

**MAYO CANCER CARE HOSPITAL, MANAWAN, LAHORE
FY 2024-2025**

**FRAMEWORK CONTRACT FOR PROCUREMENT OF THERAPEUTIC GOODS (DRUGS / MEDICINES)
/ SURGICAL DISPOSABLES / BME / THERAPEUTIC GOODS / STATIONARY / GENERAL STORE /
MIR / ELECTRIC / LAB KITS AND CHEMICAL / BEDDING CLOTHING AND LINEN / GLASS WARES /
SANITATION ETC. EXCEPT ELECTRO MEDICAL EQUIPMENTS ON FRAMEWORK CONTRACT BASIS
DURING FINANCIAL YEAR 2024-2025.**



**Name of Procuring Agency
MAYO CANCER CARE HOSPITAL, MANAWAN LAHORE
Corresponding Address:
Chief Executive Officer / Mayo Hospital, Lahore
Tender and Financial Opening Venue:
Conference Room, Surgical Tower, Mayo Hospital Lahore
Submission of samples:
Stores Mayo Hospital Lahore
Grievance or any other information:
Mayo Hospital Lahore**

**Telephone No(s) +92-42-99211129-110,117,378 & 381
Email mayohospital@gmail.com**

SECTION-I: INVITATION TO BIDS

FRAMEWORK CONTRACT FOR PROCUREMENT OF THERAPEUTIC GOODS (DRUGS / MEDICINES) / SURGICAL DISPOSABLES / BME / THERAPEUTIC GOODS / STATIONARY / GENERAL STORE / MIR / ELECTRIC / LAB KITS AND CHEMICAL / BEDDING CLOTHING AND LINEN / GLASS WARES / SANITATION ETC. EXCEPT ELECTRO MEDICAL EQUIPMENTS ON FRAMEWORK CONTRACT BASIS DURING FINANCIAL YEAR 2024-2025.

1. Bid Reference No _____ Mayo Cancer Care Hospital, Manawan Lahore invites sealed Bids (Technical & Financial) from Manufacturers/Sole Agents of Foreign Manufacturers for the supply of Drugs / Medicines, Medical Devices & Surgical Dressings, for BME / lab kits and chemical (from manufacturer, importer or authorized agent or distributor) / General order supplier (for general store related items) for the Financial Year 2024-2025 on free delivery to Consignee's end basis. Detailed technical specifications along with quantities of Drugs / Medicines, Medical Devices & Surgical Dressings etc. are given in the Bidding Documents.
2. Authority letter shall be in the name of chief operating officer Mayo Cancer Care Hospital, Manawan Lahore, by the manufacturer regarding items to participate in the bid.
3. The bidder must bid for entire / total quantity. Bid for partial quantity will straightway be rejected.
4. Bidders can download the Bidding Documents containing Tender's Item Specifications, Quantity, Terms & Conditions from the websites of PPRA (www.ppra.punjab.gov.pk), Procuring Agency's website www.mayohospital.gov.pk as well as website of Specialized Healthcare & Medical Education Department (www.health.punjab.gov.pk) until the closing date for the submission of bids.
5. Bidding shall be conducted through Single Stage - Two Envelopes bidding procedure of Punjab Procurement Rules, 2014. The envelopes shall be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters. The outer envelope shall clearly be marked with Tender Enquiry No. for which the proposal is submitted. Financial Proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders. It is advised that each financial proposal must be submitted separately for each quoted item.
6. The last date and time for bid submission is **as advertised**. Bid must reach **surgical tower, Mayo Hospital, Lahore on advertised time and date** which shall be opened on the same date at **advertised time**.
7. All bids should be submitted in Tape Binding and properly sealed in envelopes. All documents should contain proper page marking, attached in sequence as indicated for evaluation in the Bidding Documents with signatures of authorized person. Moreover, signing and stamping of each page of Bidding Documents/Form is mandatory.
8. The bidding documents and detailed specifications can be downloaded from PPRA as well as Mayo Hospital, Lahore website however, it is mandatory for the intending bidders to get the tender receipt from the Almoner Office during office hours along with the payment of non-refundable fee of Rs. 5000 (five thousand only) for each set of bidding document and detail specification.
9. In case the date of submission and opening is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of tenders accordingly. The time and venue shall remain the same.
10. Note:
 - 1) The Procurement/Bidding Process shall be governed by the Punjab Procurement Rules, 2014.

- 2) Item(s) shall be quoted in Technical & Financial Proposal with both Brand Name(s) and Generic Name.
- 3) The bidder shall attach unhidden photocopy of 2% Bid Security estimated cost of quoted item(s) as mentioned in Tender Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR), with Technical Proposal (Hard Copy) and Original with Financial Proposal.


Note: In case of pre bid meeting, it will be held on time & date as advertised in tender notice. The minutes of the pre bid meeting will be uploaded on official website of Mayo Hospital, Lahore, and will be the part of bidding document.

Name of Procuring Agency
Corresponding Address:

MAYO CANCER CARE HOSPITAL, MANAWAN LAHORE
Chief Executive Officer /
Mayo Hospital, Lahore
Near by Nila Gumbad Lahore

Telephone No(s)
Fax No.
Email

+92-42-99211129-110,117,378 & 381
+92-42-99211115
mayohospital@gmail.com


CHIEF OPERATING OFFICER
MAYO CANCER CARE HOSPITAL,
MANAWAN LAHORE







REQUIRED ESSENTIAL DOCUMENTS / CHECK LIST (TO BE FILLED BY THE BIDDER)

Sr.No.	Description	Documents Attached	Page No.
01	Attested copy of CNIC of authorized bidding Signatory person of the Bidder	Yes / No.	
02	Tender purchase / sale Receipt	Yes / No.	
03	Bid Security (Bank Guarantee / CDR/ Pay order/SDR)	Yes / No.	
04	Drug Reg. Certificate	Yes / No.	
05	Drug Sale License	Yes / No.	
06	Authority Letter from Manufacturer / Importer / Local Manufacturer / authorization certificate.	Yes / No.	
07	c.G.M.P./ final inspection report (if applicable)	Yes / No.	
08	Undertaking that bidder is not blacklisted	Yes / No.	
09	Undertaking that DML/DRC is not canceled / suspended by DRAP. (if applicable)	Yes / No.	
10	Undertaking that the DTL has declared None of the offered product as spurious / Adulterated / Substandard etc.	Yes / No.	
11	FBR Registration Certificate / Income Tax Registration	Yes / No.	
12	Company Registration Certificate	Yes / No.	
13	List of Sample of the quoted items	Yes / No.	
14	All requisite documents must be attached according to evaluation criteria i.e. compulsory parameters as well as ordinary parameters.	Yes / No.	
15	The documents required for ordinary Parameters should be attached according to the detail mentioned against each requirement.	Yes / No.	
Note. The Bidder (s) is directed to follow the above mentioned sequence while preparing their bid.			

Section-II:Instructions to Bidders(ITB)

Note:-

- All the procurement procedures shall be conducted in accordance with Punjab Procurement Authority Act-2009 and Punjab Procurement Rules-2014. In case of any conflict between the provision of this document and PPRA Act-2009/PPRA Rules-2014, the later shall prevail.
- In case of conflict between Invitation to Bidders and Bidding Document, the provisions of bidding documents shall prevail.

2.1. Introduction

2.1.1 Scope of Bid

i) The Procuring Agency (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the provision of Goods as specified in the Section-IV Bid Data Sheet (BDS) and Section III - Technical Specifications & Section VII- Schedule of Requirements. The successful Bidders will be expected to deliver, the goods within the specified period and timeline(s) as stated in the BDS.

2.1.2 Source of Funds

i) The Procuring Agency named in the Bid Data Sheet has received budget from the Government of Punjab. The Procuring Agency intends to apply the provided funds / a portion of this budget to make eligible payments under the contract for which the Invitation to bids has been issued.

2.1.3 Eligible Bidders

- i) The Invitation to Bids is open to Manufacturers and Sole Agents of Foreign Manufacturers registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.). Joint Venture (JV) is not allowed.
- ii) Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consultancy services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation to Bids [if applicable].
- iii) Government-owned enterprises may participate only if they are duly/legally authorized in this regard by the respective/relevant competent forum/authority.
- iv) Bidders shall not be under a declaration of blacklisting by the procuring agency. During the Procurement Process / execution of the Contract, if the firm/ bidder is blacklisted by any Government department/other Procuring Agency or by Punjab Procurement Regulatory Authority (PPRA), if such blacklisted bidder wants to execute the contract awarded after its blacklisting, the bidder/ firm shall provide 100% Bank Guarantee against the awarded Contract value and in case the bidder regret to do so then the Procuring Agency may proceed with second lowest

evaluatedbidder.

- v) The invitation for Bids is open to all Manufacturers / Sole Agents of Foreign Manufacturers subject to any provisions or licensing/regulatory requirements issued by the respective National/Provincial Professional Statutory Body established for that particular trade or business as mentioned in bid data sheet.
- vi) A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be Non-Responsive. A Bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if they:
 - a) Are associated or have been associated for the procurement of the goods to be purchased under this Invitation for Bids, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used.
 - b) Have controlling shareholders in common; or
 - c) Receive or have received any direct or indirect subsidy from any of them; or
 - d) Have the same legal representative for purposes of this Bid; or
 - e) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Agency regarding this Bidding process; or
- xii) A Bidder may be ineligible if –
 - (a) The Bidder is declared bankrupt or, in the case of company or firm, insolvent;
 - (b) Payments in favor of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting, in accordance with the national laws, in the total or partial loss of the right to administer and dispose of its property;
 - (c) Legal proceedings are established against such Bidder involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;

- (d) The Bidder is convicted, by a final judgment, of any offence involving professional conduct;
 - (e) The Bidder is debarred and blacklisted due to involvement in corrupt and fraudulent practices in accordance with the provision of section 17A of PPRA Act, 2009 and Rule-21, read with Schedule appended with, Punjab Procurement Rules, 2014.
 - (f) The Bidder is debarred and blacklisted in general (i.e. to the extent of all public procurement) due to consistent performance failure in accordance with the section 17A of PPRA Act, 2009 and Rule-21, read with Schedule appended with, Punjab Procurement Rules, 2014.
 - (g) The firm, supplier and contractor is blacklisted/ debarred by any international organization.
- xiii) Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.
 - xiv) Bidders shall provide such evidence of their continued eligibility satisfactory to the Procuring Agency, as the Procuring Agency shall reasonably request.

2.1.4. Eligible Goods and Services

- i) All goods and related services to be supplied under the Contract shall have their origin in eligible source countries, defined in the *Bid Data Sheet (BDS/Technical Specification)*, and all expenditures made under the contract will be limited to such goods and related services.
- ii) For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product is obtained that is substantially different in basic characteristics or in purpose or utility from its components.
- iii) The origin of goods and services is distinct from the nationality of the Bidder. *In any case, the requirements of Rules 10 & 26 of PPR-14, shall be followed.*

2.1.5. Cost of Bidding

- i) The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Procuring Agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring Agency," will in no case be responsible or liable for those costs, regardless of the conductor or outcome of the eBidding process.

2.1.6. One person one bid

- i) As per Rule 36A of Punjab Procurement Rules 2014, a Bidder shall submit only one Bid in the same bidding process, either individually as a Bidder or as a member in a joint venture or any similar arrangement.
- ii) No Bidder can be a sub-contractor while submitting a Bid individually or as a member of a joint venture in the same Bidding process.
- iii) A Bidder, if acting in the capacity of sub-contractor in any Bid, shall not submit bid for the same.

2.2. The Bidding Documents

2.2.1. Content of Bidding Documents

- i) The goods required, Bidding procedures, and contract terms are prescribed in the Bidding documents. The Bidding documents, inter alia, include:
 - (a) Invitation to Bids
 - (b) Instructions to Bidders (ITB)
 - (c) Technical Specifications
 - (d) Bid Data Sheet
 - (e) General Conditions of Contract (GCC)
 - (f) Special Conditions of Contract (SCC)
 - (g) Schedule of Requirements
 - (h) Bid Form
 - (i) Manufacturer's Authorization Form
 - (j) Bidder Profile Form
 - (k) General Information Form
 - (l) Affidavit
 - (m) Bid Security Form
 - (n) Technical Bid Form
 - (o) Contract Form
 - (p) Financial Bid Form/Price Schedule
 - (q) Performance Guarantee Form
 - (r) Check List
- ii) The Bidder is required to examine all instructions, forms, terms, and specifications in the Bidding documents.

Failure to furnish all information as required by the Bidding documents or to submit a Bid not responsive to the Bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its Bid.

2.2.2. Clarification of Bidding Documents

- iii) In case of discrepancies between the Invitation to Bid and the Bidding Documents listed in ITB 2.2.1 (i) above, the said Bidding Documents, not in conflict with any provision of PPR-14, will take precedence.
- iv) The Procuring Agency is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Procuring Agency or from its website or website of PPRA. Re-confirming from the Procuring Agency that all pages/ contents have been properly and clearly received is the prime responsibility of the Bidder.
 - i) A prospective Bidder requiring any clarification of the Bidding documents may notify the Procuring Agency in writing or by email at the Procuring Agency's address indicated in Invitation to Bid/ Tender Notice/ Advertisement. The Procuring Agency will respond in writing to any request for clarification of the Bidding documents which it receives not later than seven (7) days prior to the deadline for the submission of Bids prescribed in the Bid Data Sheet. Written copies of the Procuring Agency's response (including an explanation of the query but without identifying) will be sent to all prospective Bidders that have received the Bidding documents.
 - ii) A prospective Bidder requiring any clarification of the Bidding Documents may notify the Procuring Agency in writing or in electronic form that provides record of the content of communication at the Procuring Agency's address indicated in the BDS.
 - iii) The Procuring Agency will within three (3) working days after receiving the request for clarification, respond in writing or in electronic form to any request for clarification provided that such request is received not later than seven (7) days prior to the deadline for the submission of Bids. As prescribed in ITB 2.2.2 (i), above. However, this clause shall not apply in case of alternate methods of Procurement.
 - iv) Copies of the Procuring Agency's response as prescribed in ITB clause 2.2.2 (iii) above will be uploaded on the website of procuring agency. The prospective bidders are advised to regularly visit the website of the procuring agency for any clarification issued vide ITB clause 2.2.2 (iii) above.
 - v) Should the Procuring Agency deem it necessary to amend the Bidding Documents as a result of a clarification, it shall

dosofollowingtheprocedureunderITB2.2.3.

- vi) If indicated in the BDS, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-Bid meeting at the place, date and time mentioned in the BDS. During this pre-Bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.
- vii) Minutes of the Pre-Bid meeting, if applicable, including the text of the questions asked by Bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Bidders who have obtained the Bidding Documents and by uploading same on the website of the procuring agency. Any modification to the Bidding Documents that may become necessary as a result of the pre-Bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITB 2.2.3. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a Bidder.

2.2.3. Amendment of Bidding Documents

- i) At any time prior to the deadline for submission of Bids, but not later than three (3) days before the closing date of the submission of Bid, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding documents by amendment. Any such change/amendment in the Bidding documents shall be provided in a timely manner, preferably through electronic means also, not later than three (3) days, and on equal opportunity basis as per Rule-25(3) OR Rule 25(4) of PPR- 14 as the case may be.
- ii) In order to allow prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of Bids, as per rule 29 of PPR-14, in the manner similar to the original advertisements, so as to avoid any inconvenience and to doubly ensure level playing field for all prospective bidders.

2.3. Preparation of Bids

2.3.1. Language of Bid

- i) The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Procuring Agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in same language.

2.3.2. Bid Form

- i) The Bidder shall complete the Bid Form and the :

Bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

2.3.3. Bid Prices

- i) The Bidder shall indicate on form 8.10 the unit prices (where applicable) and total Bid price of the goods it proposes to supply under the contract.
- ii) Prices indicated on the Price Schedule shall be as per format on form 8.10 [Financial Bid Form / Price Schedule]
- iii) The Bidder's separation of price components in accordance with ITB Clause 2.3.3(ii) above will be solely for the purpose of facilitating the comparison of Bids by the Procuring Agency and will not in any way limit the Procuring Agency's right to contract on any of the terms offered.
- iv) Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A Bid submitted with an adjustable price quotation will be treated as non-responsive and may be rejected.

2.3.4. Bid Currencies

2.3.5. Documents Establishing Bidder's Eligibility and Qualification

- i) Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
- i) Pursuant to ITB Clause 2.1.3, the Bidder shall furnish, as part of its Bid, documents establishing the Bidder's eligibility to Bid and its qualifications to perform the contract if its Bid is accepted.
- ii) The documentary evidence of the Bidder's eligibility to Bid shall establish to the Procuring Agency's satisfaction that the Bidder, at the time of submission of its Bid, is eligible as defined under ITB Clause 2.1.3.
- iii) The documentary evidence, of the Bidder's qualifications to perform the contract if its Bid is accepted, shall establish to the Procuring Agency's satisfaction:
 - (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer [Manufacturer's Authorization form No. 8.3] or producer to supply the same in Pakistan;
 - (b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;
 - (c) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

2.3.6. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents

- i) Pursuant to ITB Clause 2.1.4, the Bidder shall furnish, as part of its Bid, documents establishing the eligibility and conformity to the Bidding documents of all goods and related services which the Bidder proposes to supply under the contract.
- ii) The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule/Financial Bid Form of the country of origin of the goods and services offered which shall be confirmed by a **Certificate of Origin** issued at the time of shipment.
- iii) The documentary evidence of conformity of the goods and services to the Bidding documents (if required) may be in the form of literature, drawings, data and shall consist of:
 - (a) a detailed description of the essential technical and performance characteristics of the goods;
 - (b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring Agency; and
 - (c) an item-by-item commentary on the Procuring Agency's Technical Specifications demonstrating **responsiveness** of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.
- iv) For purposes of the commentary to be furnished, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring Agency in its Technical Specifications, are intended to be descriptive only and not restrictive.
- v) Where a sample(s) is required by a procuring agency, the sample shall be:
 - (a) submitted as part of the bid, in the quantities, dimensions and other details requested in the **BDS**;
 - (b) carriage paid;
 - (c) received on, or before, the closing time and date for the submission of bids; and
 - (d) Evaluated to determine compliance with all characteristics listed in the **BDS**.
- vi) The Procuring Agency may retain the sample(s) of the successful Bidder till the successful delivery of the goods. A Procuring Agency may reject the Bid if the sample(s)-
 - (a) do(es) not conform to all characteristics prescribed in

the bidding documents; and
(b) is/are not submitted within the specified time clearly mentioned in the Bid Data Sheet.

- vii) Where it is not possible to avoid using a propriety article as a sample, a Bidder shall make it clear that the propriety article is displayed only as an example of the type or quality of the goods being Bided for, and that competition shall not thereby be limited to the extent of that article only.
- viii) Samples made up from materials supplied by a Procuring Agency shall not be returned to a Bidder nor shall a Procuring Agency be liable for the cost of making them.
- ix) All samples produced from materials belonging to an unsuccessful Bidder may be kept by the Procuring Agency till thirty (30) days from the date of award of contract or exhaust of all the grievance forums (including those pending at Authority's Level or in some Court of Law).
- x) Pursuant to the requirements as indicated in ITB 2.3.6, the Bidders shall furnish, as part of its Bid, all those documents establishing the eligibility in conformity to the terms and conditions specified in the Bidding Documents for all goods and related services which the Bidder proposes to deliver.
- xi) The Bidder shall also furnish a list giving full particulars, including available sources and current prices of goods, spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the BDS following commencement of the use of the goods by the Procuring Agency.
- xii) The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation attested by the embassy in country of manufacturer into English shall be attached to the original version.

2.3.7. Bid Security i) The Bidder shall furnish, as part of its Bid, a Bid security in the amount specified in the Bid Data Sheet.

- ii) The Bid security is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture Pursuant to ITB Clause 2.3.8. (vii).
- iii) The Bid security shall be in Pakistan Rupees and shall be in one of the following forms:
 - (a) Bank Guarantee, Bank call-deposit (CDR), Demand Draft (DD), Pay Order (PO) valid for thirty (30) Days, beyond the Bid validity period prescribed in BDS.

- iv) Any Bid not secured in accordance with ITB Clauses 2.3.8 (i) and (ii) may be rejected by the Procuring Agency as non-responsive.
- v) Unsuccessful Bidders' Bid security will be discharged or returned as promptly as possible upon written request, after the expiration of the period of Bid validity prescribed by the Procuring Agency pursuant to ITB Clause 2.3.8(ii) or along with unopened financial proposal as per rule 38(2)(a)(vii) of PPR-14, which shall take precedence, and is as under:

“38(2)(a)(vii) the financial proposal of the Bids found technically non-responsive shall be retained unopened and shall be returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the non-responsive Bidder, whichever is later:

provided that the Procuring Agency may return these sealed financial proposal earlier if the disqualified or non-responsive Bidder, contractor or consultant submits an affidavit, through an authorized representative, to the effect that he is satisfied with the proceedings of the Procuring Agency”.

- vi) The successful Bidder's Bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 2.6.1, and furnishing the Performance Guarantee, pursuant to ITB Clause 2.6.2.
- vii) The Bid security may be forfeited:
 - a. If a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or
 - b. In the case of a successful Bidder, if the Bidder:
 - i. Fails to sign the contract in accordance with ITB Clause 2.6.3; or
 - ii. Fails to furnish Performance Guarantee in accordance with ITB Clause 2.6.2; or
 - iii. If the blacklisting proceedings under Section-17A of PPRA Act, 2009 read with Rule-21 of PPR-14 are initiated and the bidder is declared blacklisted after due process of law.
- i) Bids shall remain valid for the period specified in the Bid Data Sheet after the date of Bid opening prescribed by the Procuring Agency. A Bid valid for a shorter period may be rejected by the Procuring Agency as non-responsive.
- ii) In exceptional circumstances, the Procuring Agency may solicit the Bidder's consent to an extension of the period of validity (as per rule-28 of PPR-14). There shall be

**2.3.8. Period
of
Validity of
Bids**

responses thereto shall be made in writing (or by email). The Bid security provided under ITB Clause 2.3.8 shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid security. A Bidder accepting the request will not be required nor permitted to modify its Bid.

2.3.9. Format and Signing of Bid

- i) The Bidder shall prepare an original and the number of copies of the Bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall prevail.
- ii) The Bidder shall authorize a person/ persons for signing, submission and further correspondence with Procuring Agency on behalf of bidder. Authority letter must be part of bid. However, in case of any issue bidder shall be responsible for all consequences.
- iii) The original and the copy or copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized to bind the Bidder to the contract. All pages of the Bid, shall be signed and stamped by the authorized person.
- iv) Any interlineation, erasures, or overwriting shall be not be accepted & such bid shall be rejected.
- v) The original and the copy or copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the BDS and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, shall be signed and stamped by the authorized person.
- vi) The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid and to contract execution if the Bidder is awarded the contract.

2.4. Submission of Bids

2.4.1 Sealing and Marking of Bids

- i) As per Rule 24, the Bidder shall seal the original and each copy of the Bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.
- ii) The inner and outer envelopes shall:
 - a. be addressed to the Procuring Agency at the address given in the Bid Data Sheet; and
 - b. bear the title of procurement Activity indicated in the Bid Data Sheet, the Invitation to Bids (ITB) title and

number indicated in the Bid Data Sheet, and a statement: "DONOTOPENBEFORE.....(timeanddate)," [tobecompleted with the timeand the datespecified in the Bid Data Sheet, pursuant to ITB Clause 2.4.2.]

- iii) The inner envelopes shall also indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared "late".
- iv) If the outer envelope is not sealed and marked as required by ITB Clause 2.4.1 (i), the Procuring Agency will assume no responsibility for the Bid's misplacement or premature opening.
- v) The inner and outer envelopes shall:
 - a) Be addressed to the Procuring Agency at the address given in the BDS; and
 - b) Bear the title of the subject procurement or Project name, as the case may be as indicated in the BDS, the Invitation to Bids (ITB) title and number indicated in the BDS, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the BDS, pursuant to ITB 2.4.2.
- vi) In case of Single Stage Two Envelope Procedure, The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Proposal and the other Financial Proposal. Both envelopes to be enclosed together in an outer single envelope called the Bid. Each Bidder shall submit his bid as under:
 - a) Bidder shall submit his TECHNICAL PROPOSAL and FINANCIAL PROPOSAL in separate inner envelopes and enclosed in a single outer envelope.
 - b) ORIGINAL and each copy of the Bid shall be separately sealed and put in separate envelopes and marked as such.
 - c) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed / identified as given in BDS.
- vii) The inner and outer envelopes shall:
 - a) be addressed to the Procuring Agency at the address provided in the BDS;
 - b) bear the name and identification number of the contract as defined in the BDS; and provide a warning not to open before the time and date for bid opening, as specified in the BDS, pursuant to ITB 2.4.2;
 - c) In addition to the identification required in Sub-Clause (b) hereof, the inner envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late" pursuant to ITB 2.4.3.

ix) If all envelopes are not sealed and marked as required by ITB 2.4.1 or incorrectly marked, the Procuring Agency will assume no responsibility for the misplacement or premature opening of Bid.

2.4.2 Deadline for Submission of Bids

- i) Bids must be received by the Procuring Agency at the address specified under BDS no later than the time and date specified in the Bid Data Sheet. Bids received through courier services shall not be entertained.
- ii) The Procuring Agency may, at its discretion and as per rule 29 of PPR-14, extend this deadline for the submission of Bids by amending the Bidding documents in accordance with ITB Clause 2.2.2 & 2.2.3 in which case all rights and obligations of the Procuring Agency and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- iii) Bids shall be received by the Procuring Agency at the address specified under BDS no later than the date and time specified in the BDS.

