million and above	15	15	Financial status of the bidder will assessed from the Tax returns of 2021-22. (Relevant Code 3009)
i	One Million	05											
ii	1.5 Million	10											
iii	2 Million and above	15											
03	Credibility & Certification	<table border="1"><tr><td>i</td><td>Any certification regarding quality of work by the competent authority.</td><td>04</td></tr><tr><td>ii</td><td>Undertaking regarding non contravention of Drugs Act 1976 and the Punjab Drugs Sale Rules, 2014 framed thereunder for last three year as well as the challans made by the Drug Inspectors or fine paid by the bidder for last 03 years, the marks will be deducted i.e. 2 for each accordingly.</td><td>06</td></tr></table>	i	Any certification regarding quality of work by the competent authority.	04	ii	Undertaking regarding non contravention of Drugs Act 1976 and the Punjab Drugs Sale Rules, 2014 framed thereunder for last three year as well as the challans made by the Drug Inspectors or fine paid by the bidder for last 03 years, the marks will be deducted i.e. 2 for each accordingly.	06	10				
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04	Financial status	<table border="1"><tr><td>i</td><td>Last year Audited Balance Sheet</td><td>3</td></tr></table>	i	Last year Audited Balance Sheet	3	10	Bank Statements are not required. Bidder						
i	Last year Audited Balance Sheet	3											

05	Technical Staff	<table border="1"> <tr> <td rowspan="2">i</td> <td rowspan="2">Qualified Person</td> <td>B. Pharm / Pharm D (Category-A)</td> <td>10</td> </tr> <tr> <td>Pharmacy Assistant (Category-B)</td> <td>5</td> </tr> </table>		i	Qualified Person	B. Pharm / Pharm D (Category-A)	10	Pharmacy Assistant (Category-B)	5	10	Valid drug sale license
		i	Qualified Person			B. Pharm / Pharm D (Category-A)	10				
Pharmacy Assistant (Category-B)	5										
06	Inventory	<table border="1"> <tr> <td>i</td> <td>Up to 2 million or more</td> <td>20</td> </tr> <tr> <td>ii</td> <td>Up to 1 million or more</td> <td>10</td> </tr> </table>		i	Up to 2 million or more	20	ii	Up to 1 million or more	10	20	
i	Up to 2 million or more	20									
ii	Up to 1 million or more	10									

**Total Marks: 75**

**Qualifying Marks : 65% (48.75 and above)**

1. **Criteria for inspection of premises for Local Purchase of Medicines**  
(Terms & Conditions attached)

Sr.No.	INSPECTION CRITERIA	MARKS
1	<b>A :Qualified Person ( Pharmacist as per DSL ) *</b>	<b>15</b>
	<b>B: :Qualified Person ( Pharmacist other the DSL )</b>	<b>08</b>
	Drug sale license , ID card	
	ID card , salary evidence	
	Pharmacy Assistant	4
	Other Staff	3
2	<b>Good Storage Practices</b>	<b>20</b>
	Physical Inspection committee with grade evaluate and grant marks.	
3 A	<b>Computerized Inventory</b>	<b>28</b>
	If in accordance with the reference trend list (more than 70%)	10
	If 50% up to 70%	6
	Less then 50%	2
B	If inventory at the time of inspection is computerized showing, time and date and is accordance with trend list more then 70%	10
4	<b>Other the qualified staff</b>	<b>15</b>
	Morning – Dispenser ( minimum 3 )	9
	Evening –Dispenser ( minimum 2 )	3
	Night – Dispenser ( minimum 2 )	3
	<b>Maximum Marks</b>	
5	<b>Other than Dispenser (minimum metric with science)</b>	
	Morning – Dispenser	3
	Evening –Dispenser	2
	Night – Dispenser	2
	<b>Maximum Marks</b>	<b>07</b>
	<b>Total Marks</b>	

**Note:** It is mandatory to get 65% marks in the inspection criteria in addition to technical evaluation criteria, otherwise bid will be rejected.

The financial bids of technically accepted bidders will be opened publicly at a time to be announced by the Hospital and the financial bids found technically non-responsive shall be returned un-opened to the respective Bidders.

100% complete information according to the bid evaluation criteria provided by the firm will get maximum marks.

The information provided by the firm should be relevant, concise and to the point as per bid evaluation criteria, unnecessary documentation will have a negative impact.

Financial proposals shall be opened publically in the presence of the bidders or their representatives who choose to attend. The name of the bidders and the technical score of the bidders shall be read aloud. The financial proposal of the bidders who met the minimum qualifying marks along with prescribed criteria shall then be inspected to confirm that they have remained sealed and unopened. These financial proposals shall be then opened and the quoted price read aloud and recorded.