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MAYO HOSPITAL, LAHORE

TENDER NOTICE
ANNUAL TENDER FOR CONTRACT OF SECURITY SERVICES
MAYO HOSPITAL, LAHORE

1. The Mayo Hospital, Lahore invites sealed bids from the bidders for provision of Security Services for Mayo Hospital, Lahore for round the clock throughout the year, **24 Hours a Day including Sundays & Holidays**, as per details mentioned in the *Schedule of Requirement*. The contract will be signed for a period of one year and may be extendable quarterly for upto one year on same terms & conditions).

DETAILS OF SECURITY SERVICES/HUMAN RESOURCE REQUIRED			
Supervisor	Security Personnel	Security Personnel (Lady Searcher)	Total Human Resource
05 Nos.	170 Nos.	50 Nos.	225

2. PRE-BID MEETING

- a) The prospective bidders are hereby notified to attend the meeting with bidding document committee on **01/02/2024 at 10:30 a.m** in the Conference Room (Surgical Tower), Mayo Hospital, Lahore. You are asked to bring any observations (if any) in-writing to be raised related to bidding documents in the meeting on your company letter head duly signed by the bidder / authorized person.
- b) The minutes of pre-bid meeting will be uploaded on **03/02/2024** on Mayo Hospital website and shall be the part of bidding document.
3. The detail of scope of services TORs and other information will be available in the bidding document that can be obtained from Almoner office, Mayo Hospital, Lahore OR can also be down loaded from PPRa website (www.ppra.punjab.gov.pk) and Mayo Hospital website (www.mayohospital.gov.pk).
4. Payment of Tender fee Rs.5000/- for each tender (Non-Refundable) at Almoner Office, Mayo Hospital Lahore is mandatory in both instances before the submission of technical bid.
5. Sealed Bids are required to be submitted by **20/02/2024 at 10:30 a.m** in the Conference Room at Surgical Tower, Mayo Hospital, Lahore. The bids received till the stipulated date and time shall be opened on the same day after 30 minutes of the bid submission time, in presence of the bidder(s) or their representatives/authorized person who choose to be present. The bids received after the closing time and date shall not be entertained.
6. Bidding shall be conducted through Single Stage Two Envelope Bidding Procedure as per PPRa Rules, 2014 (amended). The envelopes shall be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters in separate envelopes.
7. The bidders are required to submit bid security of 2% of estimated cost (mentioned in bidding document) in the form of CDR / Demand Draft / Pay Order with 100% encashment warranty, duly confirmed by the any concerned Bank within three days of the claim, with minimum validity period of 180 days, issued by any scheduled Bank of Pakistan, in the name of Chief Executive Officer, Mayo Hospital Lahore.
8. In case the date of opening is declared as a public holiday by the Government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of applications accordingly. The time and venue shall remain the same.

Note: The process shall be carried out as per Punjab Procurement Rules, 2014 (amended upto date).

CHIEF EXECUTIVE OFFICER
MAYO HOSPITAL, LAHORE

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