2.4.3 Late Bids

- i) Any Bid received by the Procuring Agency after the deadline for submission of Bids prescribed by the Procuring Agency pursuant to ITB Clause 2.4.2 will be rejected and returned unopened to the Bidder.
- ii) The Procuring Agency shall not consider for evaluation any Bid that arrives after the deadline for submission of Bids.
- iii) Any Bid received by the Procuring Agency after the deadline for submission of Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.

2.4.4 Modification and Withdrawal of Bids

- i) The Bidder may modify or withdraw its Bid before bid submission time.
- ii) No Bid may be modified or withdrawn after the deadline for submission of Bids.
- iii) No Bid may be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder on the Bid

Form. Withdrawal of a Bid during this interval may result in the Bidder's forfeiture of its Bid security (along with other remedies available under PPR-14), pursuant to the ITB Clause 2.3.8 (vii).

2.5. Opening and Evaluation of Bids

2.5.1. Opening of Bids by the Procuring Agency

- i) The Procuring Agency will open all Bids, in public, in the presence of Bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the **BDS**. The Bidders' representatives present shall sign a register/attendance sheet as proof of their attendance.
- ii) In case of Single Stage Two Envelope Procedure, the Procuring Agency will open the Technical Proposals in public at the address, date and time specified in the **BDS** in the presence of Bidders' designated representatives who choose to attend and other parties with a legitimate interest in the Bid proceedings. The Financial Proposals will remain unopened and will be held in custody of the Procuring Agency until the specified time of their opening.
- iii) The envelopes holding the Technical Proposals shall be opened one at a time, and the following read out and recorded: (a) the name of the Bidder; (b) the presence of a Bid Security, if required; and (c) Any other details as the Procuring Agency may consider appropriate.
- iv) Bidders are advised to send a representative with the knowledge of the content of the Bid who shall verify the information read out from the submitted documents. Failure to send a representative or to point out any un-read information by the sent Bidder's representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the Bidder's Bid.
- v) No Bid will be rejected at the time of Bid opening except for late Bids which will be returned unopened to the Bidder, pursuant to 2.4.3 (i).
- vi) The Procuring Agency shall prepare minutes of the Bid opening. The record of the Bid opening shall include, as a

minimum: the name of the Bidder and whether or not there is a withdrawal, substitution or modification, the Bid price if applicable.

- viii) The Bidders' representatives who are present shall be requested to sign on the attendance sheet. The omission of a Bidder's signature on the record shall not invalidate the contents and affect the record.
- ix) Minutes of the Financial Bid Opening shall be recorded and uploaded by the procuring agency on its website or shared to all bidders through e-mail.

2.5.2. Confidentiality

- i) Information relating to the examination, clarification, evaluation and comparison of Bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report in accordance with the requirements of rule 37 of PPR-14.
- ii) Any effort by a Bidder to influence the Procuring Agency processing of Bids or award decisions may result in the rejection of its Bid.
- iii) Notwithstanding ITB Clause 2.2.2 from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing or in electronic forms that provides record of the content of communication.

2.5.3. Clarification of Bids

- i) As per rule 33(2) of PPR-14, to assist in the examination, evaluation and comparison of Bids and post-qualification of the Bidders, the Procuring Agency may, at its discretion, ask any Bidder for a clarification of its Bid including breakdown of prices to determine its reasonability. Any clarification submitted by a Bidder that is not in response to a request by the Procuring Agency shall not be considered.
- ii) The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of Single Stage Two Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted. Whereas in case of Single Stage One Envelope Procedure, only the correction of arithmetic errors discovered by the Procuring Agency in the evaluation of Bids should be sought in accordance with ITB Clause 2.5.6.
- iii) The alteration or modification in the Bid which in anyway

affect the following parameters will be considered as a change in the substance of a bid:

- a) Evaluation & qualification criteria;
- b) Required scope of work or specifications;
- c) All securities requirements;
- d) Tax requirements;
- e) Terms and conditions of bidding documents.
- f) Change in the ranking of the Bidder

iv) From the time of Bid opening to the time of Contract award if any Bidder wishes to contact the Procuring Agency on any matter related to the Bid it should do so in writing or in electronic forms that provide record of the content of communication.

2.5.4. Preliminary Examination

- i) The Procuring Agency will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order.
- ii) Arithmetical errors will be rectified on the following basis:-
 - a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit prices shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Bid may be rejected, and its Bid security may be forfeited.
 - b. If there is a discrepancy between words and figures, the amount in words will prevail.
- iii) Prior to the detailed evaluation, the Procuring Agency will determine the responsiveness of each Bid to the Bidding documents, pursuant to ITB Clause 2.5.5. For purposes of these Clauses, a responsive Bid is one which conforms to all the terms and conditions of the Bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 2.3.8), Applicable Law (GCC Clause 30), Taxes and Duties (GCC Clause 32) & mandatory Registrations/ Renewals will be deemed to be a material deviation. The Procuring Agency's determination of a Bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidence.
- iv) If a Bid is not responsive, it will be rejected by the Procuring Agency and may not subsequently be made responsive by the Bidder by correction of the non-

conformity.

- v) Prior to the detailed evaluation of Bids, the Procuring Agency will determine whether each Bid:
- a) Meets the eligibility criteria defined in ITB 2.1.3 and ITB 2.1.4;
 - b) Has been prepared as per the format and contents defined by the Procuring Agency in the Bidding Documents;
 - c) Has been properly signed;
 - d) Is accompanied by the required securities; and
 - e) Is responsive to the requirements of the Bidding Documents.

The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the Bid itself.

2.5.5. Examination of Terms and Conditions; Technical Evaluation

- i) The Procuring Agency shall examine the Bid to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.
- ii) The Procuring Agency shall evaluate the technical aspects of the Bid submitted to confirm that all requirements specified in Section III-Technical Specifications, Section VII – Schedule of Requirements & Evaluation Criteria as provided in BDS, have been met without material deviation or reservation.
- iii) If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency determines that the Bid is not responsive in accordance, it shall reject the Bid.

2.5.6. Correction of Errors

- i) Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -
 - a) If there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;
 - b) If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and
 - c) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.
 - d) Where there is a discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be

treated as correct subject to elimination of other errors.

- ii) The amount stated in the Bid will be adjusted by the Procuring Agency in accordance with the above procedure for the correction of errors. The concurrence of the Bidder shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with ITB 2.3.8.

**2.5.7.
Conversion to
Single Currency**

- i) As per rule 32(2) of PPR-14, to facilitate evaluation and comparison, the Procuring Agency will convert all Bid prices expressed in the amounts in various currencies in which the Bid prices as follows:

For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate, prevailing on the date of opening of bids specified in the bidding documents, as notified by the State Bank of Pakistan on that day, in case of holiday in State Bank of Pakistan on the day of opening financial bids, then previous working day's exchange rates will prevail.

**2.5.8. Post-
Qualification &
Evaluation of
Bids**

- i) In the absence of **prequalification**, the Procuring Agency will determine to its satisfaction whether the Bidder is qualified to perform the contract satisfactorily, in accordance with the evaluation criteria listed in BDS & pursuant to ITB Clause 2.1.3.
- ii) The determination will take into account the Bidder's financial, technical, and production/supplying capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 2.3.6, as well as such other information required for eligibility/qualification expressed in Bid Data Sheet as the Procuring Agency deems necessary and appropriate.
- iii) The Procuring Agency will **technically evaluate** and compare the Bids which have been determined to be responsive, pursuant to ITB Clause 2.5.5, as per Technical Specifications required.
- iv) The **financial evaluation** of a Bid will be on the basis of form of Price Schedules/ Financial Bid Form 8.10 to be decided by the Procuring Agency which must include clear cut instruction regarding item wise or package wise evaluation inclusive of prevailing taxes, duties, fees etc.

**2.5.9. Contacting
the Procuring
Agency**

- i) Subject to ITB Clause 2.5.3, no Bidders shall contact the Procuring Agency on any matter relating to its Bid, from the time of the Bid opening to the time the evaluation report is made public, i.e. 10 days before the contract is

awarded. If the Bidder wishes to bring additional information or has grievance to the notice of the Procuring Agency, it should do so in writing.

ii) Any effort by a Bidder to influence the Procuring Agency during Bid evaluation, or Bid comparison may result in the rejection of the Bidder's Bid.

**2.5.10.
Grievance
Redressal**

i) As per Rule-67 of PPR-14, Procuring Agency shall constitute a Grievance Redressed Committee (GRC) comprising of odd number of persons with proper powers and authorization to address the complaints. The GRC shall not have any of the members of the Procurement Evaluation Committee. The Committee may preferably have one subject specialist depending upon the nature of the procurement in addition to one person with legal background as per their availability to the Procuring Agency.

ii) Any Bidder feeling aggrieved can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the Bidding documents found contrary to provision of Rule 33, and the same shall be addressed by the Procuring Agency well before the proposal submission deadline.

iii) Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the bidding documents found contrary to provision of Rule 34 and the same shall be addressed by the Procuring Agency well before the proposal submission deadline.

iv) Any Bidder feeling aggrieved by any act of the Procuring Agency after the submission of his Bid may lodge a written complaint concerning his grievances not later than ten days after the announcement of the Final evaluation reports. In case of single stage - two envelope bidding procedure any bidder feeling aggrieved from technical evaluation may file a grievance within 5 days of announcement of the technical evaluation report. After completion of the technical evaluation process, the procuring agency shall immediately upload the technical evaluation report on the website of PPRA and Procuring Agency for obtaining/ receiving grievance petitions from the prospective bidders (if any).

v) In case, the complaint/grievance is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report. Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelope bidding procedure is adopted.

- vi) The GRC shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

2.6. Award of Contract

2.6.1. Notification of Award

- i) Prior to the expiration of the period of Bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter and by email to be confirmed in writing by registered letter, that its Bid has been accepted. In order to save time, the successful bidder through its authorized representative can also receive the notification of award from procuring agency.
- ii) The notification of award will constitute the formation of the Contract.
- iii) Upon the successful Bidder's furnishing of the Performance Guarantee pursuant to ITB Clause 2.6.2 (i), the Procuring Agency will promptly notify each unsuccessful Bidder and will discharge its Bid security, pursuant to ITB Clause 2.3.8(v).

2.6.2. Performance Guarantee

- i) The Supplier shall within one week of issuance of advance acceptance, shall provide to the Purchaser a 0.25% stamp duty of the total contract amount and provide stamp paper along with the challan form of deposited amount.

The supplier shall, within 07 days of issuance of purchase order, provide to the purchaser a Performance Guarantee equivalent to 5% of the total purchase order amount in the shape of Bank Guarantee / CDR, with reference to PPRA letter No. L&M 1-15(SOC)(1)/2023 dated 7th March, 2024. This Performance Guarantee shall be released to the Supplier upon successful completion of the advanced acceptance award.

- ii) Failure of the successful Bidder to comply with the requirement of ITB Clause (i) above or ITB Clause 2.6.3 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid security along with other remedies available under PPR-14. After that, the Procuring Agency may decide to award the contract to the next lowest evaluated Bidder, keeping in view the Bid validity time, or call for new Bids keeping in view the concept of value for money as defined under rule-2(ae) read with Principles of Procurement as enunciated in rule-4 of PPR- 14.

2.6.3. Signing of Contract/ Issuance of Purchase Order

- i) At the same time as the Procuring Agency notifies the successful Bidder that its Bid has been accepted, the Procuring Agency will send the Bidder the Contract Form provided in the Bidding documents, incorporating all agreements between the parties or will issue the purchase order [as the case may be]. The Framework Contract is to be made on Stamp Paper worth of Rs. @25 paisa per every one hundred rupees of the total value of the contract, under section 22(A)(B) of schedule 1 of Stamp Duty Act 1899 read with Finance Act 1995 (Act-VI of 1995) Notification No. JAW/HD/8-21/77 (PG) dated 1st January 2014.

- ii) Under rule-63 of PPR-14, where the Procuring Agency requires formal signing of contract, within seven (07) days of receipt of the Contract Form, the successful Bidders shall sign and mention date of the contract and return it to the Procuring Agency.
- 2.6.4. Award Criteria**
- i) Subject to ITB Clause 2.6.2, under rule-55 of PPR-14, the Procuring Agency will award the contract to the successful Bidder whose Bid has been determined to be responsive and has been determined to be the lowest evaluated Bid, provided that the Bidder has been determined to be qualified to perform the contract satisfactorily.
- 2.6.5. Procuring Agency's Right to Vary Quantities at Time of Award**
- i) The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of rule-59 (c)(iv) of PPR-14 (not more than 15%).
- 2.6.6. Procuring Agency's Right to Accept or Reject All Bids**
- i) As per rule 35 of PPR-14, the Procuring Agency reserves the right to accept or reject all Bids or proposals (and to annul the Bidding process) at any time prior to the acceptance of any Bid or proposal, without thereby incurring any liability towards the Bidders.
- ii) The Bidders shall be promptly informed about the rejection of the Bids, if any
- iii) The Procuring Agency shall upon request communicate to any Bidder, the grounds for its rejection of all Bids or proposals, but shall not be required to justify those grounds.
- 2.6.7. Re-Bidding**
- i) If the Procuring Agency rejects all the Bids under rule 35, it may proceed with the process of fresh Bidding but before doing that it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria or any other condition for Bidders.
- 2.6.8. Corrupt or Fraudulent Practices**
- i) The Procuring Agency Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts.
- "Corrupt practices" in respect of procurement process, shall be as given in S-2 (d) of PPRA, Act, 2009, which is as follows:
- "(d) "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the*

procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:

- i. Coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;*
 - ii. Collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;*
 - iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;*
 - iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;*
 - v. Obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process.”*
- ii) Blacklisting & Debarment:**

Blacklisted firms and those found involved in “Corrupt Practices” are not allowed to participate in bidding.

Requirements & Procedure for Blacklisting & Debarment: As per S-17A of

PPRA, Act, 2009:

“17A. Blacklisting.- (1) A procuring agency may, for a specified period and in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor indulges in corrupt practice or any other prescribed practice.

(2) The Managing Director may, in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of all or some of the procuring agencies for a specified period.

(3) Any person, aggrieved from a decision of a procuring agency, may within prescribed period prefer a representation before the Managing Director.

(4) A procuring agency or any other person, aggrieved from a decision of the Managing Director, may within prescribed period prefer a representation before the Chairperson whose decision on such representation shall be final.]

As per rule 21 of PPR-14:

21. Blacklisting.-(1) A procuring agency may, for a specified period, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor has:

- (a) acted in a manner detrimental to the public interest or good practices;
- (b) consistently failed to perform his obligation under the Contract;
- (c) not performed the Contract up to the mark; or
- (d) indulged in any corrupt practice.

(2) If a procuring agency debar a bidder or Contractor under sub-rule (1), the procuring agency:

- (a) shall forward the decision to the Authority for publication on the website of the Authority; and
- (b) may request the Authority to debar the bidder or Contractor for procurement of all procuring agencies.

(3) The Managing Director may debar a bidder or Contractor of any procuring agency from participating in any public procurement process of all or some of the procuring agencies for such period as the Managing Director may determine.

(4) Any person aggrieved by a declaration made under rule 20 or a decision under sub-rule (1) of this rule may, within thirty days from the date of the publication of the information on the website of the Authority, file a representation before the Managing Director and the Managing Director may pass such order on the representation as he may deem fit.

(5) Any person or procuring agency aggrieved by an order under sub-rule (3) or (4) may, within thirty days of the order, file a representation before the Chairperson and the Chairperson may pass such order on the representation as he may deem appropriate.

(6) The mechanism or process for barring a bidder or

Contractor from participating in procurement process of a procuring agency, procuring agencies and a representation under this rule is specified in the Schedule appended to these rules.

As per Schedule appended with PPR-14:

SCHEDULE

see sub-rule (6) of rule 21

BLACKLISTING MECHANISM OR PROCESS

- 1. The procuring agency may, on information received from any resource, issue show cause notice to a bidder or Contractor.**
- 2. The show cause notices shall contain:**
 - (a) precise allegation, against the bidder or Contractor;**
 - (b) the maximum period for which the procuring agency proposes to debar the bidder or Contractor from participating in any public procurement of the procuring agency; and**
 - (c) the statement, if needed, about the intention of the procuring agency to make a request to the Authority for debarring the bidder or Contractor from participating in public procurements of all the procuring agencies.**
- 3. The procuring agency shall give minimum of seven days to the bidder or Contractor for submission of written reply of the show cause notice.**
- 4. In case, the bidder or Contractor fails to submit written reply within the requisite time, the procuring agency may issue notice for personal hearing to the bidder or Contractor/ authorize representative of the bidder or Contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.**
- 5. In case the bidder or Contractor submits written reply of the show cause notice, the procuring agency may decide to file the matter or direct issuance of a notice to the bidder or Contractor for personal hearing.**
- 6. The procuring agency shall give minimum of seven days to the bidder or Contractor for appearance before the specified officer of the procuring agency for personal hearing.**
- 7. The procuring agency shall decide the matter on the basis of the available record and personal hearing of the bidder or Contractor, if availed.**
- 8. The procuring agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing.**
- 9. The procuring agency shall communicate to the bidder or Contractor the order of debarring the bidder or Contractor**

from participating in any public procurement with a statement that the bidder or Contractor may, within thirty days, prefer a representation against the order before the Managing Director of the Authority.

10. The procuring agency shall, as soon as possible, communicate the order of blacklisting to the Authority with the request to upload the information on its website.
11. If the procuring agency wants the Authority to debar the bidder or Contractor from participating in any public procurement of all procuring agencies, the procuring agency shall specify reasons for such dispensation.
12. The Authority shall immediately publish the information and decision of blacklisting on its website.
13. In case of request of a procuring agency under para 11 or representation of any aggrieved person under rule 21, the Managing Director shall issue a notice for personal hearing to the parties and call for record of proceedings of blacklisting. The parties may file written statements and documents in support of their contentions.
14. In case of representation of any aggrieved person or procuring agency under rule 21, the Chairperson shall issue a notice for personal hearing to the parties and may call for the record of the proceedings. The parties may file written statements and documents in support of their contentions.
15. In every order of blacklisting under rule 21, the procuring agency shall record reasons of blacklisting and also reasons for short, long or medium period of blacklisting.
16. The Authority shall upload all the decisions under rule 21, available with it, on its website. But the name of a bidder or Contractor shall immediately be removed from the list of blacklisted persons on expiry of period of blacklisting or order of the competent authority to that effect, whichever is earlier.
17. An effort shall be made for electronic communication of all the notices and other documents pursuant to this mechanism or process."

iii) Furthermore, Bidders must keep themselves aware of the provision stated in clause 5.4 and clause 24.1 of the General Conditions of Contract.

- i) While quoting the rate in a framework contract, the Bidder must consider the following facts:
 - a. Certain volume and quantity of the goods as prescribed in Bid Data Sheet.
 - b. The Bidder have to maintain the rates of the goods for the whole financial year.
 - c. The Bidders should quote the rate as per Price Schedule/Financial Bid form. In case of non-observance of prescribed format, Financial Bid may be rejected.

2.6.9. Quantity and volume of the goods to be considered in mind [Framework Contract Modality]

2.7 Price Reasonability Certificate

2.8 Compliance of DRAP Act 2012 / The Drug Act 1976 and rules framed thereunder

The suppliers shall certify on judicial stamp paper that the prices quoted to the Procuring Agency against the quoted items are not more than Trade Price as per Maximum Retail Price fixed by the Federal Government under Drugs Act, 1976 / DRAP Act, 2012.

All supplies will comply with the provision of DRAP Act, 2012 / Drugs Act, 1976 and rules framed there under

Section-III. Technical Specifications

3.1. Technical Specifications

S #	Name of Item	Specification	Estimated price (PKR)	Quantity	Financial Impact (PKR)

Note:

1. The estimated cost is for calculation of bid security only. Moreover, in case of variation in pack size of dosage form (liquid) rates will be calculated on per ml basis.
2. The bidder shall provide 02 commercial packs of the quoted brand of each quoted item for medicines/drugs and 04 commercial packs of medical devices along with its bid. Packaging/packing material of the Drug/Medicine/Medical Devices shall be of same quality/strength/gauge/grammage as supplied in local market.
3. The packaging of glass bottle (oral/injectable) and plastic bottle/HDPE/PVDC material shall be as per submitted commercial samples for the pharmaceutical finished product packaging.
4. Certificate regarding fulfillments of requirements under Bio Safety Act 2005 and the rules framed there under must be attached for Vaccines/Sera, Biotechnical products etc.
5. For thermolabile drugs for which storage temperature is 2-8 degree centigrade. The firm shall be bound to produce batch wise cold chain data from the source of origin & thermology data from factory to Consignee's end.

Any further information can be obtained from the office of Purchase/Designated Wing/Section of the Procuring Agency.

Section-IV:BidDataSheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Section II. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A.Introduction		
BDS Clause Number	ITB Number	Amendmentsof,andSupplementsto,Clausesinthe InstructiontoBidders
1.	2.1.1	<p>NameofProcuringAgency: Mayo Cancer Care Hospital, Manawan Lahore</p> <p>Subjectofprocurementis: FRAMEWORK CONTRACT FOR PROCUREMENT OF THERAPEUTIC GOODS (DRUGS / MEDICINES) / SURGICAL DISPOSABLES / BME / THERAPEUTIC GOODS / STATIONARY / GENERAL STORE / MIR / ELECTRIC / LAB KITS AND CHEMICAL / BEDDING CLOTHING AND LINEN / GLASS WARES / SANITATION ETC. EXCEPT ELECTRO MEDICAL EQUIPMENTS ON FRAMEWORK CONTRACT BASIS DURING FINANCIAL YEAR 2024-2025.</p> <p>Periodfordeliveryofgoods: FinancialYear2024-2025</p> <p>PlaceofDeliveryofgoods: ThegoodswillbedeliveredatConsignee’sEndor as instructed by SHC&MED</p> <p>CommencementdatefordeliveryofGoods: Purchase Order Issuance date</p>
2.	2.1.2	<p>FinancialyearfortheoperationsoftheProcuringAgency: 2024-2025</p> <p>NameofProject/Grant(NonDevelopment): FRAMEWORK CONTRACT FOR PROCUREMENT OF THERAPEUTIC GOODS (DRUGS / MEDICINES) / SURGICAL DISPOSABLES / BME / THERAPEUTIC GOODS / STATIONARY / GENERAL STORE / MIR / ELECTRIC / LAB KITS AND CHEMICAL / BEDDING CLOTHING AND LINEN / GLASS WARES / SANITATION ETC. EXCEPT ELECTRO MEDICAL EQUIPMENTS ON FRAMEWORK CONTRACT BASIS DURING FINANCIAL YEAR 2024-2025.</p>

		<p>Nameoffinancinginstitution:GovernmentofthePunjab</p> <p>Name andidentification numberoftheContract: FRAMEWORK CONTRACT FOR PROCUREMENT OF THERAPEUTIC GOODS (DRUGS / MEDICINES) / SURGICAL DISPOSABLES / BME / THERAPEUTIC GOODS / STATIONARY / GENERAL STORE / MIR / ELECTRIC / LAB KITS AND CHEMICAL / BEDDING CLOTHING AND LINEN / GLASS WARES / SANITATION ETC. EXCEPT ELECTRO MEDICAL EQUIPMENTS ON FRAMEWORK CONTRACT BASIS DURING FINANCIAL YEAR 2024-2025.</p> <p>BidReferenceNo. _____</p>
3.	2.1.3(iv)	Jointventureisnot allowed
4.		Allgoodsandrelatedservicestobesuppliedunderthecontractthat are required to be imported in Pakistan shall have their origin in eligible source countries as prescribed by the commercial policies of Government of Pakistan.
5.	2.3.6(iii)	Demonstrationofauthorizationbymanufacturer: The bidder shall submit the authorization by manufacturer as per form 8.3.

B. Bidding Documents		
6.	2.2.2	The address for clarification of Bidding Documents is Mayo Hospital, Lahore
7.	2.2.2	PRE-BID MEETING As specified in the advertisement
8.	2.3.9	One (01) complete bid (including separate technical & financial bid) is required to be submitted in original. Copy of the Bid is not required.
C. Bid Price, Currency, Language and Country of Origin		
9	2.3.1	Bid Language is English The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation attested by the embassy in country of manufacturer into English shall be attached to the original version.
10	2.3.4	The price quoted shall be in Pak Rupee (PKR)
11.	2.3.4	The quoted items shall not be higher than the Trade Prices as per MRP fixed by DRAP / benchmark prices notified by the DRAP.
12.	2.1.4 (ii)	Country of Origin: All goods and related services to be supplied under the contract that are required to be imported in Pakistan shall have their origin in eligible source countries as prescribed by the commercial policies of Government of Pakistan.
D. Preparation and Submission of Bids		
13.	2.1.3	Evaluation criteria is described in Section F below "Bid Evaluation Criteria" of the Bid Data Sheet.
14.	2.3.6	Spare parts not required
15.	2.2.2	Bid shall be submitted to: Mayo Hospital, Lahore Ph No. +92-42-99211139-110, 117, 378, 381
16.	2.4.2	BID SUBMISSION As specified in the advertisement
17.	2.5.1	BID OPENING As specified in the advertisement
18.	2.6.2	Amount of Performance Guarantee 5% of the

		value of purchase order. The supplier shall, within 07 days of issuance of purchase order, provide to the purchaser a Performance Guarantee equivalent to 5% of the total purchase order amount in the shape of Bank Guarantee / CDR, with reference to PPRA letter No. L&M 1-15(SOC)(1)/2023 dated 7 th March, 2024. Performance Guarantee will be in PKR.
19.	2.3.8	2% of Estimated Cost of the quoted Item (s) as given in Bidding Document against each Item (Procuring Agency may amend the required percentage of Bid Security as a provision of PPR-14)
20.	2.3.9	Bid validity period after opening of the Bid is: 180 days
21.	2.3.9	Number of copies of the Bid to be provided are zero.
E. Opening and Evaluation of Bids		
22.	2.5.1	The Bid opening shall take place at: BID OPENING As per advertisement
23.	2.3.5	The currency that shall be used for Bid evaluation and comparison purposes for conversion of all Bi prices expressed in various currencies is: Pak Rupee (PKR) The source of exchange rates shall be: State Bank of Pakistan The date of exchange rates shall be: Date of Financial Bid Opening.
F. Bid Evaluation Criteria		
24.	2.5.8	F: <u>BIDEVALUATION CRITERIA</u>

**SECTION-F TECHNICAL EVALUATION CRITERIA
FOR DRUGS/MEDICINES (FOR LOCAL MANUFACTURER)**

Failure to comply with any compulsory parameter will result in “non- responsiveness of the bidder for quoted item”. Bidders complying with Compulsory Parameters will be evaluated further for Marking Criteria.

COMPULSORY PARAMETERS

- i. The bidder will submit 2 % Bid Security of estimated cost of each item as mentioned in Tender Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR) from any scheduled bank. (Attach unhidden photocopy with Technical Proposal and Original with Financial Proposal)
- ii. Valid CNIC copy of signatory person
- iii. Original tender purchase receipt issued by Almoner Office Mayo Hospital, Lahore.
- iv. Authority letter for participation in tender at Mayo Cancer Care Hospital, Manawan Lahore.
- v. Signed terms and conditions of the bidding document and acceptance of bid validity period (180 days)
- vi. The bidder must possess valid Drug Manufacturing License issued by DRAP.
- vii. The bidder must possess valid Good Manufacturing Certificate (GMP) OR Valid

- Satisfactory GMP Inspection Report issued by DRAP.
- viii. Qualification of quoted item section is compulsory only those section will be considered which are mentioned on valid GMP Certificate OR on Valid Satisfactory GMP Inspection Report issued by DRAP.
 - ix. The bidder will provide valid Drug Registration Certificate on the name of bidder of the quoted product (DRC must have quoted pack size). Experience of quoted item must be at least one year which will be considered from date of registration of the product.
 - x. Specifications quoted in the technical offer will be verified from samples provided with the bid. Product that complies 100% with the required specifications and fulfill the requirements as per prevailing rules shall be considered.
 - xi. The firm will provide form-29 issued by SECP. (Article of association of companies) / Form C (Registered from registrar of firms) / sole proprietorship.
 - xii. The bidder must submit bio similarity studies data of quoted item (for biologicals and biotech products). The biosimilar study must be from DRAP notified labs or WHO / JpMHLW / EMA / US FDA approved / accredited labs only OR quoted product must have status of reference product for biosimilar studies on US-FDA / registered at EMA official websites.
 - xiii. The firm will submit undertaking on Rs. 100 stamp paper that none of its supplied batch in Private Sector and Public Sector has been declared Spurious / Adulterated by DTLs of the Punjab / any Competent Lab” since last 3 years till the closing date of Bid Document submission.
 - xiv. Undertaking regarding “Non-Declaration of any Spurious / Adulterated Batch of the quoted item manufactured by firm by DTLs of the Punjab / any Competent Lab” on valid Rs. 100 stamp paper duly verified by notary public.
 - xv. The firm will submit undertaking on Rs. 100 Stamp Paper legalized/notarized that Firm has not been prosecuted by Provincial Quality Control Board (PQCB) on the offense of Spurious / Adulterated Drugs / Medicines.
 - xvi. The firm undertakes that currently it is not Blacklisted/Debarred by Mayo Hospital, Lahore on valid Rs. 100 stamp paper duly verified by notary public.
 - xvii. The firm will undertake on notarized stamp paper of Rs. 100 that the firm will be bound to provide stocks in reefer container(s) (maintaining controlled temperature as per item specs) for delivery of goods to the procuring agencies. Physical assurance will be pre-requisite at the time of delivery of goods.
 - xviii. The firm will undertake on notarized stamp paper of Rs. 100 that the firm will be bound to supply the stock in compliance to SRO 470(I)/2017 subject to requirement of the department.
 - xix. The applicant will submit an affidavit on Rs. 100/-stamp paper (Notarized) stating the applicant accepts all the terms and conditions of the Tender Document.
 - xx. **Two packs of samples** for evaluation by the technical committee (Samples must be of commercial pack).

EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATION

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	COUNTING UNIT	SAMPLE STATUS	REMARKS

ORDINARY PARAMETERS

FORDRUGS/MEDICINES(LOCAL MANUFACTURERS)

(MARKING CRITERIA)

Serial No.	Description	Category Points
1	SOURCE OF API OF QUOTED ITEM	Max 10
A	Source Licensed by Original or accredited by FDA/WHO/EMA(Certificate). Firm should provide import documents (Bill of Lading/Airway Bill / GD documents etc.) of quoted source for last two years	10
B	Other source of API with certificate of analysis	05
<i>Furthermore, bidder will undertake on Rs.100/- notarized stamp paper that it will provide supply manufactured from claimed source.</i>		
2	FINANCIAL SOUNDNESS OF THE FIRM	Max 10
A	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be Equivalent or Higher than 1,000 million rupees for medicine of local manufacturer.	10
B	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years) / single calendar year (i.e. during the last three calendar years) must be at least 700 million rupees or above for medicine of local manufacturer.	07
C	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be at least 500 million rupees or above for medicine of local manufacturer.	05
D	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be at least 250 million rupees or above for medicine of local manufacturer.	03
<i>Firm will provide FBR income tax return/sales Tax return for the last three financial years or in case of calendar year last three calendar years (Joint venture, consortium and subsidiary shall not be accepted.)</i>		
3	EXPERIENCE OF THE QUOTED PRODUCT FOR LAST TWO YEARS	Max 10
A	Supply of the quoted product Equivalent or Higher than the advertised quantity in Private Sector.	10
B	Supply of the quoted product at least 70% or above of total of advertised quantity in Private Sector.	07

C	Supply of the quoted product at least 50% to below 70% of advertised quantity in Private Sector.	05
D	Supply of the quoted product at least 25% to below 50% of advertised quantity in Private Sector.	03
<p><i>The bidders shall provide (attach) summary of private market sale. (This summary must be on stamp paper of Rs. 100 duly legalized/notarized which may be verified. Any false claim lead to disqualification/blacklisting of firm)</i></p>		
4	EXPERIENCE OF THE QUOTED PRODUCT FOR LAST TWO YEARS	Max 10
A	Supply of the quoted product Equivalent or higher than advertised quantity in Public sector.	10
B	Supply of the quoted product at least 70% or above of total of advertised quantity in Public Sector.	07
C	Supply of the quoted product at least 50% to below 70% of advertised quantity in Public Sector.	05
D	Supply of the quoted product at least 25% to below 50% of advertised quantity in Public Sector.	03
<p><i>The bidders shall provide (attach) summary of purchase orders of institutional/Public sale along with delivery challan (DC) of subsequent Purchase Orders. (This summary must be on stamp paper of Rs. 100 duly legalized/notarized along with Purchase Orders For Last Two Years & relevant Delivery Challan. The Purchase Orders /DC may be verified, and any false claim shall lead to disqualification/blacklisting of firm. Purchase order along with relevant delivery Challan of the respective government institution will be considered only (alone purchase order will not be considered.)</i> Note: The experience of the quoted item (Purchase Orders) shall be considered on the name of the bidder only.</p>		
5	CREDIBILITY & CERTIFICATION OF MANUFACTURER	Max 15
A	Valid ISO 17025 Certification for competence of Testing and Calibration of Labs.	3
B	Valid ISO 14001 (Certificate)	3
C	Valid International reputed certification (WHO/UNICEF/JpMHLW/UNFPA/WFP/US-FDA)	3
D	Waste Water Treatment Plant (attach copy of layout plan of installed plant and SOPs)	3
E	Registration of firm with IQVIA Solutions (formerly IMS) for each quoted item.	3
6	QUALITY OF PRODUCT	Max 5
A	If samples of quoted product declared sub-standard by DTL are less than 1% during last Financial Year.	5
B	If samples of quoted product declared sub-standard by DTL are 1-2% during last Financial Year.	3
C	If samples of quoted product declared sub-standard by DTL are 2-3% during last Financial Year.	1
<p><i>The bidder will provide undertaking on Rs. 100/- notarized stamp paper. Data of substandard batches may be verified from Drug Testing Laboratories.</i></p>		
7	NUMBER OF FUNCTIONAL STABILITY CHAMBER	Max 6
A	No. of functional stability chamber 2-3 or	2

B	No.offfunctionalstabilitychamber4-6or	4
C	No.offfunctionalstabilitychamber7or above	6
The firm must submit undertaking on notarized stamp paper of worth Rs. 100/-The Firm will also submit valid calibration/validation report.		
8	STABILITY STUDIES	Max02
A	Accelerated Stability Study data of quoted item	01
B	Real Time Stability Study data of quoted item for last two years	01
9	Primary Reference Standard with Valid Shelf Life used for Quality Control Testing/Analysis of Quoted Item (The firm shall submit Import/Shipping Documents/Import trail and Certificate of Analysis (COA).	Max02
10	TECHNICAL STAFF OF MANUFACTURING UNIT	Max05
A	Total Number of pharmacist (Minimum number of employed pharmacists must be 10 excluding M.Phil and PhD)	02
	At least two M.Phil degree holder in any Discipline of Pharmacy or related field	02
	At least one Ph.D degree holder in any Discipline of Pharmacy or related field	01
<p><i>The bidders shall provide the attested copies of degrees & appointment issued by firm to employees. The firm shall provide undertaking of Rupees 100 stamp paper (Affidavit) that the staff (claimed in Tender/Bidding documents) is currently working in Manufacturing unit/Firm and will provide HEC approved or Equivalency (in case of Foreign Degree holders) degrees along with appointment letter.</i></p>		
11	AVAILABILITY OF PRODUCT AT MAJOR CHAIN PHARMACIES	Max.05
A	Availability of product at major chain pharmacies having minimum 05 branches with in Punjab (one mark for each chain & maximum up to 5 marks) - Specialized Hospital Items may be exempted from said requirement. In such cases Hospitals purchase orders (P.O) will be considered maximum up to 5 Marks. (Purchase order along with delivery Challan of pharmacy/Hospitals will be accepted only). The firm will submit warranty Invoice (s). Warranty Invoice(s) shall be issued by the authorized distributor to the chain pharmacy for the quoted item from last two years. Any false claim shall be considered as fraudulent practice. Unnecessary/ irrelevant document should not be part of bid. The firm will also submit undertaking on Rs.100 stamp paper that its quoted product is available in retail chain as per provided records submitted in bid.	05
	GRAND TOTAL	80
	QUALIFYING MARKS=60%	

QUALIFYING MARKS: 48 OUT OF 80 (60%)

Financial bids of only "Technically Responsive Bidders" will be opened.

(A) TECHNICAL EVALUATION CRITERIA FOR DRUGS/MEDICINES (FOR SOLE AGENT/ IMPORTERS OF FOREIGN PRINCIPALS)

Failure to comply with any compulsory parameter will result in “non-responsiveness of the bidder for quoted item”. Bidders complying with Compulsory Parameters will be evaluated further for “Marking Criteria”.

COMPULSORY PARAMETERS

- i. The bidder will submit 2 % Bid Security of estimated cost of each item as mentioned in Tender Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR) from any scheduled bank. (Attach hidden photocopy with Technical Proposal and Original with Financial Proposal)
- ii. Valid CNIC copy of signatory person
- iii. Original tender purchase receipt issued by Almoner Office Mayo Hospital, Lahore.
- iv. Authority letter for participation in tender at Mayo Cancer Care Hospital, Manawan Lahore.
- v. Signed terms and conditions of the bidding document and acceptance of bid validity period (180 days)
- vi. The bidder must possess valid Drug Sale License.
- vii. Valid Sole agency agreement of quoted item.
- viii. The bidder will provide valid Drug Registration Certificate on the name of bidder of the quoted product (DRC must have quoted pack size). Experience of quoted item must be at least one year which will be considered from date of registration.
- ix. Specifications quoted in the technical offer will be verified from samples provided with the bid. Product that complies 100% with the advertised specifications and fulfill the requirements as per prevailing rules shall be considered.
- x. Quoted product must have WHO Prequalification / JpMHLW / EMA / USFDA approval.
- xi. The bidder must submit bio similarity studies data of quoted item (for biologicals and biotech products). The biosimilar study must be from DRAP notified labs or WHO / JpMHLW / EMA / US FDA approved / accredited lab only or Quoted product must have status of reference product for biosimilar studies in US FDA/registered at EMA official website.
- xii. The firm will submit undertaking on Rs.100 stamp paper that none of its supplied batch in Private Sector and Public Sector has been declared Spurious / Adulterated by DTLs of the Punjab/any Competent Lab” since last 3 years till the closing date of Bid Document submission.
- xiii. Undertaking regarding “Non-Declaration of any Spurious / Adulterated Batch of quoted items supplied by firm by DTLs of the Punjab/any Competent Lab” on valid Rs.100 stamp paper duly verified by notary public.
- xiv. The firm will submit undertaking on Rs.100 Stamp Paper legalized/notarized that Firm has not been prosecuted by Provincial Quality Control Board (PQCB) on the offense of Spurious / Adulterated Drugs/Medicines.
- xv. The firm undertake that currently it is not Blacklisted/Debarred by **Mayo Hospital, Lahore** on valid Rs.100 stamp paper duly verified by notary public.
- xvi. The firm will undertake on notarized stamp paper of Rs.100 that the firm will be bound to provide stocks in refrigerated container(s) (maintaining controlled temperature as per item specs) for delivery of goods to the procuring agencies. Physical assurance will be pre-requisite at the time of delivery of goods.
- xvii. The firm will undertake on notarized stamp paper of Rs.100 that the firm will be

bound to supply the stock in compliance to SRO 470(I)/2017 subject to requirement of the department.

- xviii. The applicant will submit an affidavit on Rs. 100/- stamp paper (Notarized) stating the applicant accepts all the terms and conditions of the Tender Document.
- xix. **Two packs of samples** for evaluation by the technical committee (Samples must be of commercial pack).

6. EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATION

7.

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	COUNTING UNIT	SAMPLE STATUS	REMARKS

ORDINARY PARAMETERS

FOR DRUGS/MEDICINES (FOR SOLE AGENT/IMPORTERS OF FOREIGN PRINCIPAL) (MARKING CRITERIA)

SERIAL NO.	DESCRIPTION	CATEGORY POINTS
1	EXPERIENCE OF THE QUOTED PRODUCT FOR LAST TWO YEARS	Max 10
A	Supply of the quoted product Equivalent or Higher than the advertised quantity in Private Sector.	10
B	Supply of the quoted product at least 70% or above of total of advertised quantity in Private Sector.	07
C	Supply of the quoted product at least 50% to below 70% of advertised quantity in Private Sector.	05
D	Supply of the quoted product at least 25% to below 50% of advertised quantity in Private Sector.	03
<i>The bidders shall provide (attach) summary of private market sale. (This summary must be on stamp paper of Rs. 100 duly legalized/notarized which may be verified. Any false claim will lead to disqualification/blacklisting of firm)</i>		
2	FINANCIAL SOUNDNESS OF THE FIRM	Max 10
A	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be Equivalent or Higher than 600 million rupees of Sole Agent of Foreign manufacturer.	10
B	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be at least 450 million rupees or above of Sole Agent of Foreign manufacturer.	07
C	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be at least 300 million rupees or above of Sole Agent of Foreign manufacturer.	05
D	Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) must be at least 150 million rupees or above of Sole Agent of Foreign manufacturer.	03
<i>Firm will provide FBR income tax return/sales Tax return for the last three financial years or in case of calendar year last three calendar years (Joint venture, consortium and subsidiary shall not be accepted.)</i>		

3	EXPERIENCE OF THE QUOTED PRODUCT FOR LAST TWO YEARS	Max 10
A	Supply of the quoted product Equivalent or Higher than the advertised quantity in Public Sector.	10
B	Supply of the quoted product at least 70% or above of total of advertised quantity in Public Sector.	07
C	Supply of the quoted product at least 50% to below 70% of advertised quantity in Public Sector.	05
D	Supply of the quoted product at least 25% to below 50% of advertised quantity in Public Sector.	03
<p><i>The bidders shall provide (attach) summary of purchase orders of institutional/Public sale along with delivery challan (DC) of subsequent Purchase Orders. (This summary must be on stamp paper of Rs.100 duly legalized/notarized along with Purchase Orders (Last Two Years) & relevant Delivery Challan. The Purchase Orders /DC may be verified, and any false claim shall lead to disqualification/blacklisting of firm. Purchase orders along with relevant delivery Challan of the respective government institution will be considered only (alone purchase orders will not be considered.)</i></p> <p>Note: The experience of the quoted item (Purchase Orders) shall be considered on the name of the bidder only.</p>		
4	BIDDER & MANUFACTURER RELATIONSHIP REGARDING IMPORT EXPERIENCE (IN CASE OF SOLE AGENT)	Max 10
	Sole Agent Certification/Authorization from Manufacturer	
	Upto 2 years	05
	Above 2 to 5 years	07
	Above 5 years	10
5	LOCAL MARKET BUSINESS	Max 15
	How many years the quoted product is being marketed in Pakistan?	
	<i>Less than one year will not be considered eligible</i>	
	1 to 2 year	05
	Above 2 to 5 years	10
	Above 5 years	15
6	COMPLIANCE OF QUALITY STANDARDS OF QUOTED ITEM	Max 05
	Quality Compliance Standards (EMA/JpMHLW/USFDA/ prequalified by WHO / The product having registration in Stringent Regulatory Authorities (SRA) Founding Regulatory Members countries as (Europe, USA, and Japan) and Standing Regulatory Members as (Canada, Switzerland & Australia), Regulatory Members (Brazil, China, Singapore, Republic of Korea).	05
7	QUALITY OF PRODUCT	Max 05
	If samples of quoted product declared sub-standard by DTL are less than 1% during last Financial Year.	05
	If samples of quoted product declared sub-standard by DTL are 1-2% during last Financial Year.	03
	If samples of quoted product declared sub-standard by DTL are 2-3% during last Financial Year.	01
<p><i>The bidder will provide undertaking on Rs.100/- notarized stamp paper. Data of substandard batches can be verified from Drug Testing Laboratories.</i></p>		

8	AVAILABILITY OF QUOTED PRODUCT (P.O/PERFORMAINVOICE/LCCOPYETC.)SINCEFORLASTTWOYEARS	Max10
	Countries(USA/Europe/Japan/UK)	10
	OrOtherCountries1markper country 05andabovecountries	05
	GRANDTOTAL	75
	QUALIFYINGMARKS=60%	

QUALIFYINGMARKS:45OUTOF75(60%)

Financialbidsofonly“TechnicallyResponsiveBidders”willbeopened.

(A) TENDER/BIDTECHNICAL EVALUATION CRITERIA

FOR MEDICAL DEVICES
(FOR LOCAL MANUFACTURER & SOLE AGENT OF FOREIGN PRINCIPAL) (OTHER THAN AUTODISABLE SYRINGES)

Failure to comply with any compulsory parameter will result in “non-responsiveness of the bidder for quoted item”.

COMPULSORY PARAMETERS

- a. The bidder will submit 2 % Bid Security of estimated cost of each item as mentioned in Tender Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR) from any scheduled bank. (Attach unhidden photocopy with Technical Proposal and Original with Financial Proposal)
- b. Valid CNIC copy of signatory person
- c. Original tender purchase receipt issued by Almoner Office Mayo Hospital, Lahore.
- d. Authority letter for participation in tender at Mayo Cancer Care Hospital, Manawan Lahore.
- e. Signed terms and conditions of the bidding document and acceptance of bid validity period (180 days)
- f. Valid Drugs Manufacturing License (for manufacturers) / Valid Drugs Sale License & Valid Establishment Registration Certificate (for sole agents).
- g. Valid Drug Registration Certificate/Drug Enlistment Certificate in the name of bidder, whichever applicable as per Medical Devices Rules 2017 of the quoted product issued by DRAP Pakistan.
- h. Valid GMP certificate OR Valid Satisfactory GMP Inspection Report issued by DRAP (for local manufacturer).
- i. Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years) / single calendar year (i.e. during the last three calendar years) must be 165 Million Rupees or above for local manufacturer/Sole Agent of Foreign manufacturer. Firm will provide FBR income tax return / sales Tax return for the last three financial years / during the last three calendar years.
- j. Valid Sole Agency Agreement of quoted item. (for Importers).
- k. Valid ISO 13485
- l. Valid quality certification of CE/UNFPA/JpMHLW/US FDA approval certification or prequalification by WHO. Certificates provided by the firm on its own letter head are not acceptable, CE marked by conformity assessment bodies (CABs) notified in NANDO database under the relevant European directive for medical devices of European Union will be accepted only.
- m. Valid Free Sale Certificate indicating that the quoted brand is freely available in the country of manufacturer. This certificate must be issued by relevant authority of the country of origin duly legalized/ notarized by embassy of Pakistan/ country of manufacturer (For Sole agents only). This certificate shall be valid till validity period of the Bid.
- n. The experience of quoted product must be at least three years (Financial year) **since July 2018** onward till closing date of submission of tender. (Firm must attach Purchase Orders of quoted items of Public Sector Institution anywhere in Pakistan).

Note: The experience of the quoted item (Purchase Orders) shall be considered on the name of the bidder only.

- o. The firm will submit undertaking on Rs.100 stamp paper that none of its supplied batch in Private Sector and Public Sector has been declared Spurious /Adulterated by DTLs of the Punjab/any Competent Lab” since last 3 years till the closing date of Tender Document submission.
- p. Undertaking regarding “Non-Declaration of any Spurious / Adulterated Batch of quoted item manufactured/supplied by firm by DTLs of the Punjab/any Competent Lab” on valid Rs.100 stamp paper duly verified by notary public.
- q. The firm will submit undertaking on Rs.100 Stamp Paper legalized/notarized that Firm has not been prosecuted by Provincial Quality Control Board (PQCB) on the offense of Spurious / Adulterated Medical Devices.
- r. The firm undertakes that currently it is not Blacklisted/Debarred by **Mayo Hospital, Lahore** on valid Rs. 100 stamp paper duly verified by notary public.
- s. The firm will undertake on notarized stamp paper of Rs. 100 that the firm will be bound to supply the stock in compliance to SRO 470(I)/2017 subject to requirement of the department.
- t. **Four packs of samples** for evaluation by the technical committee (Samples must of commercial pack). The result of end user evaluation shall be treated as **knockdown criteria**.

EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATION

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	COUNTING UNIT	SAMPLE STATUS	REMARKS

NOTE:

Financial bids of only “Technically Responsive Bidders” will be opened.

(D) TENDER/BID TECHNICAL EVALUATION CRITERIA FOR AUTODISABLE/REUSE PREVENTION SYRINGES ONLY

(FOR LOCAL MANUFACTURER & SOLE AGENT OF FOREIGN PRINCIPAL)

Failure to comply with any compulsory parameter will result in “non- responsiveness of the bidder for quoted item”.

COMPULSORY PARAMETERS

- a. The bidder will submit 2% Bid Security of estimated cost of each item as mentioned in Tender Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR) from any scheduled bank. (Attach unhidden photocopy with Technical Proposal and Original with Financial Proposal)
- b. Valid CNIC copy of signatory person
- c. Original tender purchase receipt issued by Almoner Office Mayo Hospital, Lahore.
- d. Authority letter for participation in tender at Mayo Cancer Care Hospital, Manawan Lahore.
- e. Signed terms and conditions of the bidding document and acceptance of bid validity period (180 days)
- f. Valid Drugs Manufacturing License (for manufacturers) / Valid Establishment

- Registration Certificate (for Sole Agents).
- g. Valid Drugs Sale License (for Sole Agents).
 - h. Valid Device Registration Certificate/Device Enlistment Certificate in the name of bidder, whichever applicable as per Medical Devices Rules 2017 of the quoted product issued by DRAP Pakistan.
 - i. Valid GMP certificate OR Valid Satisfactory GMP Inspection Report issued by DRAP (for local manufacturer).
 - j. Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/single calendar year (i.e. during the last three calendar years) must be 165 Million Rupees or above for local manufacturer/Sole Agent of Foreign manufacturer. Firm will provide FBR income tax return/sales Tax return for the last three financial years / during the last three calendar years.
 - k. Valid Sole Agency Agreement of quoted item. (for Importers).
 - l. Valid ISO 13485.
 - m. Valid quality certification of JpMHLW/US FDA approval certification or prequalification by WHO. Certificates provided by the firm on its own letter head are not acceptable.
 - n. Valid Free Sale Certificate indicating that the quoted brand is freely available in the country of manufacturer. This certificate must be issued by relevant authority of the country of origin duly legalized/ notarized by embassy of Pakistan/ country of manufacturer (For Sole agents only). This certificate shall be valid till validity period of the Bid.
 - o. The experience of quoted product must be at least one year (Financial year) **since July 2018** onward till closing date of Tender document submission. (Firm must attach Purchase Orders of quoted items of Public Sector Institution anywhere in Pakistan).

Note: The experience of the quoted item (Purchase Orders) shall be considered on the name of the bidder only.

- p. The firm will submit undertaking on Rs.100 stamp paper that none of its supplied batch in Private Sector and Public Sector has been declared Spurious / Adulterated by DTLs of the Punjab/any Competent Lab” since last 3 years till the closing date of Bid Document submission.
- q. Undertaking regarding “Non-Declaration of any Spurious / Adulterated Batch of quoted item manufactured/supplied by firm by DTLs of the Punjab/any Competent Lab” on valid Rs.100 stamp paper duly verified by notary public.
- r. The firm will submit undertaking on Rs.100 Stamp Paper legalized/notarized that Firm has not been prosecuted by Provincial Quality Control Board (PQCB) on the offense of Spurious / Adulterated Medical Devices.
- s. The firm undertake that currently it is not Blacklisted/Debarred by **Mayo Hospital, Lahore** on valid Rs.100 stamp paper duly verified by notary public.
- t. The firm will undertake on notarized stamp paper of Rs. 100 that the firm will be bound to supply the stock in compliance to SRO 470(I)/2017 subject to requirement of the department.
- u. **Four packs of samples** for evaluation by the technical committee (Samples must of commercial pack). The end user evaluation shall be knockdown criteria.

EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATION

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	COUNTING UNIT	SAMPLE STATUS	REMARKS

NOTE:

Financial bids of only “Technically Responsive Bidders” will be opened.

(E) TENDER TECHNICAL EVALUATION CRITERIA FOR SURGICAL DRESSING ONLY (FOR LOCAL

MANUFACTURER & SOLE AGENT OF FOREIGN PRINCIPAL)

Failure to comply with any compulsory parameter will result in “non-responsiveness of the bidder for quoted item”.

COMPULSORY PARAMETERS

- a. The bidder will 2 % Bid Security of estimated cost of each item as mentioned in Tender Documents, in the form of Bank Draft/Bank Guarantee/Call Deposit Receipt (CDR) from any scheduled bank. (Attach hidden photocopy with Technical Proposal and Original with Financial Proposal)
- b. Valid Drugs Manufacturing License (for manufacturers) / Valid Establishment Registration Certificate (for Sole Agents).
- c. Valid Drugs Sale License (for Sole Agents).
- d. Valid Device Registration Certificate/Device Enlistment Certificate in the name of bidder, whichever applicable as per Medical Devices Rules 2017 of the quoted product issued by DRAP.
- e. Valid GMP certificate OR Valid Satisfactory GMP Inspection Report issued by DRAP (for local manufacturer).
- f. Minimum Annual financial turnover for any of single financial year (i.e. during the last three financial years)/single calendar year (i.e. during the last three calendar years) must be 150 Million Rupees or above for local manufacturer/Sole Agent of Foreign manufacturer. Firm will provide FBR income tax return/sales Tax return for the last three financial years / during the last three calendar years.
- g. Valid Sole Agency Agreement of quoted item. It must be from at least previous one year till the last date of bid submission (for Importers).
- h. Valid ISO 13485.
- i. The firm will provide form-29 issued by SECP. (Article of association of companies) / Form C (Registered from registrar of firms)/ sole proprietorship. (For manufacturer only)
- j. Valid Free Sale Certificate indicating that the quoted brand is freely available in the country of manufacturer. This certificate must be issued by relevant authority of the country of origin duly legalized/ notarized by embassy of Pakistan/ country of manufacturer (For Sole agents only).
- k. The experience of quoted product must be at least three years (Financial year) since July 2018 onward till closing date of Tender document submission. (Firm must attach Purchase Orders of quoted items of Public Sector Institution anywhere in Pakistan).

Note: The experience of the quoted item (Purchase Orders) shall be considered on the name of the bidder only.

- l. The firm will submit undertaking on Rs.100 stamp paper that none of its supplied batch in Private Sector and Public Sector has been declared Spurious / Adulterated by DTLs of the Punjab/any Competent Lab” since last 3 years till the closing date of Bid Document submission.
- m. Undertaking regarding “Non-Declaration of any Spurious / Adulterated Batch of the quoted item manufactured/supplied by firm by DTLs of the Punjab/any Competent Lab” on valid Rs.100 stamp paper duly verified by notary public.

- n. The firm will submit undertaking on Rs.100 Stamp Paper legalized/notarized that Firm has not been prosecuted by Provincial Quality Control Board (PQCB) on the offense of Spurious / Adulterated Medical Devices.
- o. The firm undertakes that currently it is not Blacklisted/Debarred by **Mayo Hospital Lahore** on valid Rs.100 stamp paper duly verified by notary public.
- p. The firm will undertake on notarized stamp paper of Rs. 100 that the firm will be bound to supply the stock in compliance to SRO 470(I)/2017 subject to requirement of the department.
- q. The applicant will submit an affidavit on Rs. 100/-stamp paper (Notarized) stating the applicant accepts all the terms and conditions of the Tender Document.
- r. Fourpackofsamplesforevaluationbythetechnicalcommittee(Samplesmustof commercial pack). The end user evaluation shall be knockdown criteria.

EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATON

u.

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	COUNTING UNIT	SAMPLE STATUS	REMARKS

NOTE:Financialbidsofonly“TechnicallyResponsiveBidders”willbeopened.

EVALUATION CRITERIA FOR LAB KITS & CHEMICAL (REAGENTS ONLY).

Part-A COMPULSORY PARAMETERS:

Failure to comply with any compulsory parameter will result in disqualification of bidder.

Sr.No.	PARAMETERS	DOCUMENTS REQUIRED	STATUS
1	Product Registration Certificate	i. Valid Product Registration certificate issued by the DRAP where applicable. ii. Valid Product enlistment certificate issued by DRAP. (where applicable) (Exemption shall be granted in the light of SRO 224(I)/ 2023 issued by DRAP.)	
2	Firm Establishment Certificate	Valid License to import/ Manufacturing and sale certificate issued by DRAP (where applicable)	
3	Notarized letter of authorization from manufacturer	Valid manufacturer's authorization from the Foreign Manufacturer with indication of manufacturing site and its location (For Importer/ Sole Agent / Authorize sole Distributor) for Mayo Cancer Care Hospita, Manawan, Lahore	
4	Product Quality Certificate	Valid quality certification of US FDA/JpMHLW/MDD/ of the quoted product	
5	Undertaking on Stamp Paper worth Rs:100 (Minimum)	Regarding i. Non Cancellation / Non Suspension of Registration of quoted product of the bidder by Drug Regulatory Authority of Pakistan within last two years. ii .Non blacklisting from any public procuring agency of Pakistan of the bidder.	

		iii. Non declaration of spurious / adulterated by the DTL of the Punjab/ any competent lab of quoted items within last two years.	
6	Other Documents Required	i. NTN No. / Income tax registration certificate / sale tax registration certificate. ii. Original Receipt of Tender Fee. iii. Copy of Bank Guarantee / CDR in the name of Chief Operating Officer Mayo Cancer Care Hospital, Manawan Lahore in technical Bid iii. CNIC of signatory of the Bid. iv. Signed terms & conditions of bidding documents and acceptance of bid validity period (180 days)	
7	Product Related Free Sale Certificate issued by the Regulatory Body of manufacturer country	The bidder will submit Pakistan Embassy attested "free sale certificate of the product" (Medical devices) bearing the brand name of the product in country of manufacturer(where applicable) Affidavit of the sole agent that their product(s) are freely available with same brand name in the country of the manufacture for at least/ last two (02) years and is safe for human use (where applicable)	
8	Specification quoted in the Technical offer will be verified from sample provided with the bid (Product that complies 100 % with the advertised specification and full fill the requirements as per Medical Devices rules will be considered for evaluation.	Sample of quoted item.	

Part-B

TECHNICAL EVALUATION PARAMETERS:

The bid complying with compulsory parameter shall be evaluated for below mentioned Parameters:

Sr. #.	Parameters	Detail	Total Marks	Documents required	MARKS OBTAINED	
1	Bidder Performance (Last two years)	Government / Semi-Government institutions served:		10	The Claim requires documentation (Purchase Orders/ Delivery Challans /Frame work agreements etc.) of the institution(s).	
		i.	1			2
		ii.	2 to 3			4
		iii.	4 to 5			6
		iv.	6 to 7			8
		v.	8 & above			10
2	Product experience	i. Sale/ supply of quoted item in leading Chain Pharmacies / Pharmacies / institutions for last 02 years	7	15	Commercial invoices for chain Pharmacies/ Purchase orders of any	

		ii	More than 02 up to 04 years	10		Government/ Semi- Government institution.	
		iii	More than 04 years	15			
3	Quality Certificates of manufacturer	i.	US FDA registration / CE certification / WHO Prequalification / Pre-qualification from any Provincial / Federal Govt. Institution / Department	7	10	Valid copies of certificates/letters Required.	
		ii.	Valid ISO / equivalent certification.	3			
4	Credibility and certification of API / product	i.	Source of API approved by USFDA/FDA	10	10	Certificate of analysis of API from source of manufacturer for each product. The copies of the certificates will be provided by local manufacturer.	
		ii.	Certificate of analysis of finish product from the country of origin.	5			
5	Batch history last year	Annual production batch history advertised quantity:			10	Verifiable invoices, Certificate from the Incharge QA department of concerned manufacturer (for local manufacturer)	
		i	More than 20 Number of batches of quoted item manufactured during last 12 months	10			
		ii	At-least 16-20 Number of batches of quoted item manufactured during last 12 months	5			
		iii	At-least 10-15 Number of batches of quoted item manufactured during last 12 months	3			
		iv	Less than 10 Number of batches of quoted items manufactured during last 12 months	0			
6	Batch quality (on Stamp paper worth : 100 Rupees Minimum)	i.	No batch failed during last (03) three year of the quoted item from any Statutory lab.	5	5	The firm will provide undertaking in this regard. The purchaser reserves the right to verify the claim.	
		ii.	No Batch failed during last (02) year of the quoted item from any Statutory lab.	3			
7	FINANCIAL CAPACITY OF THE BIDDER (ANNUAL TURNOVER OF LAST FINANCIAL YEAR)						
	2000 Million or above					20	
	Between 1,000 Million to - 2000 Million					15	
	Between 500 Million to - 1000 Million					10	
	Less than 500 Million					05	
The bidder will provide requisite documents i.e Federal Board Of Revenue documents showing the annual sale of the firm							
	Marks				80		

Overall recommendation _____

Total Marks = 80

Minimum Qualifying Marks = 65% of Total Marks = 52

EVALUATION CRITERIA FOR LAB KITS REAGENTS

Part-A COMPULSORYPARAMETERS:

Failure to comply with any compulsory parameter will result in disqualification of bidder.

Part =A Compulsory Parameters for all Categories

Failure to comply with any compulsory parameter will result in disqualification of bidder.

- Valid Computerized National Identity Card
- N. T. N. Certificate
- G. S. T. Reg. Certificate (where applicable)
- Bid Security (Estimated price as mentioned in tender documents, indicating the number, date and Bank (Copy must be attached with the technical bid).
- Under Taking Certificate Regarding Black Listing on the legal stamp paper of Rs.100/- or more.
- Bid Validity Period of 180 days
- Signed Terms & Conditions / Bidding Documents
- Authorization Letter from Manufacturer/Sole Agent in case of Sole Distributor
- Tender Sale Receipt.

Part-B

ORDINARY PARAMETERS:

The bid complying with compulsory parameter shall be evaluated for below mentioned parameters:

Sr. #.	Parameters	Detail			Total Marks	Remarks	MARKS OBTAINED
1	Past Performance of the Bidder (Last two years)	Major institutions (Government / Semi-Government) served:			10	The Claim requires documentation (Purchase Orders, Receipt Certificates & Delivery Challans etc.) of the institution(s).	
		i.	1	2			
		ii.	2 to 3	4			
		iii.	4 to 5	6			
		iv.	6 to 7	8			
		v.	8 & above	10			
2	Market / institutional Experience of quoted Product.	i.	Market Availability of quoted product in leading Chain Stores/ Pharmacies / institutions for last 02 years	7	15	Market availability in leading Chain Stores, Pharmacies of quoted item will be calculated from the date of commercial invoice. The firm will attach purchase orders / delivery Challan of the quoted item of any Government/Semi-Government institution.	
		ii	More than 02 up to 04 years	10			
		iii	More than 04 years	15			
3	Credibility & Certification of Manufacturer	i.	WHO / US FDA / CE certification / WHO Prequalification / Prequalification by Provincial or Federal Institutes.	7	10	Valid copies of certificates/letters Required.	
		ii.	Valid ISO certification. (Notarized ISO) /international reputed certificate.	3			
4	Batch quality For Last Three Years.	i.	No batch failed during last three year of the quoted item from any	5	5	The firm will provide undertaking in this Regard. The purchaser reserves the right to verify	

		Statutory lab.				the claim.	
		ii. No Batch failed during last two year of the quoted item from any Statutory lab.	3				
5	Financial status of Bidders				05	Acknowledgement of Tax Return must be attached.	
		i Last year audited balance sheet	03				
		ii Tax returned (last 03 year)	02				
6	Technical Staff				10	The bidder is required to attach attested copies of the relevant degrees and appointment letters of concerned technical staff. (Bank salary transaction statement of concerned staff)	
		i Regional Manager / Head of Concerned Department	Graduation in concerned field/B. pharm/ pharm. D	2			
			Post-graduation in concerned field	4			
		ii Institutional Manager	Graduation in concerned field/B. pharm/ pharm. D	2			
			Post-graduation in concerned field	3			
		iii Territory Managers / Quality Assurance Manager	Graduation in concerned field/B. pharm/ pharm. D	2			
			Post-graduation in concerned field	3			
	Total Marks				55		

Minimum Qualifying Marks = 65% of Total Marks = 35.75

PART-C

EVALUATION AS PER ADVERTISED SPECIFICATON

BID ENQUIRY NO.	NAME OF ITEMS/ Tests (Advertised)	Offered Specification	OFFERED BRAND NAME	MANUFACTURER / COUNTRY OF ORIGIN	COUNTING UNIT	SAMPLE STATUS	REMARKS (RESPONSIVE / NON RESPONSIVE WITH VALID REASON)

Recommendation for part (C) _____

Overall recommendation _____

EVALUATION CRITERIA FOR B.M.E ITEMS

PART =A COMPULSORY PARAMETERS FOR B.M.E. ITEMS

Failure to comply with any compulsory parameter will result in disqualification of bidder.

Sr.No.	Parameter	Status
1.	Attested Copy of Computerized National Identity Card (CNIC) of authorized bidding signatory person of the bidder.	
2.	N. T. N. Certificate	
3.	G. S. T. Reg. Certificate (where applicable)	

4.	Bid Security (Estimated price as mentioned in tender documents, indicating the number, date and Bank (Copy must be attached with the technical bid).	
5.	Under Taking Certificate Regarding Black Listing on the legal stamp paper of Rs.100/- or more.	
6.	Bid Validity Period of 180 days	
7.	Signed Terms & Conditions / Bidding Documents	
8.	Original Tender Purchase Receipt	

PART B EVALUATION CRITERIA (B.M.E. ITEMS.)

MARKING CRITERIA

Sr. No.	Parameters	Detail	Total Marks	Remarks		
1-	Performance of Last three years of the item being quoted(attach relevant documents)	Major institutions Served Past Performance		15	The claims require documentation purchase order, receipt certificates, delivery challans, etc. from concerned institution.	
		i.	No institution served			0
		ii.	Institution served 1 to 4			5
		iii.	Institution served 5 to 9			10
iv.	Institution served 10 or above	15				
2-	Market experience of quoted products (attach supporting documents as proof)	i. 02 years		15	Less than 2 year experience is in eligible.	
		ii. More than 02 up to 04 years				
		iii. More than 04 years				
3-	Compliance of Quality	i. FDA / CE certification		20	Attach valid Certificates	
		ii. Valid ISO Certificate				
4-	Financial Status	i. 10 Million or above		10	FBR tax returns showing sale of last financial year is required.	
		ii. 5 Million or above				
		iii. Below 05 Million				
5-	Valid letter of Authorization from Principal/manufacturer	i. Sole Distributor certificate		10	Attach valid certificates	
6-	Company Profile	i. B.Sc / B-Technical Engineers 4 or more		10	Attach the attested copies of their CVs,their valid PEC No., attested set of relevant degrees along with their appointment letter and salary certificates.	
		ii. DAE Technical Engineers 4 or more				
7-	Registration, Tax and Audit Certificate	i. Tax Return Last 3-years		20		
		ii. Audit Report Last Three Years				
Total Marks			100			

Total marks: 100

Qualifying marks: 65% (65) and above

PART C

EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATON

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	COUNTING UNIT	SAMPLE STATUS	REMARKS

Recommendation of par (C) _____

Over all Recommendation with justification _____

TECHNICAL EVALUATION PERFORMAS FOR PROCUREMENT OF GENERAL STORES, ELECTRIC STORE, STATIONERY STORE, SANITATION STORE, M.I.R WORKSHOP, BEDDING CLOTHING & LINEN STORE

Part =A Compulsory Parameters for all Categories

Failure to comply with any compulsory parameter will result in disqualification of bidder.

- Attested Copy of Computerized National Identity Card (CNIC) of authorized bidding signatory person of the bidder
- N. T. N. Certificate
- G. S. T. Reg. Certificate (where applicable)
- Bid Security (Estimated price as mentioned in tender documents, indicating the number, date and Bank (Copy must be attached with the technical bid).
- Under Taking Certificate Regarding Black Listing on the legal stamp paper of Rs.100/- or more.
- Bid Validity Period of 180 days.
- Signed Terms & Conditions / Bidding Documents
- Original Tender Sale Receipt
- Institutional performance of bidder reference to quoted product from any Government institute.

Part =B Technical Evaluation Parameters

S. No.	Parameters	Total Marks	Marks Obtained						
1	Company Profile: i. Storage Capacity (10) ii. other facilities i.e vehicles (05) iii. Human resource (05)	20							
2	Relevant Experience: (Government, Semi Government) i. More than 05 Institutes (20) ii. 02- 05 Institutes (10) iii. Less Than 02 (05)	20							
3	<table border="1"> <tr> <td>Certificate of satisfactory past performance issued by Competent Authority of relevant procuring agency for each year. For last 02 years</td> <td>5</td> </tr> <tr> <td>More than 02 up to 04 years</td> <td>10</td> </tr> <tr> <td>More than 04 years</td> <td>20</td> </tr> </table>	Certificate of satisfactory past performance issued by Competent Authority of relevant procuring agency for each year. For last 02 years	5	More than 02 up to 04 years	10	More than 04 years	20	20	
Certificate of satisfactory past performance issued by Competent Authority of relevant procuring agency for each year. For last 02 years	5								
More than 02 up to 04 years	10								
More than 04 years	20								

4	Financial Status / Soundness:		20	
	i. Turn over i.e. Bank Account or through Bank Certificate			
	50 Million or above	(20)		
	30 Million or above	(10)		
	10 Million or above	(05)		
	ii. Tax Paid for the last			
Last 3 Years =	(10)			
	Last 2 Years =	(05)		
iii. Audit Report		10		
Company Audit Report				
Last 3 Years =	(10)			
	Last 2 Years =	(05)		
Total Marks			100	

Total marks: 100

Qualifying marks: 65% (65) and above

PART C EVALUATION OF SAMPLES AS PER ADVERTISED SPECIFICATION

BID ENQUIRY NO.	NAME OF ITEMS	BRAND NAME	ACCOUNTING UNIT	SAMPLE STATUS	REMARKS (RESPONSIVE / NON RESPONSIVE WITH VALID REASON)

Recommendation of part (C) _____

Overall recommendation _____

G.AwardofContract

2.6.5	Percentageforquantityincreaseordecreaseisper provisions of Punjab Procurement Rules 2014 (amended)
2.6.2	ThePerformanceGuaranteeshallbe5%ofthe purchase order amount.
2.6.2	ThePerformanceSecurity(orguarantee)shallbeinthe formof asdescribedinBDS.

SECTION-V:GENERALCONDITIONSOFCONTRACT

1.Definitions

1.1 InthisContract,thefollowingtermsshallbeinterpretedas indicated:

- (a) “The Contract” means the agreement entered into between the Procuring Agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) “The Goods” means all those supplies which the Supplies is required to supply to the Procuring Agency under the Contract.
- (d) “The Services” means those services ancillary to the supply of above goods, such as printing of special instructions on the label and packing, design and logo of the Government of Punjab, transportation of goods up to the desired destinations and other such obligations of the Supplier covered under the Contract.
- (e) “GCC” means the General Conditions of Contract contained in this section.
- (f) “SCC”meanstheSpecialConditionsofContract.
- (g) “The Procuring Agency” means the organization purchasing the Goods & Services, as named in SCC.
- (h) “The Procuring Agency’s country” is the country named in SCC.
- (i) “The Supplier” means the Bidder or firm supplying the Goods and Services under this Contract.
- (j) “TheProjectSite,”whereapplicable,meanstheplaceor places named in SCC.
- (k) “Day”meanscalendarday.

2.Application

2.1.These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

3. Country of Origin
[where applicable]

3.1. All goods and related services to be supplied under the contract that are required to be imported in Pakistan shall have their origin in eligible source countries as prescribed by the commercial policies of the Government of Pakistan and all expenditures made under the contract shall be limited to such goods and services.

3.2. For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from where the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product is obtained that is substantially different in basic characteristics or in purpose or utility from its components.

3.3. The origin of Goods and Services is distinct from the nationality of the Supplier. In any case, the requirements of rules 10 & 26, PPR-14, shall be followed.

4. Standards

4.1. The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

4.2 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of this Contract.

4.3 If the Supplier provide an item(s) which is declared substandard / spurious / adulterated etc. and fail to provide the fresh supply within 21 days, the payment of risk purchase (which will be purchased by the Purchaser/Procuring Agencies) the price difference shall be paid by the Supplier.

4.4 In case of supply of substandard/spurious/adulterated etc. product the cost associated with disposal/destruction or associated handling shall be borne by the Supplier i.e., removal from purchaser's premises, burning, dumping, or incineration.

5. Use of Contract Documents and Information; Inspection and Audit by the procuring agency.

5.1. The Supplier shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2. The Supplier shall not, without the Procuring Agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of executing the Contract.

5.3. Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring Agency and shall be returned (all copies) to the Procuring Agency on completion of the Supplier's performance under the Contract if so required by the Procuring Agency.

5.4. The Supplier shall permit the Procuring Agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the donors, if so required by the donors.

6. Patent Rights

6.1. The Supplier shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring Agency's country.

7. Performance Guarantee

7.1. The Supplier shall within one week of issuance of advance acceptance, shall provide to the Purchaser a 0.25% stamp duty of the total contract amount and provide stamp paper along with the challan form of deposited amount.

7.2. The supplier shall, within 07 days of issuance of purchase order, provide to the purchaser a Performance Guarantee equivalent to 5% of the total purchase order amount in the shape of Bank Guarantee / CDR, with reference to PPRA letter No. L&M 1-15(SOC)(1)/2023 dated 7th March, 2024. **This Performance Guarantee shall be released to the Supplier upon successful completion of the advanced acceptance award.**

7.3. The proceeds of the Performance Guarantee shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

7.4 As per Rule-56 of PPR-14, the performance guarantee shall be denominated in the currency of the Contract acceptable to the Procuring Agency and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring Agency's country, in the form provided in the Bidding documents or another form acceptable to the Procuring Agency; or
- (b) a Bank Guarantee, Bank call-deposit (CDR), Demand Draft (DD), Pay Order (PO), SDR.

7.4. The performance guarantee will be discharged by the Procuring Agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

8. Inspections and Tests

8.1. The Procuring Agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring Agency requires and where they are to be conducted. The Procuring Agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives nominated for these purposes.

8.2. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s) (if so allowed by the Procuring Agency), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

8.3. Should any inspected or tested Goods fail to conform to the Specifications, the Procuring Agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.

8.4. The Procuring Agency's right to inspect, test and, where necessary, reject the Goods at Supplier's premises or after the Goods' arrival in the Procuring Agency's place of delivery / destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring Agency or its representative prior to the Goods' delivery / shipment from the supply or manufacturing / country of origin.

8.5. Nothing in GCC Clause 8 shall in anyway release the Supplier from any warranty or other obligations under this Contract.

9. Packing

9.1. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing cases size

and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring Agency.

10. Delivery and Documents

10.1. Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.

10.2. Upon delivery, the Procuring Agency shall give receiving certificate to the supplier with the statement that, "completion certificate along with satisfactory report shall be issued after due inspection as per clause-8 of GCC, which will enable the supplier to put up the bill".

10.3. For purposes of the Contract, DDP trade term used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of *Incoterms*

10.4. Documents to be submitted by the Supplier are specified in SCC.

11. Insurance

11.1. The Goods supplied under the Contract shall be delivered on DDP basis under which risk is transferred to the buyer after having been delivered, hence provision of supply of goods is seller's responsibility.

12. Transportation

12.1. The Supplier is required under the Contract to transport the Goods as is required to prevent their damage or deterioration during their transit to a specified place of destination and in accordance with the terms and manner specified in Schedule of Requirement.

12.2 All costs associated with the transportation of the goods subject to this contract shall be borne by the Supplier.

13. Incidental Services

13.1. The Supplier may be required to provide incidental services as specified in the SCC and the cost of which shall be included in total bid price.

13.2 The Procuring Agency will not pay any extra amount against any expenditure incurred on it, as the Contract shall be construed as fixed amount Contract and includes all costs.

13.3 The Procuring Agency will provide all the necessary documentations for facilitation but no amount to be given in any case except the Contracted amount.

13.4 All Custom Duties, if any, Octroi, Clearing Charges, transportation etc will be borne by the Contracting firm. However, Procuring Agency will provide all necessary documents for facilitation but no amount to be given in any case except the Contracted amount.

13.5. Prices charged by the Supplier for incidental services shall be included in the Contract Price for the Goods and shall not exceed:

- (i) the prevailing rates charged for other parties by the Supplier for similar services; and
- (ii) original price of goods.

14. Spare Parts Not applicable

15. Warranty 15.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models selected by the Procuring Agency, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring Agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination. The supplier further warrants that the supplied goods are in compliance with the provisions of DRAP Act 2012 / Drug Act 1976 and rules framed thereunder.

15.2 All goods subject to this contract shall be accompanied by the necessary warranty specified in the SCC

15.3. The Procuring Agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring Agency.

15.5.If the Supplier, having been notified, fails to rectify the warranty defect(s) within the period specified in SCC, within a specified period, the Procuring Agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Agency may have against the Supplier under the Contract/relevant provision of PPR-14 including Blacklisting.

16. Payment

16.1.The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2.The Supplier's request(s) for payment shall be made to the Procuring Agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

16.3.As per rule-62 of PPR-14, payments shall be made promptly by the Procuring Agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier, provided the supplies are as per specified terms and conditions.

16.4.The currency of payment is Pakistan Rupees (PKR).

17. Prices

17.1.Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its Bid, with the exception of any price adjustments authorized in SCC.

18. Change Orders

18.1.The Procuring Agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract, only if required for the successful completion of the job, in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Agency;
- (b) the method of shipment or packing;
- (c) the place of delivery; and/or
- (d) the Services to be provided by the Supplier.

18.2.If any such change causes an increase or decrease in the

cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring Agency's change order. But, in no case, the overall impact of the change should exceed 15% of the contract cost and no provisions of PPR-14 should be violated.

19. Contract Amendments

19.1. Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by the mutual consent through written amendment signed by the parties. No variation in finalized brands/ makes/models shall be allowed except in special conditions where the manufacturer has stopped producing or suspended that model or the latest model of similar series or version has been launched by the manufacturer or non-availability due to international mergers of the manufacturers or similar unavoidable constraints.

20. Assignment

20.1. The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Purchaser's prior written consent.

21. Sub-contracts

21.1. The Suppliers shall not be allowed to sublet and award subcontracts under this Contract.

22. Delays in the Supplier's Performance

22.1. Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of Requirements. -

22.2. If at any time during performance of the Contract, the Supplier encounters conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring Agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

22.3. Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed

upon pursuant to GCC Clause 22.2 without the imposition of liquidated damages.

23. Liquidated Damages

23.1. Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each day or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 24 along with other remedies available under PPR-14.

24. Termination for Default

24.1. The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, and subsequent purchase order or within any extension thereof granted by the Procuring Agency pursuant to GCC Clause 22;
- (b) if the Supplier fails to perform any other obligation(s) under the Contract; or
- (c) if the Supplier, in the judgment of the Procuring Agency has engaged in corrupt practices in competing for or in executing the Contract. For the purpose of this clause, corrupt practices will be defined as per Section-2 (d) of The PPRA Act, 2009.

“Corrupt practices” in respect of procurement process, shall be as given in S-2 (d) of PPRA, Act, 2009:

(d) “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:

- vi. *coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;*
- vii. *collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;*
- viii. *offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;*
- ix. *any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;*
- x. *obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process*

24.2. In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. Force Majeure

25.1. Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its Performance Guarantee, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2. For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Both, the Procuring Agency and the Supplier, may agree to exclude certain widespread conditions e.g. epidemics, pandemics, quarantine restrictions etc. from the purview of "Force Majeure".

25.3. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. Any difference of opinion concerning "Force Majeure" may be decided through means given herein below.

**26. Termination
on
for Insolvency**

26.1. The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

**27. Termination
on
for Convenience**

27.1. The Procuring Agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

27.2. The Goods that are complete and ready for shipment (if applicable) within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency on the Contract terms and prices. For the remaining Goods, the Procuring Agency may choose:

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and

Services and for materials and parts previously procured by the Supplier.

28. Resolution of Disputes (Arbitration)

28.1. After signing the contract or issuance of purchase order, The Procuring Agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

28.2. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed and/or arbitration as per rule 68 of PPR-14 and in accordance with Arbitration Act-1940.

29. Governing Language

29.1. The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

30. Applicable Law

30.1. The Contract shall be interpreted in accordance with the laws of Punjab (Pakistan) and the courts of Pakistan shall have exclusive jurisdiction, unless otherwise specified in SCC.

31. Notices

31.1. Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by any information technology mean for the time being in use and acceptable in ordinary course of business to the other party's address specified in SCC.

31.2. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

32. Taxes and Duties

32.1. Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods & Services to the Procuring Agency. In case of imposition of new taxes/duties or concession thereof after the deadlines for the submission of bids the effect thereof shall be borne or availed by the procuring agency as the case may be.

33. Price Reasonability

The prices quoted to the SHC & ME Department, Government of the Punjab shall not be more than MRP (Maximum Retail Price) fixed by the Federal Government under DRAP Act, 2012 / The Drugs Act, 1976.

34. DRAP Act 2012 / The Drug Act 1976 and rules framed thereunder

All supplies will comply with the provision of DRAP Act, 2012 / Drugs Act, 1976 and rules framed there under

Section-VI.SpecialConditionsofContract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1.1(g) – The Procuring Agencies are:

- Specialized Healthcare & Medical Education Department / Teaching / Tertiary care hospitals under administrative control of SHC & ME Department

GCC 1.1(h) – The Procuring Agency's country is: Pakistan

GCC 1.1(i) –

The Supplier is: M/s _____ GCC 1.1 (j) – The Project Site is: *[if applicable]*

2. Country of Origin (GCC Clause 3)

All goods and related services to be supplied under the contract that are required to be imported in Pakistan shall have their origin in eligible source countries as prescribed by the commercial policies of Government of Pakistan.

3. Performance Guarantee (GCC Clause 7)

GCC 7.1 – As per rule 56 of PPR-14, the amount of Performance Guarantee is 5% of the purchase order amount.

GCC 7.4 – the Performance Guarantee shall be retained for to cover the Supplier's warranty obligations or defect liability period in accordance with Clause GCC 15.2

4. Inspections and Tests (GCC Clause 8) GCC 8.6 –

- The Supplier firm shall be bound to provide primary reference standard(s)/traceable secondary standard (s) to the concerned Drugs Testing Laboratories of Punjab as and when demanded. In case of secondary reference standard, the certificate of analysis and proof of traceability shall also be provided by the contractor. The delay in provision of the required standards as specified, shall not be attributable to the procuring agency.
- After delivery of drugs and medicines at the Purchaser's / Procuring Agency's premises, the Purchaser shall send the samples from each batch of the supplied

store to the Drugs Testing Laboratory, Punjab, for testing. The Inspection Committee constituted by the Purchaser shall inspect the quantity, specifications of goods after receipt of standard quality report of each batch of supplied store issued by DTL concerned under Drugs Act 1976/DRAP Act 2012 & rules framed thereunder. The cost of samples and lab tests shall be borne by the Supplier.

- iii. In case of Adverse/Failure report of any batch, the Supplier has the right to go for appellate laboratory. If it is again declared substandard, the Supplier will be intimated and they will be bound to re-supply the entire fresh stock of that batch free of cost within the reasonable time period to be intimated by the purchaser but not later than 21 days (three weeks) from the date of intimation, which will be subject to completion of all testing and verification formalities. At the parallel, the case will also be forwarded to the Drugs Regulatory Authority for legal action as per Drugs Act 1976 and disposal of substandard stocks.
- iv. The Inspection Committee will carry out detailed physical examination of stocks and can reject, even if it is declared of standard quality by DTL, if found not according to the approved sample and other technical specifications like packaging, labeling, printing and quantity etc. Moreover, the Supplier will also be responsible to replace the unconsumed expired stores without any further charges.

5. Packing (GCC Clause 9)

The goods shall comply with following packing instructions in addition to GCC clause 9.

Labeling and Packing

- i. The manufacturer shall follow the Drugs (Labelling and Packing) Rules 1986, framed under the Drugs Act, 1976.
- ii. However, the name of Drug / Medicine (Generic & Brand), equally prominent, should be printed/ written in indelible ink both in English and Urdu on the outer cartons and on each Pack, Bottle, Strip/ Blister, Tubes etc. Besides the name and principal place of business of the Manufacturer, the drug manufacturing license no., manufacturing date, expiry date, registration No., batch No., retail price, and Urdu version namely: name of drug, dosage and instructions, should also be written on the outer carton and on the most inner container in bold letters. All tablets shall be supplied in strip / blister pack (one side aluminum and other side PVC/PVD). Expiry date must be printed on each strip / blister. The syrup should be supplied in glass / pet bottle with sealed caps.
- iii. The condition of green packing is relaxed for drugs imported in finished form, but the supplier will be instructed to print/stamp/affix a sticker as per requirement of individual item (after considering the condition of storage of each item).

iv. The quality of packing material, its labelling, packing structure and printing will be same as that of their commercial supply but according to government supply color scheme.

c) Additional instructions for packing

- i. The suppliers are required to furnish the Warranty certificate with regard to the potency and stability (Including coloration of medicines) of the Drug/Medicine & Medical device for human consumption etc. in accordance with the Drugs Act 1976, DRAP Act 2012, Punjab Drugs (Amendments) Act 2017 & rules framed thereunder on notarized stamp paper of Rs.100/-
- ii. 2-D Data Matrix Bar code is compulsory (for Local Manufacturers) to be placed at unit carton of supplies to be received as per regulatory requirement.
- iii. The bidders shall supply the Drugs/Medicines/Items in special green packing with Logo of the Government of Punjab (exempted for imported items). The following wording/insignia shall be printed in bold letters both in Urdu & English in indelible red color in each carton, pack, bottle, strip / blister, tubes, vial/ampoule etc. In combo Packs the sterilized water for injection / solvent shall bear the wording/insignia on the vial/ampoules etc.

“MAYO CANCER CARE HOSPITAL, MANAWAN LAHORE” “PUNJAB GOVERNMENT PROPERTY” “NOT FOR SALE”

- iv. After signing of the Contract, the Supplier shall submit the samples of finished medicines in accordance with the above instructions for approval of the department. All subsequent supplies must be in accordance with the approved samples.
- v. The Artwork of final packaging/label will be approved by the committee notified by the procuring agency.

6. Delivery and Documents (GCC Clause 10)

- i. The Supplier shall arrange such transportation of the medicines & medical devices etc. required to prevent their damage or deterioration during transit to their final destination and in accordance with the terms and manner prescribed in the Schedule of Requirement. The goods shall be delivered through reputable courier service having following features to ensure quality, quantity, safety & efficacy of supplied medicines & surgical disposable items:
 - i. Traceable online dispatch and delivery record

- ii. Dispatch facilities as per labeled requirements of medicines like maintenance of temperature, humidity etc. of the supplies
- ii. All costs associated with the transportation including loading/unloading of drugs and medicines and road taxes shall be borne by the Supplier.
- iii. All cold chain (perishable) items must be delivered in a safe and proper manner, prescribed for such types of items.
- iv. The firm will be bound to provide stocks in reefer container(s) for delivery of goods to the procuring agencies. Physical assurance will be pre-requisite at the time of delivery of goods.

In case of Letter of Credit (LC): Draft LC along with following Documents

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring Agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Suppliers shall mail the following documents to the Procuring Agency:

In case of Letter of Credit (LC): Draft LC along with following documents:

- (i) copies of the Supplier's invoice/Performa invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each package;
- (iv) Insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) Certificate of origin.

In case of DDP:

- i. Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount.
- ii. Certificate of Analysis/Lot Release Certificate
- iii. Delivery Challan

7. Insurance

(GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are:

- i. The Supplier shall arrange such transportation of the goods as is required to prevent their damage or deterioration during transit to their final destination and in accordance with the terms and manner prescribed in the Schedule of Requirement.
- ii. All costs associated with the transportation including loading/unloading of drugs, medicines & medical devices etc. and road taxes shall be borne by the Supplier.
- iii. All cold chain (perishable) items must be delivered in a safe and proper manner, prescribed for such types of items.

9. Spare Parts

(GCC Clause 14)

GCC 14.1—Spare parts not applicable

10. Warranty

(GCC Clause 15) The Supplier further warrants that the supplied goods are in compliance with the provisions of DRAP Act 2012/Drug Act 1976 and Rules framed thereunder.

11. Warranty provision

GCC 15.2—In partial modification of the provisions, the warranty period shall be till shelf life/consumption of the Goods. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part.

In case of substandard/failure report of any batch, the Supplier has the right to go for appellate laboratory. If it is again declared substandard, the Supplier will be intimated and they will be bound to re-supply the entire fresh stock of that batch free of cost within the reasonable time period to be intimated by the purchaser but not later than 21 days (three weeks) from the date of intimation, which will be subject to

completion of all testing and verification formalities. At the parallel, the case will also be forwarded to the Drugs Regulatory Authority for legal action as per Drugs Act 1976 and disposal of substandard stocks.

The Inspection Committee will carry out detailed physical examination of stocks and can reject, even if it is declared of standard quality by DTL, if found not according to the approved sample and other technical specifications like packaging, labeling, printing and quantity etc. Moreover, the Supplier will also be responsible to replace the unconsumed expired stores without any further charges.

12. Payment(GCC Clause 16)

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

- i. 100% Payment to the Suppliers will be made
 - a. against satisfactory performance and upon submission of required documents and in accordance with the procedure mentioned in Rule 64 and other relevant rules of PPR-2014.
 - b. on production of Inspection Certificate and receipt certificate from Consignee, after recovery of Government dues (if any) including Professional Tax.
- ii. Part Supply and Part Payment is allowed, but the Payment will only be made after inspection and Satisfactory Drug Testing Report

13. Prices(GCC Clause 17)

GCC 17.1—Prices shall be fixed for whole financial year / during currency of the contract and shall not be adjusted.

14. Liquidated Damages(GCC Clause 23)

GCC 23.1—Applicable rate: **0.067%** per day of the cost of late delivered supply

In case of late delivery of goods beyond the periods specified in the Schedule of Requirements and subsequent purchase order, a penalty @ **0.067%** per day of the cost of late delivered supply shall be imposed upon the Supplier.

Maximum deduction: 10% of Contract value

Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 24 along with other remedies available under PPR- 14.

15. Resolution of Disputes (GCC Clause 28)

GCC 28.2—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

- i. As per rule-68 of PPR-14, in the case of a dispute between the Procuring Agency and the Supplier, the dispute shall be referred for arbitration in accordance with the Arbitration Act 1940.
- ii. In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through arbitration. The arbitrator will be appointed with mutual consent of both the parties. The decisions of the Arbitrator shall be final and binding on the Parties.

16. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be **English**. The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation attested by the embassy in country of manufacturer into English shall be attached to the original version.

17. Applicable Law (GCC Clause 30)

GCC 30.1—The Contract shall be interpreted in accordance with the laws applicable in the jurisdiction of the province of Punjab (Pakistan) shall have exclusive jurisdiction, unless otherwise specified in SCC.

18. Notices (GCC Clause 31)

GCC 31.1—Procuring Agency's address for notice purposes:

MAYO HOSPITAL LAHORE, Near by Nila Gumbad Lahore

Telephone No(s)	+92-42-99211129-110, 117, 378 & 381
Fax No.	+92-42-99211115
Email	mayohospital@gmail.com

19. Shelf life

- i. The shelf life must be up to **85% for the locally manufactured drugs and 75% for the imported drugs.**
- ii. The lower limit of the shelf life must be up to **80% and 70% with imposition of 1% penalty charges** of actual shortfall in shelf life below prescribed limit for locally manufactured and imported medicines respectively.
- iii. In case of **local lab items**, the shelf life up to 85% will be accepted without penalty charges and up to 80% with imposition of 1% penalty charges of actual shortfall in shelf life below prescribed limit.
- iv. In case of **vaccines & other biotechnical products**, the stores with the shelf life up to **70%** will be accepted without penalty charges and **upto 60%** with imposition of 1% penalty charges of actual shortfall in shelf life below prescribed limit".

SECTION-VII.SCHEDULEOFREQUIREMENTS

7.1 SCHEDULEOFREQUIREMENTS:The delivery shall be in accordance with Contract / Purchase Order as per following Schedule of Requirement on Delivery Duty Paid (DDP Basis:

RESPECTIVE CONSIGNEE'S END:

- The goods will be delivered at Consignee's End (Procuring Agency/its designated place).

Mode of Penalty	Delivery of 100% Quantity as per Signed Contract & Purchase Order	Total delivery period
Without penalty	35 days for local manufacturers and 45 days for importers	35 days for local manufacturers and 45 days for importers
Late delivery charges/penalty of late delivered supplies	After 35 days for local manufacturers and 45 days for importers, decided by the concerned Consignee on formal request of supplier with proper justification.	
Maximum Rate of Late Delivery Charges/penalty	Maximum limit of late delivery charges is prescribed in BDS	
Risk Purchase	After expiry of prescribed delivery period, the Procuring Agency may proceed for alternate arrangements including risk purchases (at the risk & cost of defaulter) to ensure the un-interrupted healthcare services in the interest of patients. Once the maximum limit, specified in SCC Clause 14, is reached, the procuring agency may proceed for termination of contract and legal proceedings under PPR-2014. The risk purchase will automatically be done if no request of bidder is received for grace period or stock is nil.	

Section-VIII:Forms

8.1 BidForm

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with the Bid, in case of Single Stage One Envelope Procedure and with the Financial Bid, in case of Single Stage Two Envelope Procedure]

Date: _____

To: *Mayo Cancer Care Hospital, Manawan Lahore*

Dear Sir/Madam:

Having examined the Bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said Bidding documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance guarantee security in the form, amount and time specified in the bidding documents to the Procuring Agency.

We agree to abide by this Bid for a period of *[number]* days (specified in BDS) from the date fixed to Bid opening under Clause 2.3.9 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed *(if required)*, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as per ITB clauses of the bidding documents.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

____ (if none, state
"none") _____

We understand that you are not bound to accept the lowest or any Bid you may receive. Dated this
_____ day of _____ 20_____.

[signature] [in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

8.1 Bidder's JV Members Information Form

NOT ALLOWED/NOT APPLICABLE

8.3. Manufacturer's Authorization Form

[To be signed and stamped by the Bidder and to be attached with Technical Bid]

[See Clause 2.3.6(iii) of the Instructions to Bidders.]

To: *Mayo Cancer Care Hospital, Manawan Lahore*

WHEREAS *[name of the Manufacturer]*, who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Agent]* to submit a Bid, and subsequently negotiate and sign the Contract with you against for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation to Bids.

[Signature for and on behalf of Manufacturer]

Note: *This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its Bid.*

8.4. BidderProfileForm

[Tobesigned&stampedbytheBidderandreproducedontheletterhead.Tobeattached with Technical Bid]

Sr.#	Particulars
1.	Nameofthecompany:
2.	RegisteredOffice:
Address:	
OfficeTelephoneNumber:	
FaxNumber:	
3.	ContactPerson:
Name:	
PersonalTelephoneNumber:	
EmailAddress:	
4.	Localofficeifany:
Address:	
OfficeTelephoneNumber:	
FaxNumber:	
5.	RegistrationDetails:

8.5. General Information Form

[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with Technical Bid]

		Particulars			
Company Name					
Abbreviated Name					
National Tax No.				Sales Tax Registration No	
PRATax No.					
No. of Employees				Company's Date of Formation	

* Please attach copies of NTN, GST Registration & Professional Tax Certificate

Registered Office Address		State/Province	
City/Town		Postal Code	
Phone		Fax	
Email Address		Website Address	

8.6. Affidavit

[To be printed on PKR 100 Stamp Paper, duly attested by oath commissioner. To be attached with Technical Bid] Name:

_____ (Applicant)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at anytime, deems it necessary. In case of any false / fabricated information the procuring agency reserves the right to blacklist undersigned.

The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents and is not a conditional bid.

The undersigned have read and agreed to all the terms and conditions of the bidding documents.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the *[name of Procuring Agency]* of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent related to this bid or award or contract.

That the prices offered are not more than **Trade Price as per Maximum Retail Price** fixed by the Federal Government under Drugs Act, 1976 / DRAP Act, 2012.

I/We, further undertake that the prices given are reasonable and not given more than in any Government/Autonomous/District Government institutions during the current financial year. If any difference detected, the firm is bound to refund the difference in price.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the *[name of Procuring Agency]*.

The undersigned further affirms on behalf of the firm that:

- (i) The firm is not currently blacklisted by the procuring agency.
- (ii) The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
- (iii) Affidavit for correctness of information.

[Name of the Contractor/ Bidder/ Supplier] undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the company

Title of Officer: _____

Name of Company: _____

Signature: _____

Date: _____

8.7. Performance Guarantee Form

[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with Technical Bid]

To,

Mayo Cancer Care Hospital, Manawan Lahore

WHEREAS (Name of the Contractor/Supplier) hereinafter called "the Contractor"

has undertaken, in pursuance of "INVITATION TO BID FOR THE "PROVISION OF _____" procurement of the following:

1. *[Please insert details]*.

(Hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a scheduled bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee;

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first writtendemand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of _____ (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sums specified therein.

This guarantee is valid until _____ day of _____, 20____, or _____ [insert number of days] after the rectification of the Defects, whichever is later. **[NAME OF GUARANTOR]**

Signature _____ Name _____
 Title _____ Address Seal

 Date _____

8.3. Technical Bid Form

[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with Technical Bid]

Sr No.	Item name	Brand name	Packs size	Quantity	Country of Origin	Specifications

Stamp & Signature of Bidder _____

8.4. Contract Form

[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with Technical Bid]

CONTRACT FORM

AGREEMENT

THIS CONTRACT is made at _____ on _____ day of _____ 202__, between the **Mayo Cancer Care Hospital, Manawan Lahore**, (hereinafter referred to as the "Purchaser") of the First Part; and M/s (*firm name*) a firm registered under the laws of Pakistan and having its registered office at (*address of the firm*) (hereinafter called the "Supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

WHEREAS the Purchaser invited bids for procurement of goods, in pursuance whereof M/s (*firm name*) being the Manufacturer/ authorized sole agent /Supplier of (item name) in Pakistan and ancillary services offered to supply the required item (s); and

Whereas, the Purchaser has accepted the bid by the Supplier as per following detail;

Item No.	Item Name	Approved Specifications	Unit Price (As per contract)	Quantity	Total Cost (PKR)

NOW THE PARTIES TO THIS CONTRACT AGREE TO THE FOLLOWING;

1. **The Contract:** The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz:-
 - a. This Contract Form
 - b. The Schedule of Requirements Annex-A
 - c. Special Conditions of Contract & the Technical Specifications Annex-B
 - d. Original Price Schedule along with unsolicited discount offered by the firm (if any) submitted by the Bidder. Annex-C
 - e. The Purchaser's Notification of Award (AAT) Annex-D
 - f. Purchase Order Annex-E
 - g. Payment Schedule Annex-F
 - h. The General Conditions of Contract Annex-G
 - i. Performance Guarantee/Security Annex-H
 - j. Manufacturer's certificate of warranty under Drugs Act 1976/DRAP Act 2012 & rules framed thereunder Annex-I
 - k. The bidding document of Procuring Agency Annex-J
2. **Interpretation:** In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as "Contract":

- 3. The Term of the Contract:** This contract shall remain valid for one year from the date of signing, unless amended by mutual consent.
- 4. The Supplier declares as under:**
- i. *[Name of the Supplier]* hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Punjab or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Government of Punjab) through any corrupt business practice.
 - ii. Without limiting the generality of the foregoing, *[the Seller/ Supplier]* represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a Contract, right interest, privilege or other obligation or benefit in whatsoever form from Government of Punjab, except that which has been expressly declared pursuant hereto.
 - iii. *[The Supplier]* certifies that has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Punjab and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.
 - iv. *[The Supplier]* accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Procuring Agency under any law, Contract or other instrument, be voidable at the option of Procuring Agency.
 - v. Notwithstanding any rights and remedies exercised by Procuring Agency in this regard, *[The Supplier]* agrees to indemnify Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by *[The Supplier]* as aforesaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency.
 - vi. In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through negotiation / mediation. If, after thirty (30) days from the commencement of such informal negotiations/mediation, the

Procuring Agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed and/or arbitration as per rule 68 of PPR-14 and in accordance with Arbitration Act-1940.

5. ItemstobeSupplied&AgreedUnitCost:

- (i) The Supplier shall provide to the Purchaser the items on the agreed cost more specifically described in the Price Schedule Submitted by the Bidder (Annex C).
- (ii) Each Items supplied shall strictly conform to the Schedule of Requirements (Annex A) and to the Technical Specification (Annex B) prescribed by the Purchaser against each item
- (iii) The Unit Cost agreed in the Price Schedule (Annex C), is inclusive of all taxation and costs associated with transportation and other agreed incidental costs.

6. Payments:The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services, as specified in the Schedule of Requirements and Technical Specification in accordance with the Price Schedule submitted by the Supplier, the amount against the delivered items or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

7. ModeofPayment:All payments to the Supplier shall be made through Crossed Cheques issued in the name of [supplier's name]

8. PaymentSchedule:All paymentstotheSuppliershallbemadeinaccordancewith the agreed Payment Schedule at Annex: F, upon satisfactory completion of delivery and fulfillment of documentary and codal formalities highlighted in the Payment Schedule at Annex F.

9. Performance Guarantee/Security:

(i) The Supplier shall within one week of issuance of advance acceptance, shall provide to the Purchaser a 0.25% stamp duty of the total contract amount and provide stamp paper along with the challan form of deposited amount.

(ii) The supplier shall, within 10 days of issuance of purchase order, provide to the purchaser a Performance Guarantee equivalent to 5% of the total purchase order amount in the shape of Bank Guarantee / CDR, with reference to PPRA letter No. L&M 1-15(SOC)(1)/2023 dated 7th March, 2024. **This Performance Guarantee shall be released to the Supplier upon successful completion of the advanced acceptance award.**

(iii) Supplier's Bid Security already submitted with the Bid shall only be released upon satisfactory submission of a Performance Guarantee/Security in accordance with sub-clause (i) above.

(iv) Failure to submit a Performance Guarantee/Security shall result into forfeiture of Bid Security and Cancellation of Contract.

10. Penalties/Liquidated Damages

(i) Wherein the Supplier fails to make deliveries as per signed contract & purchase order and within the stipulated time frame specified in the Schedule of Requirement, the Contract to the extent of non-delivered portion of supplies shall stand cancelled.

(ii) After the cancellation of the Contract no supplies shall be accepted and the amount of Performance Guaranty/Security to the extent of non-delivered portion of supplies shall be forfeited.

(iii) If the Supplier fails to supply the whole consignment and not able to deliver to consignee's end, the entire amount of Performance Guaranty/Security shall be forfeited to the Government account and the firm shall be blacklisted minimum for two years for future participation.

(iv) The exact time frame for making supplies with and without penalty shall be indicated in subsequent purchase order.

(v) In case of late delivery of goods beyond the periods specified in the Schedule of Requirements and subsequent purchase order, a penalty @ 0.067% per day of the cost of late delivered supply shall be imposed upon the Supplier. Maximum deduction is ten percent (10%) of Contract value. Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 24 along with other remedies available under PPR-14.

11. Notices: All notices and correspondences incidental to this contract shall be in English language and shall be addressed to:

12. Risk purchase: After expiry of prescribed delivery period the Procuring Agency will proceed for risk purchases (at the risk & cost of defaulter) to ensure the un-interrupted healthcare services to the patients. The risk purchase will be automatically done if no request of bidder is received for grace period or stock is nil.

For the Purchaser:
Mayo Cancer Care Hospital, Manawan Lahore

For the Supplier:

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at _____(the place) and shall enter into force on the day, month and year first above mentioned.

**Signed/ Sealed: For The Manufacturer/
AuthorizedSupplier/AuthorizedAgent.**

**Sealed&SignedonbehalfofProcuring
Agency**

**NameOfContractor
DesignationintheFirm**

**Chief Operating Officer
Mayo Cancer Care Hospital, Manawan
Lahore**

Witnesses-1onbehalfoftheContractor

**Witnesses-
1onbehalfoftheProcuringAgency**

**NameofWitness
DesignationintheFirm**

Witnesses-2onbehalfoftheContractor

**Witnesses-
2onbehalfoftheProcuri
ngAgency**

**NameofWitness
DesignationintheFirm**

C.C.

1. _____
2. _____
3. _____

8.5. Financial Bid Form/Price Schedule

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Financial Bid]

Name of the Firm: _____

Bid Reference _____

No: _____

Tender Enquiry No:

o:

Tender Enquiry No.	Name of the Item	UNIT PRICE							Total Price/ Unit	No. of Units	Total Price (Inclusive of All duties and taxes)
		Ex-factory, Ex Warehouse, Ex- Show Room, Off the Shelf	Sales and Income Tax	Other Levies and Duties (if any)	Packaging	Transportation Costs	Other Incidental Costs as defined in the Schedule of Requirement	Additional Discount/Free of Cost (FOC) medicines offered (if any)			
		A	B	C	D	E	F	G			
									H	J	K
									H=A+B+C+D+E+F+G		K=H*J
Total Price in Figures (Inclusive of all taxes/duties/FOC etc.)											
Total Price in words (Inclusive of all taxes/duties/FOC etc.)											

NOTE:

In case of difference between unit price and total price, unit price shall prevail and total price shall be "final". (Please refer ITB clause 2.5.6).

In case of difference between amount in "words" and amount in "figures", amount in "words" shall be considered final.

Stamp & Signature of Bidder _____

8.6. Bid Security Form

[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with Financial Bid]

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its Bid dated *[date of submission of Bid]* for the supply of *[name and/or description of the goods]* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring Agency]* (hereinafter called "the Procuring Agency") in the sum of for which payment well and truly to be made to the said Procuring Agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 20____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring Agency during the period of Bid validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the Performance Guarantee, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring Agency up to the above amount upon receipt of its first written demand, without the Procuring Agency having to substantiate its demand, provided that in its demand the Procuring Agency will not state that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of Bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[Signature of the bank]

8.7. PAYMENT SCHEDULE

- i. 100% Payment to the Suppliers will be made by the concerned Purchaser/Disbursing & Drawing Officer (DDO).
 - a) against satisfactory performance and upon submission of required documents and in accordance with the procedure mentioned in Rule 64 and other relevant rules of PPR-2014.
 - b) on production of Inspection Certificate and receipt certificate from Consignee, after recovery of Government dues (if any) including Professional Tax and DTL Testing Charges
- ii. Part Supply as per given delivery schedule and Part Payment is allowed as per contract/purchase order, the Payment will only be made after the receipt of complete supply as per schedule mentioned in schedule of requirement within due time.

8.8. RISK PURCHASE

Risk purchases shall be proceeded as options:

Option i- Risk purchase (on account of bulk procurement) shall be made from the descending lowest bidders where available / applicable keeping in view the bid validity period.

Option ii- Petty purchase through Sanction/quotation shall be made as per financial limits, in case of failure against option i.

Option iii- Local /Day to Day purchase shall be adopted for urgent requirements solely till the availability in stores by above mentioned modes. Stores must be kept up to cope with the urgent needs of patients.

If the first lowest contractor failed to supply the product in prescribed time of delivery, risk purchase will be made the extra amount will be deducted from the CDR/Bills/Performance Guarantee of bidder lying in this hospital.

NOTE= Any matter not prescribed in the said bidding documents, or the detail off which is which is not present herein, shall be dealt as mentioned in Health Department standard Bidding Documents and governed under PPR ,2014 (amended) up to date.



**CHIEF OPERATING OFFICER
MAYO CANCER CARE HOSPITAL, MANAWAN LAHORE**



Annual Demand of Lab kits & Chemical FY 2024-2025

SR.NO	Item Name	Unit	Annual Demand	Estimated RATE PER UNIT	Amount	2% Bid Security
1	URINE PT [50 TEST] KIT	Pcs	12	350	4200	84
2	THROMBORELS [10 X 4ML] CODE # 08-OUHP 29	Pcs	10	6270	62700	1254
3	ACTIN FS [10 X 2ML] CODE # B421820	Pcs	10	5170	51700	1034
4	CONTROL CITROL 1E [10X1.0 ML] KIT	Pcs	6	6460	38760	775.2
5	CONTROL CITROL 2E [10X1.0 ML] KIT	Pcs	6	6460	38760	775.2
6	ICT MALARIA [SD] 25 TEST	Pcs	12	2420	29040	580.8
7	CRP KIT MANUAL	Pcs	46	2000	92000	1840
8	HEP-C TEST KITS 30 TEST/KIT [SD BIOLINE]	Pcs	24	50	1200	24
9	DAYTONA PLUS ALT R1 4X20ML / R2 4X7ML [AL8304]	Pcs	20	7380	147600	2952
10	DAYTONA PLUS ALP (AMP) R1 4X20ML / R2 4X7ML [AP8302	Pcs	16	17475	279600	5592
11	DAYTONA PLUS DIRECT BILIRUBIN 4X20ML R1 / 4X8ML R[B	Pcs	30	14180	425400	8508
12	DAYTONA PLUS TOTAL BILIRUBIN_2 4X20ML R1/ 4X8ML R2	Pcs	32	10230	327360	6547.2
13	DAYTONA PLUS CALCIUM 4X20ML (CA8309)	Pcs	6	8460	50760	1015.2
14	DAYTONA PLUS UREA 4X20ML R1 4X7ML R2 (UR8334)	Pcs	10	11613	116130	2322.6
15	DAYTONA PLUS CREATININE 4X20ML R1 / 4X7 R2 (CR8316	Pcs	12	7015	84180	1683.6
16	DAYTONA PLUS GLUCOSE R1 4X20ML R1/ 4X6.5ML R2 (GL	Pcs	42	12815	538230	10764.6
17	DAYTONA PLUS GAMA GT 4X20ML R1/4X7ML R2 (GT8320)	Pcs	16	18650	298400	5968
18	CG4+CARTRIDGE (BOX/25)	Pcs	18	20770	373860	7477.2
19	TROP-T DEVICE [ROCHE] SENSITIVE 10 TEST	Pcs	6	7000	42000	840
20	GLUCOSE AU480 OSR6221	Pcs	8	12800	102400	2048
21	EASYLITE PLUS SOLUTION PACK NA/K/CI 800ML	Pcs	16	25000	400000	8000
22	HEP-B TEST KIT 30 TEST/KIT [SD BIOLINE]	Pcs	48	28.25	1356	27.12
23	VACUTAINER NEEDLES 21 G-	Pcs	21000	10	210000	4200
24	STOOL BOTTLE D/R CUP	Pcs	1500	9	13500	270
25	BLUE TIPS DISPOSSABLE	Pcs	10000	0.535	5350	107
26	YELLOW TIPS DISPOSSABLE [APTACA]	Pcs	50000	0.5	25000	500
27	URINE C/S BOTTLE STERLIZED	Pcs	5000	11	55000	1100
28	URINE D/R BOTTLE UNSTERLIZED	Pcs	33000	10	330000	6600
29	COTTON SWAB [PCS]	Pcs	400	35	14000	280

30	COVER SLIP BOX 22X22 GERMANY [1000 PCS]	Pcs	26	630	16380	327.6
31	EPPENDROFF TUBE 1.5 ML	Pcs	4000	1.5	6000	120
32	TRANSPORT SWAB	Pcs	600	42	25200	504
33	TEST TUBE 12X75 ML GLASS	Pcs	500	2.48	1240	24.8
34	SYRINGE TIP 7.29 [D200-0005]	Pcs	30	5928	177840	3556.8
35	PLASTIC DROPPERS [PCS]	Pcs	7000	1.7	11900	238
36	SLIDE BOX FROSTED [CHINA] 50 PCS	Pcs	260	115	29900	598
37	CA-10 REACTION TUBE [500 PCS]	Pcs	10	15900	159000	3180
38	DIRUI H-500 URINE STRIP [100-PCS]	Pcs	300	1500	450000	9000
39	DIRUI H-500 URINE ANALYSIS CONTROL +VE [4X8ML]	Pcs	14	2000	28000	560
40	DIRUI H-500 URINE ANALYSIS CONTROL -VE [4X8ML]	Pcs	10	2000	20000	400
41	SLIDE BOX CHINA [72 PCS]	Pcs	200	120	24000	480
42	PLASTIC CONTAINER SMALL	Pcs	86	110	9460	189.2
43	PLASTIC CONTAINER MEDIUM	Pcs	122	150	18300	366
44	GLUCO TEST STRIPS	Pcs	29400	450	13230000	264600
45	BACTEC BLOOD CULTURE BOTTLE AEROBIC PLUS [44202	Pcs	500	302	151000	3020
46	BACTEC BLOOD CULTURE BOTTLE PED PLUS [442020] BD	Pcs	1700	301	511700	10234
47	EASYLITE PLUS DAILY CLEANING SOLUTION 90ML	Pcs	8	35202	281616	5632.32
48	VACUTAINER BLUE TOP 2.7 ML-BACTSYS(BTS-0006)	Pcs	1000	10	10000	200
49	VACUTAINER ESR BLACK TOP 1.6 ML-BACTSYS(BTS-0009)	Pcs	1800	23	41400	828
50	VACUTAINER YELLOW TOP 5 ML GLASS-BACTSYS(BTS-00	Pcs	27200	13	353600	7072
51	VACUTAINER EDTA PURPLE TOP 2ML GLASS-BACTSYS(BT	Pcs	16000	10	160000	3200
52	VACUTAINER BLUE TOP 2.7 ML GLASS-BACTSYS(BTS-002	Pcs	400	10	4000	80
53	Daytona plus uric acid	Pcs	12	18750	225000	4500
54	Daytona plus control level 1	Pcs	12	202680	2432160	48643.2
55	Daytona plus control level 2	Pcs	12	202680	2432160	48643.2
56	Daytona plus calibrator 3	Pcs	12	60595	727140	14542.8
57	Daytona plus halogen lamp	Pcs	12	4500	54000	1080
58	Daytona plus amylase	Pcs	12	117927	1415124	28302.48
59	Daytona plus lipase	Pcs	12	16552	198624	3972.48
60	Daytona plus HDL	Pcs	12	8820	105840	2116.8
61	Daytona plus LDL	Pcs	12	16200	194400	3888
62	Daytona plus cholestrol	Pcs	12	105028	1260336	25206.72
63	Daytona plus albumen	Pcs	12	29645	355740	7114.8
64	Daytona plus total protien	Pcs	12	34558	414696	8293.92
65	Daytona plus AST	Pcs	12	55049	660588	13211.76

66	Geimsa stain	Pcs	8	11349	90792	1815.84
67	Retic Stain	Pcs	8	1000	8000	160
68	Anti Sera A	Pcs	48	590	28320	566.4
69	Anti Sera B	Pcs	48	590	28320	566.4
70	Anti Sera D	Pcs	48	1135	54480	1089.6
71	Liss	Pcs	48	10400	499200	9984
72	RH	Pcs	48	1050	50400	1008
73	Gel Card	Pcs	48	15600	748800	14976
74	Checkcells	Pcs	48	18760	900480	18009.6
75	Cell A	Pcs	48	1500	72000	1440
76	Cell B	Pcs	48	1500	72000	1440
77	Cell O negative	Pcs	48	1500	72000	1440
78	Cell O	Pcs	48	1500	72000	1440
79	LANCET [PCS]	Pcs	30000	2	60000	1200
80	METHANOL [2.5-LITRE] MERCK	Pcs	10	3000	30000	600
Total Estimated Cost					33,141,622	662,832.44

Annual Demand of BME Biomedical Equipment FY 2024-2025						
SR.NO	Item Name	Unit	Annual Demand	Estimated RATE PER UNIT	Amount	2% Bid Security
1	BP cuff with bladder single tube Adult size	Pcs	80	1000	80000	1600
2	BP cuff with bladder double tube Adult size	Pcs	40	1000	40000	800
3	BP cuff with badder single tube Peads size	Pcs	20	800	16000	320
4	BP cuff with badder double tube Peads size	Pcs	20	800	16000	320
5	BP cuff with bladder single tube Neonatal size	Pcs	20	700	14000	280
6	Salt loose for RO Plant (Powder form)	kgs	250	50	12500	250
7	Filter Cartridge 05 Micron, 20 inch for RO Plant	Pcs	30	600	18000	360
8	Filter Cartridge 10 Micron, 20 inchfor RO Plant	Pcs	50	600	30000	600
9	DDS Bacterial filter for ATMOS C451 Suction Machine	Pcs	50	2000	100000	2000
10	Filter for suction machine SMAF	Pcs	60	500	30000	600
11	Temperature Sensor for HKN-90 Baby Warmer	Pcs	2	50000	100000	2000
12	Temperature Sensor for BN-100 Baby Warmer	Pcs	2	50000	100000	2000

13	Laryngoscope Bulbs white light	Pcs	20	1000	20000	400
14	ECG lead for Q5 Patient Monitor	Pcs	5	15000	75000	1500
15	SpO2 probe for Q5 Patient Monitor Adult Size	Pcs	10	15000	150000	3000
16	SpO2 probe for Q5 Patient Monitor Peads Size	Pcs	5	15000	75000	1500
17	SpO2 probe for Q5 Patient Monitor Neonatal Size (Belt Type)	Pcs	5	15000	75000	1500
18	SpO2 probe for Pulse Oximeter NONIN Adult Size	Pcs	5	40000	200000	4000
19	SpO2 probe for Pulse Oximeter NONIN Peads Size	Pcs	5	40000	200000	4000
20	SpO2 probe for Pulse Oximeter NONIN Neonatal Size (Belt Type)	Pcs	5	40000	200000	4000
21	Battery for pulse oximeter NONIN	Pcs	5	40000	200000	4000
22	Chest Electrodes for ECG machine	Pcs	40	5000	200000	4000
23	Limb Electrodes for ECG machine	set	12	5000	60000	1200
24	Bulb for BP Apparatus	Pcs	20	1000	20000	400
25	ECG cable for 12 Channel ECG machine CARDIOLINE	Pcs	4	25000	100000	2000
26	ECG cable for 3 Channel ECG machine CARDIMAX FCP 7101	Pcs	4	25000	100000	2000
27	Battery for 12 Channel ECG machine CARDIOLINE	Pcs	4	25000	100000	2000
28	Battery for 3 Channel ECG machine CARDIMAX, FCP-7101	Pcs	4	25000	100000	2000
29	ECG cable for SPM5 Patient Monitor	Pcs	4	25000	100000	2000
30	SpO2 probe for SPM5 Patient Monitor	Pcs	4	25000	100000	2000
31	Battery for Ophthalmoscope Keeler	Pcs	1	50000	50000	1000
32	Battery for Otoscope Welchallyn	Pcs	3	50000	150000	3000
33	Solenoid Valve 1/2 Inch for Autoclave	Pcs	4	15000	60000	1200
34	Solenoid Valve 1 Inch for Autoclave	Pcs	4	20000	80000	1600
35	Door Sleeve for Autoclave Falcon 400 Ltr	Pcs	1	250000	250000	5000
36	O2 Cell for PENLON Anesthesia Machine	Pcs	2	50000	100000	2000
37	O2 Cell for Neptune Anesthesia Machine	Pcs	2	50000	100000	2000
38	Pressure switch for the motor of RO Plant	Pcs	2	15000	30000	600
39	Battery for Patient Monitor BLT Q5	Pcs	10	25000	250000	5000
40	Motor for Orthopaedic Drill RUIJIN	Pcs	3	20000	60000	1200
41	SpO2 probe for Sleep Apnea monitor RS01	Pcs	2	25000	50000	1000
42	Filter for Nebulizer Machine	Pcs	10	1000	10000	200
43	Battery for Defibrillator Cardioline TEC 5621	Pcs	1	100000	100000	2000
44	Battery for Defibrillator ZOLL	Pcs	2	100000	200000	4000

45	Battery for syringe pump (KH-171)	Pcs	8	25000	200000	4000
46	Battery for infusion pump (KH-191)	Pcs	5	25000	125000	2500
47	Battery for Ventilator (PB980)	Pcs	2	600000	1200000	24000
48	Battery for Anesthesia machine Neptune	Pcs	2	25000	50000	1000
49	Battery for Anesthesia machine PENLON (Prima450)	Pcs	2	25000	50000	1000
50	Membrane and media of RO plant	Pcs	2	200000	400000	8000
51	LCD For Display Screen for fetal doppler	Pcs	1	100000	100000	2000
52	power supply of light mobile	Pcs	1	50000	50000	1000
53	battery for ot light mobile	Pcs	2	50000	100000	2000
54	Internal Diaphragm Kit for suction machine	Pcs	3	5000	15000	300
55	Power adapter	Pcs	1	10000	10000	200
56	Replacement of HV Tank and Inverter Assembly, and repairing of Gate command Board	Pcs	1	2926000	2926000	58520
57	NIBP Pump	Pcs	2	50000	100000	2000
58	Selector Switch for orthopaedic drill	Pcs	1	25000	25000	500
59	O2 Cell for ventilator	Pcs	1	60000	60000	1200
60	CO2 Gas Filter	Pcs	1	100000	100000	2000
Total Estimated Cost					9,632,500	192,650

BIDDING DOCUMENTS

MAYO CANCER CARE HOSPITAL MANAWAN, LAHORE

**(FINANCIAL YEAR 2024-25)
Applicable to procurement of**

MEDICAL GASES

Name of Procuring Agency	MAYO CANCER CARE HOSPITAL, MANAWAN LAHORE
Corresponding Address:	Chief Executive Officer / D.D.O., Mayo Hospital Lahore Near by Nila Gumbad Lahore
Telephone No(s)	+92-42-99211129-110,117,378 & 381
Fax No.	+92-42-99211115
Email	mayohospital@gmail.com

IMPORTANT NOTICE FOR BIDDERS

All the bidders who intend to participate, are hereby informed that the bidding document is prepared carefully by the committee, however following under mentioned references will also be applicable / binding upon bidders if and when required.

1. Procurement will be Governed by PPR Rules 2014 amended (till date). (<https://ppra.punjab.gov.pk/>).
2. Policies, Guidelines & Instructions (if and when notified / circulated) by the Government of the Punjab, Specialized Healthcare & Medical Education Department / Mayo Cancer Care Hospital, Manawan(Authority), shall be applicable / binding upon the bidders.
3. Offered Product specification shall match with the advertised specification as well as notified specification by DRAP (<http://www.dra.gov.pk/>)

Bid Data Sheet

Description	Detail
Language of bid	English or Urdu
Bid currency	Pak Rs. On free delivery to Consignee's end basis including all Ex-work, Transportation, Storage charges till the destination.
Bid Security	of estimated cost in shape of Bank Guarantee/ CDR/ pay order / bank draft from any scheduled bank, the bid security shall be item wise. However if any bidder opts to bid for more than one item and opts to submit bid security in lump sum, in such cases if the bid security amount is found lesser than the required amount , then the total bid of the said bidder shall be rejected.
Bid validity period	180 Days
Address for communication:	
Name of Procuring Agency MANAWANLAHORE	MAYO CANCER CARE HOSPITAL,
Corresponding Address:	Chief Executive Officer / Mayo Hospital, Lahore Near by Nila Gumbad Lahore
Telephone No(s)	+92-42-99211129-110,117,378 & 381
Fax No.	+92-42-99211115
Email	mayohospital@gmail.com
<u>Performance Guarantee:</u> It will be 5% of the Contract Value in shape of Bank Guarantee / CDR from any scheduled bank	

REQUIRED ESSENTIAL DOCUMENTS / CHECK LIST (TO BE FILLED BY THE
BIDDER)

Sr.No.	Description	Documents Attached	Page No.
01	Attested copy of CNIC of authorized bidding Signatory person of the Bidder	Yes / No.	
02	Tender purchase / sale Receipt	Yes / No.	
03	Bid Security	Yes / No.	
04	Undertaking that bidder is not blacklisted	Yes / No.	
05	FBR Registration Certificate / Income Tax Registration	Yes / No.	
06	Company Registration Certificate	Yes / No.	
07	All requisite documents must be attached according to evaluation criteria i.e. compulsory parameters as well as Technical Evaluation parameters.	Yes / No.	
08	The documents required for ordinary Parameters should be attached Technical Evaluation parameters to the detail mentioned against each requirement.	Yes / No.	
<p>Note. The Bidder (s) are directed to follow the above mentioned sequence while preparing their bid.</p>			

MAYO CANCER CARE HOSPITAL, MANAWAN LAHORE.

INVITATION TO BIDS

BID REFERENCE NO. _____

SUBJECT: FRAMEWORK CONTRACT FOR MEDICAL GASES FOR THE YEAR 2024-25

Dated: _____

Dear Sir/ Madam

Mayo Cancer Care Hospital, Manawan Lahore, invites sealed bids/tenders (Technical & Financial) to conclude the Framework Contract of services regarding supply of Medical Gases (liquid & compressed) on free delivery to Consignee's End (Mayo Cancer Care Hospital, Manawan Lahore) on daily basis.

1. This Invitation for Bids is open to all well-reputed firms i.e. Local Manufacturers / Sole Agents / Importers of foreign principals/distributors for supply of Medical Gases (liquid & compressed) more specifically described in the section of schedule of requirement and technical specifications. The contract shall be valid for one (01) year from the date of issuance of advance acceptance letter / notification of award.
2. Authority letter for each item quoted by bidder must have complete information for participating in tender process at Mayo Cancer Care Hospital, Manawan Lahore duly signed and stamped by the manufacturer.
3. The firms must participate in the bidding process as per Package as defined in the schedule of Requirement against the total quantity.
4. Bidding shall be conducted through 38 (2)(a) Single Stage-Two Envelopes bidding procedure of Punjab Procurement Rules, 2014 (amended). The bids shall clearly be **marked with Bid Enquiry No.** for which the proposal is submitted.
5. Bidders can download the Bidding Documents containing tender's item specifications, quantity and terms & conditions from the PPRA website or www.mayohospital.gop.pk until the closing date for the submission of bids.
6. Sealed bids are required to be submitted by the Bidders as per advertised schedule positively in the **Conference Room, Surgical Tower of the Mayo Hospital, Lahore.** The bids received till stipulated date & time shall be opened on same day at **(as per schedule)** in the presence of the bidders or their authorized representatives who choose to attend. Late bids shall not be entertained.
7. All bids should be submitted in Tape Binding. All documents should contain proper page marking, attached in sequence as indicated for evaluation in the Bidding Documents and signatures of authorized person. Moreover, signing and stamping of each page of bidding documents/form is mandatory.
8. In case the date of opening is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of tenders accordingly. The time and venue shall remain the same.
9. The intending bidders may get the tender/ bidding document and detail specification from the Almoner Office during office hours along with the payment of non-refundable fee of Rs. 5000 (five thousand only) for each set of bidding document and detail specification.

Note: The Procurement shall be governed by the Punjab Procurement Rules, 2014 (amended).


**CHIEF OPERATING OFFICER
MAYO CANCER CARE HOSPITAL,
MANAWAN LAHORE**

(Handwritten initials and marks are present around the stamp)

INSTRUCTIONS TO BIDDERS

- 1. Scope of Bid**

Mayo Cancer Care Hospital, Manawan Lahore invites bids for supply of Medical Gases (liquid & compressed) as per enclosed list along with Technical Specifications.
- 2. Source of Funds**

The Government of Punjab, allocated funds to **Mayo Cancer Care Hospital**, Manawan Lahore for the purpose of procurement of advertised services/ items etc. for the Financial Year 2023-24.
- 3. Eligible bidders**
 - 3.1** This Invitation for Bids is open to all bidders i.e. Local Manufacturers / Sole Agents / Importers of foreign principals/distributors for supply of Medical Gases (liquid & compressed) more specifically described in the section of schedule of requirement and technical specifications. The contract shall be valid for one (01) year from the date of issuance of advance acceptance letter / notification of award.
 - 3.2.** Government-owned enterprises in Pakistan may participate only if they are legally and financially autonomous and authorized to participate in bidding.
 - 3.3** The bidder being original Manufacturers/authorized agents must possess valid authorization form of the manufacturer and shall have to submit a copy of Memorandum and article of Association / Partnership deed registered with the Registrar of Companies. However in case of manufacture, they should submit documentary evidence, to the effect that they are the original manufacturer of the required specifications of items.
 - 3.4** Bidders under a declaration of ineligibility for corrupt and fraudulent practices, issued by any Government (Federal/Provincial/Local), or a Public Sector Organization are **Not Eligible**.
- 4. Corrupt and Fraudulent Practices and mechanism to debar /Blacklist the defaulted bidder.**
 - 4.1** The Punjab Procurement Regulatory Authority, Government of Punjab defines Corrupt and Fraudulent Practices as “the offering, giving , receiving, or soliciting of anything of value to influence the action of a public official or contractor in the procurement process or in contract execution to the detriment of the Procuring Agencies; or misrepresentation of facts in order to influence a procurement process or the execution of contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty” it may include any of the following practices.
 - (i) coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
 - (ii) Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
 - (iii) Corrupt practice by offering, giving, receiving or soliciting, directly or indirectly, of anything of value to procuring agency or any member of purchase committee influence the acts of another party for wrongful gain.
 - (iv) Fraudulent practice by any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - (v) Obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights;
 - 4.2** Indulgence in corruption and fraudulent practices is liable to result in rejection of Bids, cancellation of contracts, debarring and blacklisting of the Bidder, for a stated or indefinite period of time.
 - 4.3** The following are the events which would lead to initiate under Rule 21 of PPR Rules 2014 Blacklisting/Debarment process:

- i. Submission of false fabricated / forged documents for procurement in tender.
- ii. Not attaining required quality of work.
- iii. Inordinate tardiness in accomplishment of assigned/agreed responsibilities / contractual obligations resulting loss to procuring agency / Government.
- iv. Non execution of work as per terms & condition of contract.
- v. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- vi. Involvement in any sort of tender fixing.
- vii. Persistent and intentional violation of important conditions of contract
- viii. Non-adherence to quality specification despite being importunately pointed out.
- ix. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the procuring agency.

PROCEDURE: A notice will be issued by the agency to the bidder seeking it/his explanation for the lapses committed by it/him. The explanation will be required within 7 days from the date of issue, (time will be fixed depending upon the intensity of lapses). In case its/his explanation is found unsatisfactory, a show cause notice shall be issued providing an opportunity of being heard followed by decision for blacklisting for a maximum period of three years depending upon the intensity of lapses. The letter for debarring the agency/individual will be published on PPRA website. Once the blacklisting order is issued it shall not be revoked ordinarily unless as provided under Rule-21 of the procurement Rules 2014.

5. **Eligible Services:** All services to be supplied under the contract shall conform to the policies of the Government of the Punjab in vogue. All expenditures made under the contract shall be limited to such services. For purpose of this clause, (a) the term "Services" includes any Services that are the subject of this Invitation for Bids.
6. **Cost of Bidding:** The bidder shall bear all costs associated with the preparation and submission of its bid, and **Mayo Cancer Care Hospital**, Manawan Lahore shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
7. **Bidding for Selective Items.**
A Bidder can bid for complete Package as described in the Schedule of Requirements & Technical Specifications.

However, Bidders cannot bid for partial quantities of an item as mentioned in the Schedule of Requirement & Technical Specifications. The bid must be for the whole quantity of an item required in the schedule of requirement & Technical Specifications.

THE BIDDING PROCEDURE

8. **The Governing Rules.**
The Bidding procedure shall be governed by the Punjab Procurement Rules, 2014 amended of the Government of Punjab.
9. **Applicable Bidding Procedure.**
- 9.1 The bidding procedure is governed by Rule 38 of PPR-2014 "Procedures for selection of contractors" sub-rule (2) (a) "Single stage– two envelop bidding procedure". Bidders are advised also to refer to the Bid Data Sheet above to confirm the bidding procedure applicable in the present bidding process.
- 9.2 The bidding procedure prescribed in the Bid Data Sheet is explained below.

Single Stage two envelope Bidding Procedure

- i. Single Stage two envelope Bidding Procedure shall be used for procurement of Medical Gases where the bids to be evaluated on technical & financial ground.
- ii. The bid shall be a single package consisting of two separate envelopes, containing separately the Financial & the Technical Proposals;
- iii. The Envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL"

- iv. In the first instance, the "TECHNICAL PROPOSAL" shall be opened; and the enveloped marked as financial proposal shall be retained unopened in the custody of the procuring agency.
- v. The procuring agency shall evaluate the Technical Proposal, in the manner prescribed evaluation criteria , without reference to the price and shall reject any proposal which does not conform to the specified requirements;
- vi. During the technical evaluation, no amendments in the technical proposal shall be permitted;
- vii. After the evaluation and approval of the technical proposal, the procuring agency shall open the financial proposal of the technically accepted bids, publically at time, date and venue announced and communicated to the bidder in advance, within the bid validity period.
- viii. The financial bids found technically non-responsive shall be returned unopened to the respective bidders;
- ix. The lowest evaluated bidder shall be awarded the contract.

THE BIDDING DOCUMENTS

10 Contents of Bidding Documents

10.1. The services required, applicable bidding procedures, and Contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:-

- a. Instructions to bidders;
- b. Schedule of Requirements & Technical Specifications
- c. Evaluation Criteria
- d. Bid Forms
 - i) Letter of Intension,
 - ii) Affidavit,
 - iii) Technical Forms,
 - iv) Financial Forms
- e. Draft Standard Contract
 - i) Contract Form
 - ii) General Conditions of Contract;
 - iii) Special Conditions of Contract;

10.2. "Invitation for Bids" is not a formal part of the Bidding Documents and is included as a reference only. In case of discrepancies between the Invitation for Bid and the Bidding Documents listed in 10.1 above, the said Bidding Documents shall take precedence.

10.3. The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect shall be at the bidder's risk and may result in the rejection of its bid.

11. Clarification(s) on Bidding Documents

A prospective bidder requiring any clarification(s) on the bidding documents may notify the Chief Executive Officer, Mayo Hospital, Lahore, in writing. The procuring Agency shall respond in writing to any request for clarification(s) of the bidding documents, which it receives no later than Ten (10) days, prior to the deadline for the submission of bids prescribed in the Invitation for Bids. Written copies of the procuring agency's response (including an explanation of the query but without identifying the source of inquiry) shall be sent to all prospective bidders that have received the bidding documents.

12. Amendment(s) to Bidding Documents

12.1. At any time prior to the deadline for submission of bids, procuring Agency, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective bidder, may modify the bidding documents by amendment(s).

12.2. All prospective bidders that have received the bidding documents shall be notified of the amendment(s) in writing through post, E-mail, or fax, and shall be binding on them.

12.3. In order to allow prospective bidders reasonable time for taking the amendment(s) into account in preparing their bids, the procuring Agency, at its discretion, may extend the deadline for the submission of bids.

PREPARATION OF BIDS

13. Language of Bid

All correspondence, communications associated with preparation of Bids, clarifications, amendments, submissions, shall be written in English or Urdu or both languages. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English or Urdu, in which case, for purposes of interpretation of the Bid, the said translation shall take precedence.

14. Documents Comprising the Bids

14.1 The bid shall comprise of the Bid Forms of this Bidding Documents and all those ancillary documentations that are prescribed for the eligibility of the bidders and goods and ancillary services that are found necessary and highlighted in bid forms.

14.2 The bidder shall complete the bid forms and an appropriate price schedule furnished in the bidding documents, indicating the services to be supplied, a brief description of the services, their general and specific characteristics, ancillary services that the bidder is willing or required to provide along with the proposed price.

15. Bid Price

15.1 The Bidder shall indicate on the appropriate form, prescribed in this Bidding Document, the unit prices and total bid price of the services, it proposes to supply under the Contract.

15.2 Form prescribed for quoting of prices is to be filled in very carefully, preferably typed. Any alteration/ correction must be initialed. Every page is to be signed and stamped at the bottom. Tender Enquiry number of the quoted item may be marked with red/yellow marker.

15.3 The Bidder should quote the prices of services according to the technical specifications as provided in of this document. The technical specifications of services, different from the required specifications, shall straightway be rejected.

15.4 The Bidder is required to offer a competitive price. All prices must include the taxes and duties, where applicable and all Ex-work & inland transportation & storage charges till the destination (on free delivery to consignee's end basis). If there is no mention of taxes, the offered/ quoted price shall be considered as inclusive of all prevailing taxes/ duties.

15.5 The benefit of exemption from or reduction in the taxes and duties shall be passed on to the Procuring Agency.

15.6 Prices offered should be for the entire quantity of an item demanded in the Schedule of Requirement & technical specifications; partial quantity offers shall straightway be rejected. Conditional offer shall also be considered as non-responsive Bid.

15.7 No request for increase in price due to market fluctuation in the cost of services shall be entertained.

16. Bid currencies:

Prices shall be quoted in Pak Rupees.

17. Documentations on Eligibility of bidders

17.1 The bidder shall furnish, as part of its technical bid (Bid form) as specified, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.

17.2 The documentary evidence of the bidder's eligibility to Bid shall be established to the Procuring Agency's satisfaction that the bidder, at the time of submission of its bid, is an eligible as defined under instruction to the bidders clause 3 above .

18. Documentations on Eligibility of services

The bidder shall furnish as part of its Bid (Bid form) as specified, documents establishing the eligibility and conformity to the bidding documents of all services, which the bidder proposes to supply under the Contract.

19 Bid Security

19.1 The bidder shall furnish separately against each quoted item, as part of its Financial Bids, in the name of Chief Operating Officer, Mayo Cancer Care Hospital, Manawan Lahore. Failure to furnish the prescribed bid security / lesser bid security than prescribed shall result in the rejection of bids .The bid security must have a minimum validity period of 180 days from the last date for submission of the bids or until furnishing of the performance security, whichever is later.

- 19.2 The Bid Security shall be forfeited by the purchaser, on the occurrence of any / all of the following conditions:
i) If the bidder withdraws its bid during the period of bid validity specified in bidding documents or
ii) If the bidder does not accept the correction in his total bid price or.
iii) If the bidder having been notified for the acceptance of the bid by the purchasers during the period of bid validity, fails or refuses to furnish the performance security, in accordance with the bidding documents.
- 19.3 Unsuccessful bidders, bid security shall be discharged or returned soon after announcement of successful bids. The successful bidders bid security shall be discharged upon signing of contract and furnishing the performance guarantee.
- 19.4 The bid security shall be item wise. However any bidder opts to bid for more than one item and opts to submit bid security in lump sum, in such cases if the bid security amount is found lesser than the required amount, then the total bid of the said bidder shall be rejected.

20. Bid Validity

- 20.1 Bids shall remain valid for the period of 180 Days after the date of opening of Technical Bid. A bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.
- 20.2 The Procuring Agency, shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period, But under exceptional circumstance and for reasons to be recorded in writing, if an extension is considered necessary, all the bidders shall be requested to extend their respective bid validity period but such extension shall not be for more than the original period of bid validity.
- 21.1 **A bidder who;**
(a) Agrees to the extension of bid validity period shall also extend the validity of bid security for the extended period of the bid validity.
(b) Agrees to the procuring Agency's request for extension of bid validity period shall not be permitted to change the substance of the bid and.
(c) Does not agree to an extension of bid validity period shall be allowed to withdraw the bid without forfeiture of the bid security.

22. Format and Signing of Bid:

- 22.1 The bidder shall prepare and submit its bid and provide original documents, as appropriate. Copies of any documents must be signed and stamped by the bidder.
- 22.2 The Bid shall be accompanied by the original receipt for payment made for the purchase of the bidding documents. In an event where the Bidder has downloaded the bidding documents from the web, he will require to get the original payment receipt of the prescribed fee from the Procuring Agency well before the date of submission of bid.
- 22.3 The original bid shall be typed or written in indelible ink. All documents should contain proper page marking, attached in sequence as indicated for evaluation in the bidding documents and signatures of authorized person. Moreover, signing and stamping of each page of bidding document/form is mandatory.
- 22.4 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

SUBMISSION OF BIDS

23. Sealing and Marking of Bids

- 23.1 The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion. Similarly, the bidder shall seal the proposals / bids in separate envelopes. The envelopes shall then be sealed in an outer envelope.
- 23.2 The inner and outer envelopes shall:
a. be addressed to the Procuring Agency at address given in the invitation for bids and .
b. Bid reference number indicated in the Bid data sheet, Tender Enquiry No. Indicated in Section III, Schedule of Requirements & Technical Specification and statement: DO NOT OPEN BEFORE the time and the date specified in the Bid data sheet for opening of bids.
- 23.3 The inner envelopes shall also indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared as "non-responsive" or "late".
- 23.4 If the outer as well as inner envelope is not sealed and marked as required by 23.1 to 23.4 above the

Procuring Agency shall assume no responsibility for the bid's misplacement or premature opening.

24. Deadline for Submission of Bids:

24.1 All bids should be submitted in tape bending. Bids must be submitted by the Bidder and received by the Procuring Agency at the address on the time and date specified in the Advertisement/Bid Data Sheet. **Bids received later than the time and date specified in the Advertisement shall be rejected.**

24.1.1 The Procuring Agency may at its discretion, extend the prescribed deadline for the submission of bids by amending the bidding documents in accordance with IBT Clause 12 above, in which case all rights and obligations of the Procuring Agency and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

25. Late Bids:

25.1 Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by Procuring Agency Pursuant to ITB Clause 24 shall be rejected and returned unopened to the bidder.

26. Withdrawal of Bids:

26.1 The bidder may withdraw its bid after the bid's submission and prior to the deadline prescribed for submission of bids.

26.2 No bid may be withdrawn in the period between the deadline for submission of bids and the expiration of the period of bid validity specified in Bid Data Sheet. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the bidder, pursuant to the ITB clause 20 above.

OPENING AND EVALUATION OF BIDS

27. Opening of Bids by Procuring Agency

27.1 **All bids received**, shall be open by the Procuring Agency publically in the presence of the bidders or their authorized representatives who choose to attend the bid opening on the date, time, and venue prescribed in the Bids data sheet.

27.2 The opening of the bids shall be subject to the bidding procedure prescribed in the Bid Data Sheet and elaborated in ITB clause of above.

27.3 All Bidders in attendance shall sign and attendance sheet.

27.4 The Procuring Agency shall open one Bid at a time and read out aloud its contents which may include name of the Bidder, items bided for and unit prices and total amount of the Bid (if applicable).

The Procuring Agency may choose to announce any other details which it deems appropriate if not in conflict with the PPR-2014, specifically Rule 30 (Opening of Bids).

27.5 The Procuring Agency have the minutes of the bid opening (Technical & When Applicable, Financial) recorded.

27.6 No bid shall be rejected at technical proposal / bid opening, except for late bids, which shall be returned un-opened to the bidder.

27.7 The financial bids found having without Bid Security shall also be returned unannounced to the bidders; However, prior to return to the bidder, the Chairman of the Purchase / Procurement Committee shall record statement / reason on such bids.

27.8 No tenderer or its representative will be allowed to keep any digital device during tender opening meeting at given time and location.

28. Clarification of Bids:

28.1 During evaluation of the bids, the Procuring Agency may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

29. Preliminary Examination

29.1 The Procuring Agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

29.2 In the financial bids the arithmetical errors shall be rectified on the following basis:

- a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.
- b. If the bidder does not accept the correction of the errors, its bid shall be rejected, and its bid security may be forfeited.

- c. If there is a discrepancy between words and figures, the amount in words shall prevail.
- 29.3 Prior to the detailed evaluation, the Procuring Agency shall determine the substantial responsiveness of each bid to the bidding documents. For purposes of this Clause, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Applicable Law, Taxes & Duties and internationally recognize best practices shall be deemed to be a material deviation for technical proposals and Bid Security for financial proposals. The Procuring Agency determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- 29.4 If a bid is not substantially responsive, it shall be rejected by the Procuring Agency and may not subsequently be made responsive by the bidder by correction of the nonconformity.
- 30. Evaluation of Bids**
- 30.1 The Procuring Agency shall evaluate and compare the bids, which have been determined to be substantially responsive in accordance with ITB Clause 29 above.
- 30.2 All bids shall be evaluated in accordance with the evaluation Criteria and other terms and conditions set forth in these bidding documents i.e. Rule 32 of PPR 2014.
- 30.3 For the purposes of comparison of bids quoted in different currencies, the price shall be converted into Pak Rupees. The rate of exchange shall be the selling rate, prevailing on the date of opening of bids specified in the bidding documents, as notified by the State Bank of Pakistan/ National Bank of Pakistan on that day.
- 30.4 A bid once opened in accordance with the prescribed procedure shall be subject to only those rules, regulations and policies that are in force at the time of issue of notice for invitation of bids.
- 31. Qualification of Bidder**
- 31.1 The Procuring Agency, at any stage of the procurement proceedings, having credible reasons for or prime facie evidence of any defect in the capacity or otherwise of a contractor, whether or not prequalified, may require the contractor to provide such further information concerning the professional, technical, financial, legal or managerial competence as the procuring agency may decide.
- 31.2 Such qualification shall only be laid down after recording reasons thereof in writing. They shall form part of the records of that procurement proceeding.
- 31.3 The Procuring Agency shall determine to its satisfaction whether a Bidder, technically and financially qualified and even having the lowest evaluated responsive bid is qualified to perform the Contract satisfactorily.
- 31.4 The determination can take into account the bidder's financial, technical, and production capabilities. It shall be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, as well as such other information as the Procuring Agency deems necessary and appropriate. Further, during the process of technical evaluation of bidder, the Procuring Agency may inspect the manufacturing plant/ production capacity/ warehousing system/ practices by a team of experts for assessment, if it deems necessary.
- 31.5 An affirmative determination shall be a prerequisite for award of the Contract to the bidder. A negative determination shall result in rejection of the bidder's bid, in which event the Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that bidder's capabilities to perform satisfactorily.
- 31.6 The Procuring Agency shall disqualify a contractor on the ground that he had provided false, fabricated or materially incorrect information.
- 32. Rejection of Bids**
- 32.1 The Procuring Agency may reject any or all bids at any time prior to the acceptance of a bid or proposal as prescribed in Rule 35 of Punjab Procurement Rules -2014. The Procuring Agency shall upon request communicate to any bidder who submitted a bid, the grounds for its rejection of any or all bids, but shall not be required to justify those grounds.
- 32.2 The Procuring Agency incurs no liability, solely by virtue of its invoking Clause 32.1 towards Bidders who have submitted bids.
- 32.3 Notice of the rejection of any or all bids shall be given promptly to the concerned bidders which submitted bids.

33. Re-Bidding

If the Procuring Agency rejected all bids in pursuant to ITB Clause 32, it may proceed with the process of fresh bidding but before doing that it shall assess the reasons for rejection and may if necessary; revise specifications, evaluation criteria or any other condition for bidders.

34. Announcement of Evaluation Report

The Procuring Agency shall announce the results of the bid evaluation in form of a report, not inconsistent with Rule 37 of the PPR-2014 giving justification for acceptance or rejection of bids at least ten days prior to the award of Procurement Contract.

35. Contacting the Procuring Agency.

35.1 Subject to IBT Clause 28 above, no bidder shall contact the Procuring Agency on any matter relating to its bid, from the time of the bid opening to the time of announcement of Evaluation Report. If a Bidder wishes to bring additional information to the notice of the Procuring Agency, it should do so in writing.

35.2 Any effort by a bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract award may result in the rejection of the bidder's bid. Canvassing by any bidder at any stage of the bid evaluation is strictly prohibited. Any infringement shall lead to disqualification.

Award of Contract

36. Acceptance of Bid and Award Criteria

The bidder, whose bid is found to be most closely conforming to the Evaluation Criteria prescribed in Section IV and having the lowest evaluated bid, if not in conflict with any other law, rules, regulations or policy of the Punjab Government, shall be awarded the Contract, within the original or extended period of bid validity.

37. Procuring Agency's Right to vary quantities at the time of Award

The Procuring Agency reserves the right at the time of award of contract to increase or decrease, the quantity of services originally specified in schedule of Requirements & Technical Specifications without any change in unit price and other terms & conditions.

38. Notification of Award.

38.1 Prior to the expiration of the period of bid validity, the Procuring Agency shall notify to the successful bidder in writing that its bid has been accepted.

38.2 The notification of award shall constitute the formation of the contract between the Procuring Agency and the successful bidder.

38.3 The enforcement of the contract shall be governed by Rule 63 of the PPR-2014(Amended).

39. Limitation on Negotiations.

Save and otherwise provided in PPR Rules 2014(Amended), Procuring Agency shall not negotiate with any bidder.

40. Signing of Contract.

40.1 After the completion of the Contract Negotiations the Procuring Agency shall send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the Parties.

40.2 Within ONE week of receipt of the Contract Form, the successful bidder and the Procuring Agency shall sign the Contract in accordance with the legal requirements in vogue.

40.3 If the successful Bidder, after completion of all codal formalities shows an inability to sign the Contract then its Bid Security shall stand forfeited and the firm may be blacklisted and de-barred from future participation, whether temporarily or permanently.

40.4 The Contract shall become effective upon affixation of signature of the Procuring Agency and the selected Bidder on the Contract document, and shall be governed by the terms and conditions mutually agreed in the contract, bidding documents and relevant laws/Rules.

40.5 The contract is to be made on stamp paper worth of Rs. # 25 paisa per every one hundred rupees of the total value of the contract, under section 22(a) (B) of schedule 1 of Stamp Duty Act 1899 read with Fiancé Act 1995 (Act-VI of 1995) Notification No. JAWE/HD /8-21/77(PG) dated 1st January, 2014.

41. Performance Guarantee.

41.1 Successful Bidder shall furnish a Performance Guarantee in shape of Bank guarantee in the name of COO,

Mayo Cancer Care Hospital, Manawan, Lahore.

- 41.2 The Bid Security submitted by the bidder at the time of submitting its bid shall be returned to the Bidder upon submission of Performance Guarantee.
- 41.3 Failure to provide the Performance Guarantee by the Bidder is a sufficient ground for annulment of the award and forfeiture of Bid Security. In such event the Procuring Agency may award the contract to the next lowest evaluated bidder or call for new bid.
42. **Price Reasonability Certificate**
The supplier shall certifies on judicial stamp worth Rs.100/- paper that the prices quoted are not more than the price charges from any such procuring agency in the Punjab.
43. All supplies will comply with the provision of Drugs Act 1976/DRAP Act, 2012 and rules framed there under / notifications issued by the Federal /Punjab Govt. (If applicable)

SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS:

Schedule of Requirements:

The supplies shall be delivered in accordance with the Purchase Orders as per following schedule of requirements: -
Respective Consignee's End: **Name & Address of Procuring Agency**
Free delivery to Consignee's end (DDP) basis:

MODE OF PENALTY	DELIVERY OF 100% QUANTITY
Without Recovery of Late Delivery Charges	100 percent supply as per Daily requirement immediate or up to 24 hours.
Late Delivery Charges-	<p>For Compressed Gases:</p> <p>In case of failure to comply the daily requirements under such circumstances a fine upto 50,000 thousand per day and all legal charges including FIR charges, suit filing, reputational losses, etc shall be recovered from the defaulter</p> <p>For Liquid Gases:</p> <p>In case of failure to comply the daily requirements not fulfilled for consecutive two days, under such circumstances a fine upto one lac per day and all legal charges including FIR charges, suit filing, reputational losses, etc shall be recovered from the defaulter</p>

LIST OF REQUIRED PRODUCTS WITH QUANTITIES AND TECHNICAL SPECIFICATIONS Etc

BID ENQUIRY NO.	GENERIC	SPECIFICATIONS	ESTIMATED COST PER UNIT	TOTAL QTY	2% OF THE ESTIMATED TOTAL COST (Required for Bid Security)

EVALUATION CRITERIA FOR MEDICAL GASES

Part-A COMPULSORY PARAMETERS:

Failure to comply with any compulsory parameter will result in disqualification of bidder.

Sr.No.	DOCUMENTS REQUIRED
1	Attested copy of CNIC of authorized bidding Signatory person of the Bidder
2	Active Tax Filer
3	Bid Security must be in the form of bank guarantee/ CDR/ pay order/ bank draft in the name of Chief Operating Officer, Mayo Cancer Care Hospital, Manawan Lahore
4	Tender purchase / sale Receipt
5	Authorization Certificate The bidder must possess valid documentary evidence of manufacturer's authorization.
6	Undertaking on Stamp Paper worth Rs: 100 (Minimum) Regarding Non blacklisting from any public procuring agency of Pakistan to the bidder.
7	NTN No. / Income tax registration certificate / sale tax registration certificate.
8	Latest tax return showing annual sale / turnover of the bidder for the last two years.
9	Registration Certificate (name of relevant professional institutions) along with latest renewal letter.
10	Copy of Registration with Securities & Exchange Commission/Registration with Registrar of Firm for firms established under Partnership act, 1932:/or Registration with anybody: Relevant registration Authority (In case of international bidder)
11	List of permanent professional staff along with C.Vs of relevant core staff showing project-wise experience with exact time duration for each project.
12	List of similar works completed (as specified in clause 28) and similar works in hand, indicating total value of these projects, along with date of start and completion or expected date of completion.
13	A Certificate /affidavit that the firm /any member of consortium is not blacklisted by any Government/Autonomous Body.
14	Networth Statement
15	Financial statements duly certified from Chartered Accountancy Firm for the last two years (audit report).
16	Valid License for storage and filling of compressed gases in cylinders issued by Ministry of Energy (Petroleum Division) Department of Explosive.

Part-B

TECHNICAL EVALUTION PARAMETERS:

The bid complying with compulsory parameter shall be evaluated for below mentioned parameters:

Sr.#	Parameters	Total Mark	Marks obtained
1	Relevant experience (Government, Semi Government, Private) I. More than 05 institutes 20 Marks II. 02 to 05 institutes 10 Marks III. Less than 02 Institutions 05 Marks	20	
2	Past performance in Relevant Field: Performance Certified issued by authority I. More than 10 years 20 Marks II. Between 05 to 10 years 10 Marks III. Less than 05 Years 05 Marks	20	
3	Number of oxygen generation plants available: I. 03 or more plants 15 Marks II. 02 plants 10 Marks	15	

	III. Less than 2 plants	05 Marks		
4	Certification of quality:		10	
	I. FDA/CE,	05 Marks		
	II. ISO Certification	05 Marks		
5	Financial Soundness/ Position Annual Turn Over.		20	
	I. More than 100 Million	20 Marks		
	II. 50 to 100 Million	10 Marks		
	III. Less than 50 Million	05 Marks		
6	Technical Engineering Capabilities		15	
	Electrical/Mechanical Engr. 4 or More	10 Marks		
	B-Tech Electrical/Mechanical 4 or more	05 Marks		
	Total Marks		100	

Minimum Qualifying Marks = 65% of Total Marks = 100

PART C

Inspection of the plant by the Technical Committee.

Recommendation of par (C) _____

TERM OF REFERENCES (TORs)

Product Specification

The firm shall supply medical gases as per EU Pharmacopeia standards; the following documents are required for respective gases.

1. Medical Oxygen: Certificate of Conformity
2. Nitrous Oxide: Certificate of Analysis
3. Nitrogen: Certificate of Conformity
4. Carbon Dioxide Gas: Certificate of Conformity

For Gases in Cylinders:

1. The successful firm must have its compression station for gases comply with international standards.
2. The successful firm will be responsible for coordinating with the Hospital and arranging supplies through their own vehicle.
3. The Supplying firm will make sure that all the cylinders go through hydraulic testing before the required gas is filled.
4. The supplying firm will ensure that the quality and quantity of the gas supplied in the cylinder is according to the required medical standards i.e. EU pharmacopoeia.
5. The Firm, supplying gases in cylinders, will issue certification/labeling for each supplied cylinder.

Delivery & Product Measurement Mechanism

The delivered product will be measured as per two methods mentioned below,

1. Wight Bridge. The weight of the truck before supply and after supply will be taken and the difference between both weights will be calculated for the delivered product quantity.
2. Delivery through the content gauge, VIE's digital content gauge will be used for product delivery quantity in case a weight bridge is not available.

The supplier shall arrange transportation for all products and cylinders to the hospital and will be responsible for safe transportation to ensure product quality.

Training

The firm will provide training on safe handling and VIE operations to the operator.

Emergency Response Mechanism;

The firm shall also determine the emergency supply mechanism to cater to any emergency that may

arise during the supply period.

1. The bidding firms will need to submit the supply mechanism with flowcharts and contact information together with bidding documents.
2. A central contact Centre will be available to cater emergency helpline.
3. The firm will be bound to respond to any emergency within 30 Mint of the Complaint received from the Hospital.
4. The Firm will provide the Contact Details of the Duty personnel (Engineer) available on duty Every Month to deal with any Emergency Arises due to Oxygen Supply in the Hospital.

24 Hours Oxygen Backup

The Supplying firm shall assist the hospital in developing a medical gases policy and ensuring 24-hour emergency backup arrangements may be in the shape of PCC or Cylinders to cater for emergencies.

Preventive Maintenance

Supply firm where applicable shall be responsible for preventive maintenance of the installed equipment and the company shall also provide the schedule and record of same to the hospital's staff.

BID COVER SHEET

Bid Ref.No. _____

Date _____

Name of the supplier/firm Contractor _____

Adreess _____

E-mail: _____

Phone: _____

Facsimile: _____

Bid Security.

Bid Security attached with Financial Bid YES NO

Bid for:

† : All Items mentioned in the Schedule of Requirements.

† : Selected Items from the Schedule of Requirements¹.

List of Selected Items: (In case the Bidder has opted to bid for Selected Items, please type the Serial No². and the name of the Items selected for Bidding. Use additional Sheets if Required)

S. No.	Name of the Item

Signed:

Dated:

Official Stamp:

Attachment³: † Original receipt for the purchase of the bidding documents.

In the capacity of [*insert: title or position*]

BID FORM 1

Letter of Intention

Bid Ref No.

Date of the Opening of Bids

Name of the Contract :{ Add name e.g. Supply of Medical Gases}

To: [Name and address of Procuring Agency]

Dear Sir,

Having examined the bidding documents, including Addenda Nos. [insert **numbers & Date of individual Addendum**], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Services under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to deliver the Services in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we undertake to provide a performance security/guaranty in the form, in the amounts, and within the times specified in the bidding documents.

We agree to abide by this bid, for the Bid Validity Period specified in the Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as per ITB clauses 18 &19 of the bidding documents.

Dated this [insert: number] day of [insert: month], [insert: year].

Signed:

BID FORM 2

AFFIDAVIT

I/We, the undersigned solemnly state that:

- 1) I/We have read the contents of the Bidding Document and have fully understood it.
- 2) The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
- 3) The Services that we propose to supply under this contract are eligible services within the meaning of Clause 18 of the ITB.
- 4) The undersigned are also eligible Bidders within the meaning of Clause 19 of the ITB.
- 5) The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
- 6) The undersigned have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent related to this bid or award or contract.

Duly authorized to sign this bid for and on behalf of [insert: **name of Bidder**]

- 7) The undersigned are not blacklisted or facing department from any Government, or its organization or project.
- 8) The undersigned is ready to all by the charges sample(s)(1 or more depending upon the ordered quantity amounting to Rs.10 million or more) tested by any international WHO accredited Laboratory , collected by Department's Inspection Committee which will be paid directly to the International Lab and will accept the results. (IF AND WHEN REQUIRED)
- 9) I/We further undertake that I /we will ready to pay the standard charges of testing samples by DTLs Punjab alongwith sample cost. The procuring agency reserved the rights to send the samples of Medical Devices to verify the claims of sterilization, under such circumstances the DTL fee, sample cost etc should be the responsibility of the bidder. (IF AND WHEN REQUIRED).
- 10) I/We further under take to provide the Batch Release Laboratory Test Reports of each batch of the product on its delivery.
- 11) The price offered to Mayo Cancer Care Hospital, Manawan is not more than any institution.
- 12) In case product is declared spurious, adulterated, counterfeit, misbranded or substandard, I /we undertake to provide fresh stock without any extra charges.
- 13) I / we undertake to adhere with the polices of the hospital / Government / DRAP for disposal of such product (mentioned above).
- 14) I / we undertake that prices quoted by us are not more than the prices charge by us from any other procuring agency. In case of price difference I have no objection for such deduction.

We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signed _____

UNDERTAKING:

- The supply of medical gases (Liquid Oxygen, Compressed Oxygen, Nitrous oxide, Nitrogen-Compressed & Liquid, Carbon Dioxide) as per requirement of Mayo Cancer Care Hospital, Manawan Lahore.
- Ensure the provision of required gases 24/7.
- The collection, refilling and delivery of medical gases in cylinders as well of different capacities.
- To ensure the quality, safe handling and availability of the medical gases without any interruption.
- The firm will provide the training to the users for safe handling of the gases.

Signed _____

BID FORM 3(A)

Name of the Firm

Bid Reference No:

Date of opening of Bid.

Documentary Evidence: Eligibility of the Bidders and Services

Required Documentation	Checklist ⁴	Relevant Page	Supporting Documents
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⁴ Bidders should only initial against those requirements that they are attaching with the form 3(a). In case they do not have any document to attach the corresponding cell in column 2 should be left blank.

(To Be Filled by the Procuring Agency)	(To be initialed by the Bidder against each document)	Number ⁵ in the Bid (To be filled by the Bidder)	(To be filled by the Bidder with name of the documents that are submitted to meet the requirement)
Column:1	Column:2	Column:3	Column:4
Letter of Manufacturer's authorization			
Partnership Deed (where applicable)			
NTN Certificate			
GST Certificate			
Letter of Intention			
Affidavit			
One year experience evidence			
Original Receipt of purchase of Bidding Documents			

BID FORM 3(B)

MANUFACTURER'S AUTHORISATION⁶

To: [Name & Address of the Procuring Agency]

WHEREAS [name of the Manufacturer] who are established and reputable Manufacturers of [name and/or description of the services] having factories at [address of factory] do hereby authorize [name and address of Supplier/ Agent] to submit a bid, and subsequently negotiate and sign the Contract with you against the Invitation for Bids (IFB) No. [Reference of the Invitation to Bid] for the services manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the services offered for supply by the above firm against this Invitation for Bids.

Signature: _____.

Designation: _____

Official Stamp: _____

BID FORM 4

Firm's Past Performance⁷.

Name of the Firm:

Bid Reference No:

Date of opening of Bid:

Assessment Period: (One Year as per Evaluation Criteria)

Name of the Purchaser/Institution	Purchase Order No.	Description Of Order	Value of Order	Date of Completion	Purchaser's ⁸ Certificate

⁵ Bidders are required to mention the exact page number of relevant document placed in the Bid.

⁶ This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

⁷ Bidders may use additional Sheets if required.

⁸ All certificates are to be attached with this form.

BID FORM 5

**Offered Item (s)
(Technical Bid)**

User Note: This form is to be filled by the Bidder for each individual item and shall submit in envelope marked as Technical Proposal.

Name of the Firm: _____

Bid. Ref .No: _____

Date of opening of Bid. _____

T/E No.	Name of the Item	Offered Specifications with make / manufacturer, country of origin etc.	Brand Name	Pack Size
1				
2				
3				

Signature: _____

Designation: _____

Date: _____

Official Stamp: _____

BID FORM 6

**Price Schedule
(Financial Bid)**

User Note: This form is to be filled by the Bidder for each individual item and shall submit in envelope marked as Financial Proposal.

Name of the Firm: _____

Bid .Ref. No: _____

Date of opening of Bid. _____

T/E No.	Name of the Item	Offered Specifications with make / manufacturer, country of origin etc.	Brand Name	Pack Size	Trade Prize	Retail Price	Offered Unit Price (Inclusive of all taxes)	Total price in figure	Total price in words
1									
2									
3									

Signature: _____

Designation: _____

Date: _____

Official Stamp: _____

Special Conditions of the Contract

AGREEMENT

THIS CONTRACT is made at _____ on _____ day of _____ 20____, between The Chief Operating Officer **Mayo Cancer Care Hospital**, Manawan Lahore (hereinafter referred to as the "Purchaser") of the First Part; and M/s (firm name) a firm registered under the laws of Pakistan and having its registered office at (address of the firm) (hereinafter called the "Supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

WHEREAS the Purchaser invited bids for procurement of services, in pursuance whereof M/s (firm name) being the Manufacturer/ authorized Supplier/ authorized Agent of (item name) in Pakistan and ancillary services offered to supply the required item (s); and

Whereas, the Purchaser has accepted the bid by the Supplier;

NOW THE PARTIES TO THIS CONTRACT AGREE TO THE FOLLOWING;

1. **The Contract:** The following documents shall be deemed to form and be read and construed as integral part of this Contract , Viz:-
 - a. The Schedule of Requirements.
 - b. The Technical Specifications.
 - c. The Price Schedule submitted by the Bidder.
 - d. The Purchaser's Notification of Award.
 - e. The General Conditions of Contract
 - f. Advance acceptance

2. **Interpretation:** In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as "Contract":

3. **The Term of the Contract:** This contract shall remain valid for one year from the date of issuance of advance acceptance / notification.

4. The Supplier declares as under:
 - i. [Name of the Supplier] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Punjab or any administrative subdivision or agency thereof or any other entity owned or controlled by Government of Punjab through any corrupt business practice.
 - ii. Without limiting the generality of the foregoing, [the Seller/ Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a Contract, right interest, privilege or other obligation or benefit in whatsoever form from **Mayo Cancer Care Hospital**, Manawan Lahore, except that which has been expressly declared pursuant hereto.
 - iii. [The Supplier] certifies that has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with **Mayo Cancer Care Hospital**, Manawan Lahore and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.
 - iv. [The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Procuring Agency under any law, Contract or other instrument, be void ab initio at the option of Procuring Agency.
 - v. Notwithstanding any rights and remedies exercised by Procuring Agency in this regard, [The Supplier] agrees to indemnify Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [The Supplier] as

aforsaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency.

- vi. In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through arbitration. The Secretary Health or his nominee shall act as sole arbitrator. The decisions taken and/or award made by the sole arbitrator shall be final and binding on the Parties.

5. Items to be Supplied & Agreed Unit Cost: (i) The Supplier shall provide to the Purchaser the items on the agreed cost more specifically described in the Price Schedule Submitted by the Bidder (Annex C).

(ii) Each Items supplied shall strictly conform to the Schedule of Requirements (Annex A) and to the Technical Specification (Annex B) prescribed by the Purchaser against each item

(iii)The Unit Cost agreed in the Price Schedule (Annex C), is inclusive of all taxation and costs associated with transportation and other agreed incidental costs.

6. Payments: The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Services and Services, as specified in the Schedule of Requirements and Technical Specification in accordance with the Price Schedule submitted by the Supplier, the amount against the delivered items or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

7. Mode of Payment: All payments to the Supplier shall be made through Crossed Cheques issued in the name of [supplier's name]

8. Payment Schedule: All payments to the Supplier shall be made in accordance with the agreed Payment Schedule at Annex: F, upon satisfactory completion of delivery and fulfillment of documentary and Codal formalities highlighted in the Payment Schedule at Annex F.

9. Performance Guarantee: (i) The Supplier shall within 10 days of issuance of advance acceptance, shall provide to the Purchaser a Performance Guarantee equivalent to 5% of the total Contract amount in the shape of Bank guarantee in the name of Chief Operating Officer Mayo Cancer Care Hospital, Manawan Lahore. This Performance Guarantee shall be released to the Supplier upon successful completion of the Contract.

ii) Supplier's Bid Security already submitted with the Bid shall only be released upon satisfactory submission of a Performance Guarantee in accordance with sub-clause (i) above.

iii) Failure to submit a Performance Guarantee shall result into forfeiture of Bid Security and Cancellation of Contract / withdrawal of advance acceptance.

10. Penalties/ Liquidated Damages.

i) Wherein the Supplier fails to make deliveries as per purchase order and within the stipulated time frame specified in the Schedule of Requirement, the Contract to the extent of non-delivered portion of supplies shall stand cancelled. ii) After the cancellation of the Contract no supplies shall be accepted and the amount of Performance Guaranty/ Security to the extent of non-delivered portion of supplies shall be forfeited.

iii) If the Supplier fails to supply the whole consignment, the entire amount of Performance Guaranty/ Security shall be forfeited to the Hospital account and the firm shall be blacklisted minimum for two years for future participation.

iv) The exact time frame for making supplies with and without penalty as mentioned in the bidding document.

v) In case of late delivery of services beyond the periods specified in the Schedule of Requirements , a penalty as specified in the bidding document shall be imposed upon the Supplier. A fine of Rs. 50,000/- per day will be imposed for compress gases and Rs. 100,000/- per day for liquid gases.

11. Notices: All notices and correspondences incidental to this contract shall be in English language and shall be addressed to:

For the Purchaser:

[insert: name of office]

[insert: name of officer]

[insert: postal address]

[insert: telephone number, indicate country and city code]

[insert: facsimile or cable number or e-mail address]

For the Supplier:

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at _____(the place) and shall enter into force on the day, month and year first above mentioned.

Signed/ Sealed: For the Purchaser.

Signature: _____
Name: _____
Designation: _____

**Signed/ Sealed: For the Manufacturer/
Authorized Supplier/ Authorized Agent.**

Signature: _____
Name: _____
Designation: _____

Technical Specifications and Ancillary Services

Testing/Verification Procedures

- i. After delivery of drugs and medicines at the Purchaser's premises, the Purchaser shall send the samples from each batch to the Drugs Testing Laboratory, Punjab for testing. The Inspection Committee constituted by the Purchaser shall inspect the quantity, specifications of services after receipt of standard quality report from DTL concerned as per law. The cost of the lab tests shall be borne by the Supplier. (IF AND WHEN APPLICABLE)
- ii. In case of substandard report of any batch, the Supplier has the right to go for appellate laboratory. If it is again declared substandard, the Supplier will be intimated and they will be bound to re-supply the entire fresh stock of that batch free of cost within the specified time period to be intimated by the purchaser but not later than 21 days (three weeks) from the date of intimation, which will be subject to completion of all testing and verification formalities. At the parallel, the case will also be forwarded to the Drugs Regulatory Authority for legal action as per Drugs Act 1976 and disposal of substandard stocks. The supplies found to contravene the section 23 of Drugs Act, 1976 will not be returned to the supplier till the decision of the Provincial Quality Control Board. (IF AND WHEN APPLICABLE)
- iii. The Inspection Committee will carry out detailed physical examination of stocks and can reject, even if it is declared of standard quality by DTL, if found not according to the approved sample and other technical specifications like packaging, labeling, printing and quantity etc. Moreover, the Supplier will also be responsible to replace the unconsumed expired stores without any further charges. (IF AND WHEN APPLICABLE)
- iv. Provided item (s) were required may be tested from concerned laboratory / institute etc and the cost of sample (s) and deposit fee shall be the responsibility of vender / supplier. (IF AND WHEN APPLICABLE)

Transportation/Delivery Requirements

- i. The Supplier shall arrange such transportation compatible with services as specified in Bidding document.
- ii. All costs associated with the transportation including loading/unloading and road taxes shall be borne by the Supplier.

PAYMENT SCHEDULE

(Payment to the Suppliers will be made against satisfactory performance and upon submission of required documents and in accordance with the procedure mentioned in the PPR-2014. However, if there is any alternate

payment schedule, agreed by the Procuring Agency and Supplier, will be annexed here)

General Conditions of Contract (GCC)

1. **Definitions** 1.1 In this Contract, the following terms shall be interpreted as indicated:
- (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Agreement signed by the Parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its Contractual obligations.
 - (c) "The Services" means all those supplies which the Supplier is required to supply to the Purchaser under the Contract.
 - (d) "The Services" means those services ancillary to the supply of above services, such as printing of special instructions on the label and packing, design and logo of the government of Punjab, transportation of services upto the desired destinations and other such obligations of the Supplier covered under the Contract.
 - (e) "GCC" means the General Conditions of Contract contained in this section.
 - (f) "SCC" means Special Conditions of the Contract.
 - (g) "The Supplier" means the individual or firm supplying the services under this Contract.
 - (h) "Day" means calendar day.
2. **Application** 2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.
3. **Source of Import**
- 3.1 For purposes of this clause, "origin" means the place where the services are produced, or the place from which the related services are supplied. Services are produced when, through manufacturing or processing.
4. **Standards**
- 4.1 The services supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.
- 4.2 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Services and ancillary Services and to remedy defects therein in conformity in all respects with the provisions of this Contract.
- 4.3 If the Supplier provide substandard item and fail to provide the fresh supply, the payment of risk purchase (which will be purchased by the Hospital the price difference shall be paid by the Supplier.
- 4.4 In case of supply of substandard product the cost associated with disposal/destruction or associated handling shall be borne by the Supplier i.e removal from purchaser's premises, burning, dumping, or incineration.
5. **Use of Contract Documents and Information**
- 5.1 The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3

Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Purchaser and shall be returned (all copies) to the Purchaser on completion of the Supplier's performance under the Contract if so required by the Purchaser.

5.4

The Supplier shall permit the Purchaser to inspect the Supplier's accounts and records relating to the performance of the Supplier.

6.

Patent Rights

6.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Services or any part thereof in the country.

7. **Ensuring Storage Arrangements**

7.1 The successful bidder shall ensure storage arrangements for the liquid gases as per the needs of the hospital.

8. **Inspections and Tests**

8.1 The Purchaser or its representative shall have the right to inspect and/or to test the services in accordance with the procedure given in the SCC to confirm their conformity to the Contract specifications at no extra cost to the Purchaser.

8.2 All costs associated with testing shall be borne by the Supplier.

8.3 The Purchaser's right to inspect, test and, where necessary, reject the services after the services either at Supplier's premises or upon arrival at Purchaser's destinations shall in no way be limited or waived by reason of the services having previously been inspected, tested, and passed by the Purchaser or its representative prior to the services delivery from the point of Supply or manufacturing.

8.4

Nothing in GCC Clause 9 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. **Delivery of Documents**

9.1 The Supplier in accordance with the terms and manner specified in the Schedule of Requirements shall make delivery of the services.

9.2 The Supplier shall furnish all necessary documentation necessary for completion of the delivery, at the time of delivery and in the manner prescribed.

The services supplied under the Contract shall be Delivered Duty Paid (DDP) under which risk is transferred to the buyer after the Services having been delivered;

9.3

10. Insurance

The supplier shall be solely responsible for Insurance of the Services subject to the contract.

11. Transportation

11.1 The Supplier shall arrange such transportation of the services as is required to prevent their damage or deterioration during transit to their final destination and in accordance with the terms and manner prescribed in the Schedule of Requirement

11.2 All costs associated with the transportation of the services subject to this contract shall be borne by the Supplier.

12. Incidental Services

The Supplier shall be required to provide the incidental services as specified in the SCC and the cost of which is included in the total bid price.

13. Warranty

13.1 All services subject to this contract shall be accompanied by the necessary warranty in the manner prescribed in the SCC as per Drugs Act, 1976. (If and when applicable)

13.2 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.

14. Payment

14.1 The purchaser shall make payments to the Supplier in accordance with the conditions set forth in the Payment Schedule agreed and annexed to this contract.

The currency of payment shall be Pakistan Rupee.

15. Prices

Prices charged by the Supplier for services delivered under the Contract shall not be higher than the prices quoted by the Supplier in its bid and

		shall remain the same till the expiry of the contract unless the Parties to this contract mutually agree to vary the prices.
16. Contract Amendments		No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the Parties.
17. Assignment		The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Purchaser's prior written consent.
18. Subcontracts		The Supplier shall not be allowed to sublet and award subcontracts under this Contract.
19. Delays in the Supplier's Performance	19.1	Delivery of the services shall be made by the Supplier in accordance with the time schedule prescribed by the Purchaser in the Schedule of Requirements.
	19.2	If at any time during performance of the Contract, the Supplier encounters conditions impeding timely delivery of the services; the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the Parties by an amendment to the Contract.
	19.3	Except as provided under GCC Clause 20, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages as prescribed in the bidding document, unless the parties to this contract mutually agree for extension of time.
20. Termination for Default		The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part: <ul style="list-style-type: none"> a) if the Supplier fails to deliver any services within the period(s) specified in the Contract and subsequent award / indent, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 20; or b) if the Supplier fails to perform any other obligation(s) under the Contract. c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. <p>For the purpose of this clause Corrupt and fraudulent practices means: the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the Procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty"</p>
21. Termination for Default	21.1	The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part: <ul style="list-style-type: none"> (a) if the Supplier fails to deliver any or all installments of the services within the period(s) specified in the Contract and subsequent purchase order, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 20; or (b) if the Supplier fails to perform any other obligation(s) under the Contract.

(c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause Corrupt and fraudulent practices means: the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the Procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty”

22. Force Majeure
- 22.1 Notwithstanding the provisions of GCC Clauses 20 and 21, the Supplier shall not be liable for forfeiture of its Performance Guaranty, or termination/ blacklisting for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For the purposes of this clause Force Majeure means an act of God or an event beyond the control of the Supplier and not involving the Supplier's fault or negligence directly or indirectly purporting to mis-planning, mismanagement and/or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes.
- If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing with sufficient and valid evidence of such condition and the cause thereof.
- 22.2 The Purchaser shall examine the merits of the case and all reasonable alternative means for completion of purchase order under the Contract and inform the Supplier of its findings promptly.
- 22.3 Unless Purchaser informs the Supplier in writing of its agreement on the application of force majeure, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.
23. Termination for Insolvency
- 23.1 The Purchaser may at any time terminate the Contract by giving written notice of one month time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.
24. Arbitration and Resolution of Disputes
- 24.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred to the Arbitrator (Secretary SHC & ME) for resolution through arbitration.
- In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through arbitration under the Arbitration Act of 1940 (As amended from time to time).
- 24.3 Redressal of Grievances and Arbitration shall be in accordance with Rules 67 and 68 of PPR, 2014 respectively.
- 24.4
25. Governing
- The Contract shall be written in English language. Subject to GCC Clause

- Language** 26, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the Parties, shall be written in English.
- 26. Applicable Law** This Contract shall be governed by the Laws of Pakistan and the courts of Pakistan shall have exclusive jurisdiction.
- 27. Notices** 27.1 Any Notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing and on the others address specified in SCC.
27.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
- 28. Taxation** All taxation, whether International, Federal, Provincial or Local, shall be borne by the Supplier.
- 29. Risk Purchase** k Purchases shall be preceded as per the need of the hospital from the available sources at any cost to save the patient's life and the same difference shall be recovered from the defaulter if any from 2nd or 3rd next qualified Bidder.
- Note.** Any matter not prescribed in the said bidding documents, or the detail of which is not present herein, shall be dealt as mentioned in Health Department Standard Bidding Documents and under PPR, 2014 (amended).

Asad
**CHIEF OPERATING OFFICER
MAYO CANCER CARE HOSPITAL,
MANAWAN LAHORE**

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Annual Demand of Medical Gases FY 2024-2025

SR.NO	Item Name	Unit	Annual Demand	Estimated RATE PER UNIT	Amount	2% Bid Security
1	CARBON DIOXIDE CYLINDER REFILLING LARGE 240CFT (30KG)	CYL	10	10500	105000	2100
2	NITROGEN GAS CYLINDER REFILLING LARGE 240CFT (6.2M3)	CYL	15	4200	63000	1260
3	NITROUS GAS CYLINDER REFILLING LARGE 240CFT (30 KG)	CYL	15	31000	465000	9300
4	OXYGEN CYLINDER REFILLING LARGE 6.80 240CFT (9.79 M3)	CYL	2400	3030	7272000	145440
5	OXYGEN CYLINDER REFILLING LARGE 1.699 48 CFT (1.69 M3)	CYL	210	1250	262500	5250
Total Estimated Cost					8167500	163350